

**MINUTES OF A MEETING OF THE STRATEGIC CRISIS MANAGEMENT TEAM
HELD ON 24th NOVEMBER, 2020**

PRESENT: D. Langton, P. Mousdale, D. Walker, J. Whittaker, N. Watson, J. Watson, H. Culshaw, M. Mason, J. McDonnell, A. Goode, and S. Miller

PART I

428. MINUTES

The Minutes of the Strategic Crisis Management Team meeting held on 17th November, 2020 were submitted.

AGREED

That the Minutes be approved.

429. SITUATIONAL UPDATE

It was noted that lockdown was due to end on 2nd December at which time the Government would introduce a revised tiering system.

Tier 1 – medium
Tier 2 – high
Tier 3 – very high

It was anticipated Pendle would fall into Tier 3 but an announcement would be made by the Government on this later in the week.

The Government's had published it's Covid 19 Winter Plan which provided an update on the proposed tiering, vaccines, treatment and testing:

<https://www.gov.uk/government/publications/covid-19-winter-plan>

It was acknowledged that the restrictions within the tiers would be higher than previously set.

430. LRF UPDATE

There had been discussion around how mass testing could be managed and the possible introduction of a fourth tier which would focus on mobile vaccines for the housebound.

Planning for the continued delivery of services over the Christmas and New Year period was also discussed. It was acknowledged that this was something the Council should also be considering.

431. SERVICE POSITION STATEMENTS

An update from each service area was given and overall service provision was continuing. Staff were continuing to respond to demand.

Preparations were being made for the re-opening of the Leisure Centres at the end of the current lockdown period. If within Tier 3 no indoor classes would be permitted. It was reported that the swimming pools would remain open over the Christmas period with restricted times.

432. BUSINESS CONTINUITY AND STRATEGIC MANAGEMENT PLAN

The updated Business Continuity and Strategic Management Plan was submitted for information.

433. BUSINESS RECOVERY PLAN

The Business Recovery Plan was submitted for information.

434. IT UPDATE

There was little to report other than to note that an IT training programme and guidance for O365 was being prepared.

PART 2

435. TIMETABLE OF REPORTS FOR FUTURE MEETINGS

The timetable for future meetings was submitted for consideration in conjunction with the Policy and Resources Work Programme and amended.

AGREED

That items for future meetings be forwarded to Jane Watson.

**All Service Managers/
Jane Watson**