

**REPORT FROM: HOUSING, HEALTH AND ENGINEERING MANAGER**

**TO: WEST CRAVEN COMMITTEE**

**DATE: 2 NOVEMBER 2021**

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## **CAPITAL PROGRAMME 2021/22**

### **PURPOSE OF REPORT**

To advise members on the Committee's 2021/22 capital budget.

### **RECOMMENDATIONS**

- (1) That members note that only the schemes listed in Appendices 1 and 2 have agreed funding.
- (2) That members note that the 2021/22 allocation has been split six ways with each councillor allocated one-sixth of the budget. There is an equal number of councillors in each ward: three members in Barnoldswick and three members in Earby. The individual member allocations are shown on a separate table underneath Appendices 1 and 2.
- (3) Members to agree whether or not to remove the line for Barnoldswick Town Square (Sch No 26, Appendix 1) seeing that the current works are being done with new funding from LCC without a contribution from this year's capital programme. This would mean the "Grants and other Funding" column would also be removed.

### **REASONS FOR RECOMMENDATIONS**

To enable the capital programme to be allocated efficiently and effectively.

### **ISSUE**

#### ***Uncommitted Balance from 2020/21***

1. This is £1,843.
  - Barnoldswick balance: £0.
  - Earby balance: £1,843.

### **Allocation for 2021/22**

2. This is £31,490 capital.
  - Barnoldswick allocation: £15,745.
  - Earby allocation: £15,745.

### **Effective Allocation for 2021/22**

3. £33,333 (including the uncommitted balance for Earby of £1,843).
  - Barnoldswick: £15,745.
  - Earby: £17,588.

### **Commitments for 2021/22**

4. These total £9,232 (see Appendices 1 and 2 for a detailed breakdown).
  - Barnoldswick commitments: £4,000.
  - Earby commitments: £5,232.

### **Balance for 2021/2022**

5. This is £24,101.
  - Barnoldswick balance: £11,745.
  - Earby balance: £12,356.

### **Financial Advice**

6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

### **New/Deferred Bids**

*No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.*

7. None.

### **Existing Allocations**

#### Overspend – Additional Funding Required

8. None.

#### Underspend – De-allocate Funding

9. None.

## Virements – Re-allocate Funding

10. None.

### **IMPLICATIONS**

**Policy:** The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2019/22.

**Financial:** Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset; substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budget. This list is as follows:

1. The funding shall assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** the capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

#### **APPENDICES**

Appendix 1: Capital Programme Commitments for Barnoldswick 2021/22.

Appendix 2: Capital Programme Commitments for Earby 2021/22.

#### **LIST OF BACKGROUND PAPERS**

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Grants and Other Funding	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
26	<b>05/02/19 and 06/10/20</b> Barnoldswick Town Square reflagging scheme	Barnoldswick Town Council	£0	£0	£20,796	£20,796	£1,495	£19,301	Total available for the scheme was £81,701 via the Capital Programme with further funds allocated from the Council's Capital Programme and Barnoldswick Town Council making a total of <b>£206,701</b> available.  All the WCAC Capital Programme funding has been spent. The outstanding amount carried forward to 2021/22 is from other funding.  Further works are being done to Barnoldswick Town Square with additional funding from LCC. None of this funding is from the WCAC capital programme and so this line could be removed from this report if councillors agree.
28	<b>07/07/20</b> Premises improvement grant scheme – Barnoldswick	M Williams (PEDRS)	£3,000	£0		£3,000	£0	£3,000	
29	<b>04/08/20</b> Extension of sett paved footpath at Letcliffe Park	N Yates (HHE)	£4,000	£0		£4,000	£0	£4,000	
33	<b>06/10/20</b> Car park repairs at Victory Park	D Walker (ES)	£440	£0		£440	£0	£440	

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Grants and Other Funding	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
34	<b>30/03/21</b> Arboretum in Letcliffe Park	Barnoldswick Town Council	£500	£0		£500	£500	£0	Completed
35	<b>03/08/21</b> Mini stage for town centre events	Re-opening Barnoldswick Town Centre	£0	£3,000		£3,000	£0	£3,000	Allocated by Cllrs Adams, Purcell and T Whipp
36	<b>05/10/21</b> New carpet and curtains for Barnoldswick Pensioners Club	Barnoldswick Pensioners Club	£0	£1,000		£1,000	£0	£1,000	Allocated by Cllrs Adams, Purcell and T Whipp
	<b>Subtotal Barnoldswick</b>		<b>£7,940</b>	<b>£4,000</b>	<b>£20,796</b>	<b>£32,736</b>	<b>£1,995</b>	<b>£30,741</b>	
	<b>Un-allocated Funds Barnoldswick</b>		<b>£0</b>	<b>£11,745</b>		<b>£11,745</b>		<b>£11,745</b>	
	<b>Total Funds Available 21/22 Barnoldswick</b>		<b>£7,940</b>	<b>£15,745</b>	<b>£20,796</b>	<b>£44,481</b>	<b>£1,995</b>	<b>£42,486</b>	

***Barnoldswick allocations per Councillor:***

Councillor	2021/22 Allocation	Spend to date	Allocation remaining	Contributed to Sch. No.
Marjorie Adams	<b>£5,248.33</b>	<b>£1,333.33</b>	<b>£3,915.00</b>	<b>35, 36</b>
Jenny Purcell	<b>£5,248.33</b>	<b>£1,333.33</b>	<b>£3,915.00</b>	<b>35, 36</b>
Tom Whipp	<b>£5,248.34</b>	<b>£1,333.34</b>	<b>£3,915.00</b>	<b>35, 36</b>
<b>Total</b>	<b>£15,745.00</b>	<b>£4,000.00</b>	<b>£11,745.00</b>	

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
2	<b>12/05/15 &amp; 07/07/20</b> Premises improvement grant scheme – Earby	M Williams (PEDRS)	£3,000	£0	£3,000	£0	£3,000	
5	<b>04/08/20</b> Public Footpath 49 drainage improvements	Earby Town Council	£3,500	£0	£3,500	£3,500	£0	Completed
8	<b>30/03/21</b> Salterforth Christmas decorations	Salterforth Parish Council	£1,000	£0	£1,000	£0	£1,000	
9	<b>30/03/21</b> Kelbrook & Sough Village Hall patio refurbishment	Kelbrook & Sough Village Hall	£800	£0	£800	£800	£0	Completed
10	<b>06/07/21</b> Earby Flood Pump Piping Enhancement	Earby Town Council	£0	£1,732	£1,732	£1,732	£0	Completed
11	<b>07/09/21</b> St Peter's Community Garden pond creation and storage box	St Peter's Community Garden Group	£0	£100	£100	£0	£100	Allocated by Cllrs Carroll, Goulthorp and D Whipp
12	<b>07/09/21</b> Salterforth Village Hall furniture upgrade	Salterforth Village Hall Management Committee	£0	£1,000	£1,000	£0	£1,000	Allocated by Cllrs Carroll, Goulthorp and D Whipp
13	<b>05/10/21</b> Gardening tools and equipment for Ghyll Gardeners	Ghyll Gardeners	£0	£1,000	£1,000	£0	£1,000	Allocated by Cllrs Carroll, Goulthorp and D Whipp
14	<b>05/10/21</b> Improvements to Gisburn Road footpath	T Partridge (ES)	£0	£1,400	£1,400	£0	£1,400	Allocated by Cllrs Carroll, Goulthorp and D Whipp

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
	<b>Subtotal Earby</b>		<b>£8,300</b>	<b>£5,232</b>	<b>£13,532</b>	<b>£6,032</b>	<b>£7,500</b>	
	<b>Un-allocated Funds Earby</b>		<b>£1,843</b>	<b>£10,513</b>	<b>£12,356</b>		<b>£12,356</b>	
	<b>Total Funds Available 21/22 Earby</b>		<b>£10,143</b>	<b>£15,745</b>	<b>£25,888</b>	<b>£6,032</b>	<b>£19,856</b>	

***Earby and Coates allocations per Councillor:***

Councillor	2021/22 Allocation	Spend to date	Allocation remaining	Contributed to Sch. No.
Rosemary Carroll	£5,248.34	£1,166.67	£4,081.67	11, 12, 13, 14
Mike Goulthorp	£5,248.33	£1,166.66	£4,081.67	11, 12, 13, 14
David Whipp	£5,248.33	£1,166.67	£4,081.66	11, 12, 13, 14
<b>Total</b>	<b>£15,745.00</b>	<b>£3,500.00</b>	<b>£14,645.00</b>	

NB: There is £111 remaining to be allocated from the uncommitted Earby 2020/21 balance which was £1,843. Of this balance, £1,732 was allocated to item 10 for Earby flood pump piping enhancement, in July.