

REPORT FROM: HOUSING, HEALTH AND ENGINEERING MANAGER

TO: WEST CRAVEN COMMITTEE

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CAPITAL PROGRAMME 2021/22

PURPOSE OF REPORT

To advise members on the Committee's 2021/22 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendices 1 and 2 have agreed funding.
- (2) That members advise how they would like to split the 2021/22 allocation between Barnoldswick and Earby (see paragraph 2).
- (3) That members note for the purpose of this report the 2021/22 allocation has been split 50:50.

REASONS FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2020/21

1. This is £1,843.
 - Barnoldswick balance: £0.
 - Earby balance: £1,843.

Allocation for 2021/22

2. This is £31,490 capital.

Members to decide how to split this new allocation between Barnoldswick and Earby.

Members to note that for the purpose of this report the allocation has been split 50:50 with £15,745 each shown on Appendices 1 and 2. This can be changed once members agree how to split the allocation.

Previously, the split was two-thirds Barnoldswick and one-third Earby.

Effective Allocation for 2021/22

3. £33,333 (including the uncommitted balance for Earby of £1,843).

Commitments for 2021/22

4. These total £1,732 (see Appendices 1 and 2 for a detailed breakdown).
 - Barnoldswick commitments: £0.
 - Earby commitments: £1,732.

Financial Advice

5. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.

6. None.

Existing Allocations

Overspend – Additional Funding Required

7. None.

Underspend – De-allocate Funding

8. None.

Virements – Re-allocate Funding

9. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset; substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include

computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budget. This list is as follows:

1. The funding shall assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for Barnoldswick 2021/22.

Appendix 2: Capital Programme Commitments for Earby 2021/22.

LIST OF BACKGROUND PAPERS

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2021/22	Grants and Other Funding	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
26	05/02/19 and 06/10/20 Barnoldswick Town Square reflagging scheme	Barnoldswick Town Council	£0	£0	£20,796	£20,796	£1,495	£19,301	Total available for the scheme was £81,701 via the Capital Programme with further funds allocated from the Council's Capital Programme and Barnoldswick Town Council making a total of £206,701 available All the WCAC Capital Programme funding has been spent. The outstanding amount carried forward to 2021/22 is from other funding
28	07/07/20 Premises improvement grant scheme - Barnoldswick	M Williams (PEDRS)	£3,000	£0		£3,000	£0	£3,000	
29	04/08/20 Extension of sett paved footpath at Letcliffe Park	N Yates (HHE)	£4,000	£0		£4,000	£0	£4,000	
33	06/10/20 Car park repairs at Victory Park	D Walker (ES)	£440	£0		£440	£0	£440	
34	30/03/21 Arboretum in Letcliffe Park	Barnoldswick Town Council	£500	£0		£500	£0	£500	

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2021/22	Grants and Other Funding	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
	Subtotal Barnoldswick		£7,940	£0	£20,796	£28,736	£1,495	£27,241	
	Un-allocated Funds Barnoldswick		£0	£15,745		£15,745		£15,745	
	Total Funds Available 21/22 Barnoldswick		£7,940	£15,745	£20,796	£44,481	£1,495	£42,986	

West Craven Committee Commitments for Earby 2021/22

Appendix 2

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2021/22	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
2	12/05/15 & 07/07/20 Premises improvement grant scheme – Earby	M Williams (PEDRS)	£3,000	£0	£3,000	£0	£3,000	
5	04/08/20 Public Footpath 49 drainage improvements	Earby Town Council	£3,500	£0	£3,500	£0	£3,500	
8	30/03/21 Salterforth Christmas decorations	Salterforth Parish Council	£1,000	£0	£1,000	£0	£1,000	
9	30/03/21 Kelbrook & Sough Village Hall patio refurbishment	Kelbrook & Sough Village Hall	£800	£0	£800	£0	£800	
10	06/07/21 Earby Flood Pump piping enhancement	Earby Town Council	£0	£1,732	£1,732	£0	£1,732	
	Subtotal Earby		£8,300	£1,732	£10,032	£0	£10,032	
	Un-allocated Funds Earby		£1,843	£14,013	£15,856		£15,856	
	Total Funds Available 21/22 Earby		£10,143	£15,745	£25,888	£0	£25,888	