

**MINUTES OF A MEETING OF THE
COLNE AND DISTRICT COMMITTEE
HELD AT THE MUNI THEATRE, COLNE
ON 10TH JUNE, 2021**

PRESENT –

His Worship the Mayor Councillor Neil Butterworth

Councillors	Co-optees	Constabulary Representative
<i>D. Albin D. Cockburn-Price S. Cockburn-Price D. Harrison D. Lockwood D. E. Lord K. McGladdery A. Sutcliffe</i>	<i>M. Thomas</i>	<i>PCSO Ailsa Gill</i>

Officers in attendance

<i>Neil Watson</i>	<i>Planning, Economic Development and Regulatory Services Manager (Area Coordinator)</i>
<i>Lynne Rowland</i>	<i>Committee Administrator</i>



1. APPOINTMENT OF CHAIRMAN

RESOLVED

That Councillor David Cockburn-Price be appointed Chairman of the Committee for the municipal year 2021/22.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED

That Councillor Ash Sutcliffe be appointed Vice-Chairman of the Committee for the municipal year 2021/22.

3. APPOINTMENT OF CO-OPTees

RESOLVED

That the following organisations be invited to nominate a representative to be co-opted on to this Committee for the municipal year 2021/22 -

Colne Town Council; Foulridge Parish Council; Laneshaw Bridge Parish Council; Trawden Forest Parish Council; Colne Community Safety Partnership; and Colne BID.

4. DECLARATION OF INTERESTS

Members were reminded of the requirements of the Member Code of Conduct concerning the declaration of interests. The following person declared a pecuniary interest in the item indicated –

Councillor D. Harrison Outstanding Enforcements Minute No.20

5. PUBLIC QUESTION TIME

There were no questions from members of the public.

6. MINUTES

RESOLVED

That the Minutes of the meeting held on 31st March, 2021 be approved as a correct record and signed by the Chairman.

7. PROGRESS REPORT

A progress report on action arising from the last meeting was submitted for information.

8. COMMUNITY SAFETY ISSUES AND POLICE MATTERS

PCSO Ailsa Gill talked through the crime figures for May 2021 compared to the same period last year, which had been circulated prior to the meeting. The figures were broken down as follows –

	2020	2021
Burglary – Residential	4	3
Burglary – Commercial	7	0
Vehicle Crime	8	10
Hate Crime	1	0
Assaults	31	41
Theft	20	26
Criminal Damage	14	9
All Crime	182	161
Anti-Social Behaviour	150	96

It was noted that the biggest decrease was incidents of anti-social behaviour. It was felt that this was as a result of the police and various bodies such as schools and Colne Youth Action Group (CYAG) working together. Hotspot areas had been identified and subsequently patrolled every evening.

9. PLANNING APPLICATIONS

(a) Applications to be determined

The Planning, Economic Development and Regulatory Services Manager submitted a report of the following planning applications to be determined -

20/0758/FUL Full: Major: Demolition of existing disused B2/B8 units and erection of 13 No. 3 and 4 bedroomed dwellings, new access road and associated landscaping works at Weston Electric Units Ltd, Station Road, Foulridge, Colne for Sutton Family Trust

The Planning, Economic Development and Regulatory Services Manager reported receipt of late plans to address highway concerns, which had not yet been analysed. Satisfactory drainage information was still awaited.

RESOLVED

That consideration of the item be **deferred** to a future meeting of this Committee.

REASON

To allow for further information.

21/0101/HHO Full: Erection of two-storey side extension and alterations to vehicle access at Netherheys House, Barrowford Road, Colne for Mr Anwar

RESOLVED

That planning permission be **granted** subject to the following conditions –

1. The development permitted shall be begun before the expiration of three years from the date of the permission.

Reason: This condition is required to be imposed by virtue of Section 91(1) of the Town and Country Planning Act 1990.

2. This permission shall relate to drawing numbers:

Netherheys House, Barrowford Road planning application package – Revision F February 2021:

Location Plan 1:1250, existing and proposed site plans 1:500, 5688-4, 5688-5, 5688-6, 5688-7, 5688-8, 5688-9, 5688-10, 5688-11, 5688-12 and 5688-13.

Reason: This condition is required to be imposed by virtue of Section 91(1) of the Town and Country Planning Act 1990.

3. Prior to the commencement of development samples of the materials to be used in the construction of the development hereby permitted (notwithstanding any details shown on previously submitted plan(s) and specification) shall have been submitted to and approved in writing by the Local Planning Authority. Development shall be carried out in strict accordance with the approved details.

Reason: To ensure a satisfactory form of development in the interest of visual amenity of the area.

4. No part of the development hereby approved shall commence until a scheme for the construction of the site access has been submitted to and approved by the Local Planning Authority.

Reason: In order to satisfy the Local Planning Authority that the final details of the highway scheme/works are acceptable before work commences on site

5. Notwithstanding the submitted plans no first floor windows shall be inserted in the side (east) elevation of the development at any time without the prior written consent of the Local Planning Authority.

Reason: To ensure an adequate level of privacy to adjacent residential properties.

6. The windows and door shall be set back from the external wall face of the wall by at least 75mm in depth.

Reason: To ensure a satisfactory appearance to the development.

7. All the rooflights to be installed shall be conservation type with a vertical mullion unless otherwise agreed in writing with the Local Planning Authority.

Reason: To ensure a satisfactory appearance to the development.

8. The development hereby permitted shall not be commenced until a detailed landscaping scheme has been submitted to and approved in writing by the Local Planning Authority. The scheme shall be submitted at a scale of 1:200 and shall include the following:

- a. all proposals for new planting including the two replacement trees and turfing indicating the location, arrangement, species, sizes, specifications, numbers and planting densities;
- b. an outline specification for ground preparation;
- c. all proposed boundary treatments with supporting elevations and construction details;
- d. all proposed hard landscape elements and pavings, including layout, materials and colours;
- e. the proposed arrangements and specifications for initial establishment maintenance and long-term maintenance of all planted and/or turfed areas.

The approved scheme shall be implemented in its entirety approved form within the first planting season following the substantial completion of the development. Any tree or other planting that is lost, felled, removed, uprooted, dead, dying or diseased, or is substantially damaged within a period of five years thereafter shall be replaced with a specimen of similar species and size, during the first available planting season following the date of loss or damage.

Reason: To ensure that the development is adequately landscaped so as to integrate with its surroundings.

9. The proposed development shall not be brought into use unless and until the parking area and driveway shown on plan 5688-4 have been constructed, surfaced, sealed in porous material, drained and marked out within the site in accordance with the approved plans. The parking spaces shall thereafter always remain unobstructed and available for parking purposes.

Reason: In the interest of amenity and to provide sufficient off-street parking on the site.

REASON

Section 38 of the Planning and Compulsory Purchase Act 2004 requires that applications be determined in accordance with the development plan unless material considerations indicate otherwise. The proposed development would not adversely impact on amenity or highway safety and would be acceptable in terms of siting, design and materials and therefore complies with the development plan. There is a positive presumption in favour of approving the development and there are no material reasons to object to the application.

21/0107/FUL Full: Installation of a raised deck to the front elevation with bin storage and bin store below at Christ Church School, Keighley Road, Colne for The School Governors

RESOLVED

That planning permission be **refused** for the following reasons –

1. The proposed development would result in an inappropriate design to the detriment of Lidgett and Bents Conservation Area. Whilst this would result in less than substantial harm, that harm would not be outweighed by the public benefits and therefore is contrary to Policy ENV1 of the Pendle Local Plan Core Strategy: Part 1 (2011-2030) and the Conservation Area Design and Development Guidance Supplementary Planning Document.

21/0319/FUL Full: Replacement of existing windows with UPVC double glazed frames; formation of enclosure to existing fire escape stair and re-roofing works to strip existing slates and install new slate roof covering at Linden Business Centre, Linden Road, Colne for Barnfield Construction Ltd

RESOLVED

That planning permission be **refused** for the following reason –

1. Due to their position in a prominent location within the Albert Road Conservation Area, the proposed replacement would cause harm to the visual amenity of the area, which is not outweighed by any public benefit, contrary to paragraph 196 of the National Planning Policy Framework, Policy ENV1 of the Local Plan: Part 1 Core Strategy, the Design Principles SPD and the Conservation Area Design and Development SPD.

(b) Planning appeals

The Planning, Economic Development and Regulatory Services Manager submitted a report on planning appeals.

10. ENFORCEMENT/UNAUTHORISED USES

Enforcement action

The Head of Legal Services submitted a report which gave the up-to-date position on prosecutions. A verbal update was provided by the Planning, Economic Development and Regulatory Services Manager.

11. CAPITAL PROGRAMME 2020/21 AND 2021/22

The Housing, Health and Engineering Services Manager submitted a report which advised Members on the Committee's 2020/21 and 2021/22 capital budgets. It was reported that the new allocation for 2021/22 was £42,390.

The report included the following new bids for consideration –

- New dog waste bin in Trawden - £146.52
- New litter/dog waste bin in Colne - £184.75
- Wycoller Beck Footpath Stabilisation Project - £10,000

RESOLVED

That –

- (1) it be noted that only the schemes listed in Appendices 1 and 2 to the report have agreed funding;
- (2) any action required in relation to the uncommitted funds for the Environmental Improvement Fund schemes listed at No. 9 (Boulsworth), No. 11 (Horsfield) and No.12 (Vivary Bridge) be considered at a future meeting of this Committee;
- (3) each Colne and District Councillor be allocated £2,500 from the Committee's 2021/22 allocation, for spend on appropriate capital projects;
- (4) £146.52 be allocated from the Committee's central capital programme for the provision and erection of a new dog waste bin at the junction of Colne Road/Back Lane, Trawden;
- (5) £184.75 be allocated from the Committee's central capital programme for the provision and erection of a new litter/dog waste bin at the junction of Cockhill Lane/Castle Road, Colne;
- (6) funding of £6,000 be allocated from the Committee's central capital programme towards the Wycoller Beck Footpath Stabilisation Project, together with an allocation of £500 each from the funds of Councillors Neil Butterworth, David Cockburn-Price and Sarah Cockburn- Price. In addition, Trawden Forest Parish Council be asked to contribute a further £2,500 to the project;
- (7) the underspend of £385 on the A Safer Colne Project be de-allocated and the funds returned to the Committee's central capital programme;
- (8) any uncommitted funds of individual councillors/ex-councillors remaining from the municipal year 2020/21 be consolidated and returned to the Committee's central capital programme.

REASON

To allocate the Committee's capital programme effectively.

12. REPRESENTATIVES ON OUTSIDE BODIES

The Committee was asked to consider appointing representatives to a number of outside bodies/organisations.

RESOLVED

That the following nominations onto outside bodies be agreed –

Colne First Aiders	Councillor Kieran McGladdery
Hartley Homes Trust	Councillor David Albin
	Councillor Neil Butterworth
	Councillor Kieran McGladdery
Luther Greenwood Festival	Councillor Donna Lockwood
Trawden and District Agricultural Society	Councillor Sarah Cockburn-Price

REASON

To maintain Council representation on outside bodies.

13. PREMISES IMPROVEMENT GRANTS

The Planning, Economic Development and Regulatory Services Manager submitted a report which updated the Committee on the progress made on the Colne Premises Improvement Grants Scheme in 2020/21 and sought additional funding to allow the programme to continue. The Committee was also asked to nominate two Members to a Premises Improvement Grants Panel to consider future grant applications. The Panel would provide comment and make approval decisions prior to a grant being formally offered to a business.

RESOLVED

- (1) That the summary of the Premises Improvement Grants Scheme be noted.
- (2) That the balance of £5,347 remaining from the 2020/21 funding allocation be carried forward to 2021/22.
- (3) That a further £9,563 be allocated from the Committee's central capital programme, to bring the total allocation for 2021/22 to £15,000.
- (4) That Councillors David Albin and Sarah Cockburn-Price be nominated to the Premises Improvement Grants Panel.

REASON

- (1) ***To allow Members to see the outcomes of the Scheme during the 2020/21 financial year.***

- (2) To enable the Scheme to fund future projects.**
- (3) To allow for all existing approved grants to be given to businesses within a reasonable timeframe.**
- (4) To allow Panel members to determine applications.**

14. RE-OPENING OF COLNE TOWN CENTRE

The Planning, Economic Development and Regulatory Services Manager reported that Pendle Council had received an additional £81,000 towards the safe re-opening of town centres, bringing the total amount of funding for Pendle to £162,000. This new funding stream (the Welcome Back Fund (WBF)) was less restrictive than the first (the Re-opening of the High Streets Safely Fund (RHSSF)) and allowed for spend on street furniture and marketing.

He also advised that the Policy and Resources Committee had agreed to rollover any underspend from the RHSSF into the WBF, which had a deadline for spend of March 2022. To meet the requirements of the WBF a basic Grant Action Plan had been submitted to the Ministry of Housing, Communities and Local Government and a response was awaited.

A full report would be submitted to the next meeting of this Committee.

15. COLNE YOUTH ACTION GROUP

Councillor S. Cockburn-Price provided an update on the work and activities of the Colne Youth Action Group (CYAG) as follows –

- Biking - 5.30 p.m. on Mondays. The first 6-week course had taken place at Park High School, Colne. The next course would be held in Laneshaw Bridge.
- Football - 5.00 p.m. on Wednesdays at the MUGA at King George V Playing Field, Skipton Road, Colne, with Burnley FC in the Community.
- Horticulture - 5.00 p.m. on Wednesdays in the growing season at the Open Gate Community Garden, off Castle Road, Colne.
- Football - 5.45 p.m. on Fridays at FisherMore High School, Colne.
- Martial Arts - Noon on Saturdays. Training provided by Black Belt coaches.
- High energy boot camp - 1.00 p.m. on Saturdays at the Pendle Leisure Centre's Sports Hall.
- Pizza making - A 3-week course starting Tuesday 15th June at Trawden Community Centre. Then to Laneshaw Bridge School from 6th July.
- Boxing - A 10 week course commencing at 5.00 p.m. on 15th June at Kay's Boxing Academy, Greenfield Road, Colne.

She also advised that negotiations were continuing with Lancashire County Council (LCC) regarding the former youth club, Byron Road, Colne.

The CYAG had shown an interest in participating in the Holiday Activities and Food (HAF) Programme to provide food and activities for disadvantaged children and young people during the school holidays. However, in order to apply, the Group had to have its own booking system which had not yet been developed.

Information on the Pause 4 Thought Programme was also provided. This was a 10 week programme for young people aged 10 to 14 years who were at risk of getting caught up in the criminal justice system. It was reported that, in Colne, 30 people had joined the course owing to

the proactivity of the three secondary schools. The next groups would be joining the course in September.

16. COLNE AND DISTRICT WORKING GROUP OF THE COLNE COMMUNITY SAFETY PARTNERSHIP

Draft minutes of a meeting of the Colne and District Working Group of the Colne Community Safety Partnership held on 31st March, 2021 were submitted for information.

17. MISCELLANEOUS MINUTES

The minutes of a meeting of the Pendle Local Nature Reserves Steering Group held on 9th February, 2021 were submitted for information.

18. ENVIRONMENTAL BLIGHT

The Housing, Health and Engineering Services Manager reported that there were no existing environmental blight sites in the Colne and District area and no new sites had been put forward.

19. EXCLUSION OF PUBLIC AND PRESS

RESOLVED

That in pursuance of the power contained in Section 100(A)(4) of the Local Government Act, 1972 as amended, the public and press be excluded from the meeting during the next items of business when it is likely, in view of the nature of the proceedings or the business to be transacted, that there will be disclosure of exempt information which is likely to reveal the identity of an individual.

20. OUTSTANDING ENFORCEMENTS

(Councillor D. Harrison declared a pecuniary interest with regard to file reference PLE/20/0094 and withdrew from the meeting during discussion of the item.)

The Planning, Economic Development and Regulatory Services Manager submitted, for information, a report which gave the up-to-date position on outstanding enforcement cases.

He answered a number of specific questions in relation to the report.

21. ENVIRONMENTAL CRIME

The Environmental Services Manager submitted a report which informed Members of the environmental crime action for Quarter 4 (1st January to 31st March 2021) in the Colne and District area (including spend on litter/dog waste bins) along with annual totals for 2020/21.

It was noted that some of the littering across Colne and District consisted of takeaway packaging from McDonalds and KFC.

RESOLVED

That McDonalds and KFC be asked to consider writing the car registration number on the takeaway packaging of those using the drive-thru.

REASON

To help identify those responsible.

CHAIRMAN _____