

**MINUTES OF A MEETING OF  
WEST CRAVEN COMMITTEE  
HELD REMOTELY VIA TEAMS  
ON 5<sup>TH</sup> JANUARY 2021**

*PRESENT –*

*His Worship the Mayor Councillor Ken Hartley  
Councillor D. M. Whipp (Chairman, in the Chair)*

**Councillors**

*R. Carroll  
C. Carter  
M. Goulthorp  
J. Mills  
J. Purcell  
T. Whipp*

**Co-optees**

*P. Hampson  
C. Pollard*

**Officers Present**

*D. Walker*

*N. Watson*

*J. Eccles*

*Environmental Services Manager (Area  
Co-ordinator)*

*Planning, Economic Development and  
Regulatory Services Manager*

*Committee Administrator*

*(Apologies were received from E. West and Councillor M. Adams.)*



**75. DECLARATIONS OF INTEREST**

Members were reminded of the legal requirements concerning the declaration of interests.

**76. PUBLIC QUESTION TIME**

There were no questions from members of the public.

**77. MINUTES**

**RESOLVED**

That the Minutes of this Committee, at the meeting held on 1<sup>st</sup> December 2020, be approved as a correct record.

**78. POLICE AND COMMUNITY SAFETY ISSUES**

Members had seen the crime figures for December 2020 compared to the same period in 2019. Crimes were broken down as follows –

	<b>2019</b>	<b>2020</b>
Burglary - Residential	0	1
Burglary - Commercial	1	2
Vehicle Crime	6	7

West Craven Committee (05.01.2021)

Hate Crime	0	1
Assaults	12	8
Theft	6	10
Criminal Damage	4	3
Other Crime	30	22
<b>ALL CRIME</b>	<b>59</b>	<b>54</b>
Anti-Social Behaviour (ASB)	31	43 (19 Covid)

There were reports of regular anti-social behaviour and criminal activity in local parks and other meeting grounds, and concerns about road safety issues and speeding cars.

**RESOLVED**

- (1) That the Policy and Resources Committee be asked to request Lancashire County Council to take road safety seriously and that action requested to deal with speeding cars be taken seriously.
- (2) That the request at the previous meeting for the Police to carry out speed enforcement at the following locations be reiterated -
  - Skipton Road, Barnoldswick
  - Higher section Manchester Road, Barnoldswick, Park Avenue upwards especially top section
  - A56, Skipton Road, Earby
  - A56, Kelbrook
  - Earby Road, Salterforth by Klondyke
  - Gisburn Road
  - Barnoldswick Road, Salterforth and Kelbrook Road between Salterforth and Kelbrook and in 20mph areas
  - Speeding vehicles on Monkroyd Avenue, Barnoldswick and Valley Road, Barnoldswick

**79. PLANNING APPLICATIONS**

**(a) Planning applications for determination**

The Planning, Economic Development and Regulatory Services Manager submitted a report on the following planning application for determination -

**20/0550/REM Reserved Matters: Major: Erection of 10 No. dwelling houses (Appearance, Landscaping, Layout and Scale) of Outline Permission 17/0001/OUT at Land to the west of Birtwistle Court, Kelbrook Road, Barnoldswick for Rural Splash Kelbrook Limited**

An update was circulated prior to the meeting on landscaping, materials, drainage and trees. The recommendation was now Delegate Grant Consent, subject to the submission of an amended satisfactory drainage plan which would not have significant detrimental impacts on the existing trees on the eastern boundary of the site, and any additional conditions required.

## **RESOLVED**

That the Planning, Economic Development and Regulatory Services Manager be delegated authority to **grant consent** subject to a satisfactory drainage plan not having significant detrimental impacts on the existing trees on the eastern boundary of the site, and the following conditions –

1. This notice constitutes an approval of matters reserved under Condition 1 of Planning Permission No. 17/0001/OUT and does not by itself constitute a planning permission.

**Reason:** The application relates to matters reserved by Planning Permission No.17/0001/OUT

2. The development hereby permitted shall be carried out in accordance with the following approved plans:

1001 RevE, 1012 RevB, Site survey Rev A, 20008-L1, 1009, 1002, 1003, 1004, 1005, 1006, 1007, 1008, 1010, 1011 and 1000.

**Reason:** For the avoidance of doubt and in the interests of proper planning.

3. Prior to the commencement of above ground works samples of the external facing materials to be used in the construction of the development and the hard landscaping hereby permitted (notwithstanding any details shown on previously submitted plans and specification) shall have been submitted to and approved in writing by the Local Planning Authority. The development shall thereafter be carried out in strict accordance with the approved details.

**Reason:** To ensure the external materials and finish of the development is appropriate for the setting and character of the area.

4. The windows in the first floor side elevations of Plot 1 and 2 of the development hereby permitted shall at all times be glazed only with obscure glass of Level 4 or above. Any replacement glazing shall be of an equal degree of obscurity and the windows shall be hung in such a way so as to prevent the effect of obscure glazing being negated by way of opening.

**Reason:** In order to protect and preserve the privacy and amenity of the occupiers of the adjoining dwelling.

5. Within three months of the commencement of the development hereby approved, a scheme for the construction of the off-site works of highway improvement shall be submitted to and approved in writing by the Local Planning Authority. Works shall be completed in accordance with the approved scheme, prior to occupation of the first dwelling.

**Reason:** In order to satisfy the Local Planning Authority that the final details of the highway scheme/works are acceptable.

6. Within three months of the commencement of the development hereby approved, details of the proposed arrangements for the future management and maintenance of the internal road shall be submitted to and approved in writing by the Local Planning Authority. The road and infrastructure shall thereafter be maintained in accordance with the approved details until such time as a private management and maintenance company has been established.

**Reason:** To ensure that the internal road serving the development is completed and thereafter maintained to an acceptable standard in the interest of residential/highway safety.

7. Prior to first occupation of each dwelling, the parking area associated with that dwelling, shall be constructed, laid out and surfaced in bound porous material, in accordance with the approved plans. The parking area shall thereafter always remain available for the parking of domestic vehicles associated with the dwelling.

**Reason:** In order to ensure satisfactory levels of off-road parking are achieved within the site to prevent parking on the highway.

8. Prior to first occupation of each dwelling an electric vehicle charging point shall be installed and available for use.

**Reason:** To ensure that the development provides sustainable transport options.

9. No development shall commence unless and until details of how surface water and pollution prevention will be managed during each construction phase have been submitted to and approved in writing by the Local Planning Authority. Those details shall include for each phase, as a minimum:
- a) Measures taken to ensure surface water flows are retained on-site during construction phase(s) and, if surface water flows are to be discharged they are done so at a restricted rate to be agreed with the Lancashire County Council LLFA.
  - b) Measures taken to prevent siltation and pollutants from the site into any receiving groundwater and/or surface waters, including watercourses, with reference to published guidance.

The development shall be constructed in accordance with the approved details.

**Reason:** To ensure the development is served by satisfactory arrangements for the disposal of surface water during each construction phase(s) so it does not pose an undue flood risk on site or elsewhere; and to ensure that any pollution arising from the development as a result of the construction works does not adversely impact on existing or proposed ecological or geomorphic condition of water bodies.

10. No building on any phase (or within an agreed implementation schedule) of the development hereby permitted shall be occupied until a Verification Report and Operation and Maintenance Plan for the lifetime of the development, pertaining to the surface water drainage system and prepared by a suitably competent person, has been submitted to and approved in writing by the Local Planning Authority.

The Verification Report must demonstrate that the sustainable drainage system has been constructed as per the agreed scheme (or detail any minor variations), and contain information and evidence (including photographs) of details and locations (including national grid reference) of inlets, outlets and control structures; landscape plans; full as built drawings; information pertinent to the installation of those items identified on the critical drainage assets drawing; and, the submission of a final 'operation and maintenance manual' for the sustainable drainage scheme as constructed.

Details of appropriate operational, maintenance and access requirements for each sustainable drainage component are to be provided, with reference to published guidance, through an appropriate Operation and Maintenance Plan for the lifetime of the development

as constructed. This shall include arrangements for adoption by an appropriate public body or statutory undertaker, and/or management and maintenance by a Management Company and any means of access for maintenance and easements, where applicable. Thereafter the drainage system shall be retained, managed and maintained in accordance with the approved details.

**Reason:** To ensure that flood risks from development to the future users of the land and neighbouring land are minimised, together with those risks to controlled waters, property and ecological systems, and to ensure that the development as constructed is compliant with and subsequently maintained pursuant to the requirements of Paragraph 165 of the National Planning Policy Framework.

11. Prior to the commencement of above ground works full details of all boundary treatment and a schedule of landscape maintenance for a minimum period of five years, including details of the arrangements for its implementation shall have been submitted to and approved in writing by the Local Planning Authority. The development shall thereafter be carried out in accordance with the approved details.

**Reason:** To ensure the appropriate landscape design and maintenance, in the interests of the visual amenity of the area.

#### **INFORMATIVE**

The grant of planning permission will require the applicant to enter into an appropriate legal agreement (Section 278), with Lancashire County Council as the Highway Authority prior to the start of any development. For the avoidance of doubt works shall include, but not be exclusive to, the construction of the footways on Kelbrook Road to an appropriate standard, including radius kerbs, and the provision of buff coloured tactile paved, dropped pedestrian crossings on both sides of the junction. The applicant should be advised to contact the county council for further information by telephoning the Development Support Section (Area East) on 0300 123 6780 or by email on [developeras@lancashire.gov.uk](mailto:developeras@lancashire.gov.uk), in the first instance to ascertain the details of such an agreement and the information to be provided, quoting the relevant planning application reference number.

#### **REASON**

***Section 38 of the Planning and Compulsory Purchase Act 2004 requires that applications be determined in accordance with the development plan unless material considerations indicate otherwise. The proposed development accords with the Local Plan and National Planning Policy Framework. The development therefore complies with the development plan. There is a positive presumption in favour of approving the development and there are no material reasons to object to the application.***

#### **(b) Appeals**

The Planning, Economic Development and Regulatory Services Manager submitted a report on planning appeals for information.

#### **80. ENFORCEMENT ACTION**

The Head of Legal Services submitted a report for information, giving the up-to-date position on progress in respect of enforcement notices which had been served.

**RESOLVED**

That the Land at Unit 2, Victory Business Park, Barnoldswick be removed from the enforcement list.

**81. CAPITAL PROGRAMME 2020/21**

The Housing, Health and Engineering Services Manager reported that the remaining balance of the Committee's 2020/21 Capital Programme was £6,329 - £500 for Barnoldswick and £5,829 for Earby.

Members considered a bid from Kelbrook and Sough Village Hall seeking £1,200 to extend the existing fire alarm into the older parts of the Hall.

**RESOLVED**

That £1,200 from the Earby allocation of the 2020/21 Capital Programme be granted to Kelbrook and Sough Village Hall Committee to enable them to extend the fire alarm system.

**REASON**

*To ensure that the Capital Programme is efficiently and effectively distributed.*

**82. RE-OPENING OF BARNOLDSWICK AND EARBY TOWN CENTRES**

At the last meeting, Members proposed to install canopies to provide shelter for people who might have to queue outside premises on certain streets in Earby and Barnoldswick, but had since been told that ERDF funding could not be used for that purpose. Revenue funds from PBC could be used to fund them, but Lancashire had gone into Tier 4, which had been followed by a national lockdown. So other options to use the ERDF and PBC to help support the re-opening of the town centres were being considered.

**RESOLVED**

That the Planning, Economic Development and Regulatory Services Manager be asked to arrange a Teams meeting of the Working Group to decide what action to take, to help support the re-opening of Barnoldswick and Earby, including consideration of the following options –

- Distribution of free face masks, shields, lanyards
- Provision of free hand sanitiser and hand sanitiser dispensers
- Use of “eyes” images to encourage compliance
- Installation of hand sanitisers at bus stops in Salterforth, Earby, Barnoldswick and Kelbrook

**REASON**

*To support local businesses by using the time-limited funds available.*

**83. ENVIRONMENTAL BLIGHT**

The Housing, Health and Engineering Services Manager submitted a report on environmental blight sites in West Craven.

**RESOLVED**

That the Environmental Services Manager be asked to maintain regular monitoring of the two sites for flytipping and to keep them on the environmental blight list for the time being.

**REASON**

*In the interests of visual amenity.*

**84. BUS SERVICES IN WEST CRAVEN**

The Housing, Health and Engineering Services Manager submitted a report following the request made by this Committee on 6<sup>th</sup> October for Transdev, the local bus company, to provide information regarding late and cancelled services for the West Craven area. The report provided responses from both Transdev and Lancashire County Council.

**RESOLVED**

That the Housing, Health and Engineering Services Manager be asked to arrange a virtual meeting with Transdev to discuss the timeliness, capacity and cancellations of the local bus service.

**REASON**

*To improve public transport for local residents.*

**85. PROPOSED INTRODUCTION OF A RESIDENTS-ONLY PARKING SCHEME:  
PARK VIEW TERRACE, SALTERFORTH**

The Housing, Health and Engineering Services Manager submitted a report following the results of a questionnaire from residents of Park View Terrace in support of a residents-only parking scheme. The Committee requested that a traffic survey be undertaken to see if this would further support the introduction.

The report concluded that the traffic study did not indicate that there was an issue with non-residential parking. Although Members suggested that this was contrary to residents' experience.

**RESOLVED**

That the Housing, Health and Engineering Services Manager be asked to request Lancashire County Council to introduce a residents-only parking scheme on Park View Terrace.

**REASON**

*To improve parking for residents of Park View Terrace.*

**86. PROPOSED INTRODUCTION OF A RESIDENTS-ONLY PARKING SCHEME:  
LONG ING LANE, BARNOLDSWICK**

The Housing, Health and Engineering Services Manager submitted a report following the results of a questionnaire from residents of Long Ing Lane in support of a residents-only parking scheme.

The Committee requested that a traffic survey be undertaken to see if this would further support the introduction.

The report concluded that the traffic study did not indicate that there was an issue with non-residential parking. On several occasions there were more vehicles parked than would be space for in an official parking bay. The capacity of the parking bay would be 6 cars with 10 properties eligible for a permit. It therefore seemed preferable to retain the current parking position.

## **RESOLVED**

That, due to the results of the survey providing no evidence to support the introduction of a residents-only parking scheme on Long Ing Lane, a scheme not be introduced.

## **REASON**

***The traffic survey results do not provide evidence to support the introduction of a scheme.***

87.

## **ITEMS FOR DISCUSSION**

### **(a) Rollout of fibre to the property broadband in West Craven**

Members discussed Openreach's decision to upgrade fibre to the premises in Salterforth and Barnoldswick rather than to the cabinet, which would mean bringing faster speeds of broadband into people's homes. This was more important than ever now that more people were working from home. Surveys were being carried out. Openreach aimed to be able to offer this facility in April and to roll it out over the following months.

## **RESOLVED**

That Policy and Resources Committee be asked to push for an upgrade of broadband to Earby, Foulridge and the more rural parts of Pendle.

## **REASON**

***To improve the broadband offer for residents and local businesses in West Craven and other areas of Pendle where improvement was needed.***

### **(b) Tree planting – planting of Woodland Trust whips on Council land**

Members discussed a proposal to allow Woodland Trust whips to be planted on Council owned land at Bank Street, Barnoldswick.

## **RESOLVED**

That the Planning, Economic Development and Regulatory Services Manager be asked to add the Council owned land at Bank Street, Barnoldswick to the land designated for tree planting, recommended by the Climate Emergency Working Group and agreed at the Policy and Resources Committee on 19<sup>th</sup> September 2020.

## **REASON**

***1. The Woodland Trust require landowner consent as part of their planting process.***



**2. To increase the number of trees in Barnoldswick for the benefit of the environment, wildlife and help reduce national greenhouse gas.**

**88. OUTSTANDING ITEMS**

**Impact of large scale redundancies on local economy (08.09.2020)**

Since this report had been requested, the situation had worsened and there had been further redundancies announced. This had been discussed by Policy and Resources Committee and Full Council.

**RESOLVED**

That a report on the above issue no longer be requested but that a Teams meeting be arranged with local businesses to see if there were any small ways the Council could help them to thrive.

**REASON**

***To support local businesses in these challenging times.***

**89. EXCLUSION OF PUBLIC AND PRESS**

Members agreed to exclude the public and press from the meeting during the following item of business in pursuance of the power contained in Section 100(A) (4) of the Local Government Act, 1972 as amended when it was likely, in view of the nature of the proceedings or the business to be transacted, that there would be disclosure of exempt information which was likely to reveal the identity of an individual.

**90. OUTSTANDING ENFORCEMENTS**

The Planning, Economic Development and Regulatory Services Manager submitted a report on outstanding enforcements in West Craven and answered related questions.

**91. PROBLEM SITES**

The Planning, Economic Development and Regulatory Services Manager submitted a report on problem sites in West Craven.

**RESOLVED**

- (1) That in respect of the third site on the list, the Planning, Economic Development and Regulatory Services Manager request that the enforcement officer visit the site and to liaise with Building Control on any necessary works required.
- (2) That in respect of the fourth site on the list, the Planning, Economic Development and Regulatory Services Manager be asked to see what could be done to request the owner to make further improvements.

**REASON**

***In the interests of public safety and visual amenity.***

