

REPORT FROM: HOUSING, HEALTH AND ENGINEERING MANAGER

TO: WEST CRAVEN COMMITTEE

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Report Author: Tricia Wilson
Tel. No: 661051
E-mail: tricia.wilson@pendle.gov.uk

CAPITAL PROGRAMME 2020/21

PURPOSE OF REPORT

To advise members on the Committee's 2020/21 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendices 1 and 2 have agreed funding.
- (2) That members consider the new bid in paragraph 7.

REASONS FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2019/20

1. This is £1,394.
 - Barnoldswick balance: £0.
 - Earby balance: £1,394.

New Allocation for 2020/21

2. This is £33,660 capital.
 - Barnoldswick allocation: £22,440.
 - Earby allocation: £11,220.

Effective Allocation for 2020/21

3. This is £35,054.
 - Barnoldswick allocation: £22,440.
 - Earby allocation: £12,614.

Commitments for 2020/21

4. These total £29,925 (see Appendices 1 and 2 for a detailed breakdown).
 - Barnoldswick commitments: £21,940.
 - Earby commitments: £7,985.

Balance for 2020/21

5. This is £5,129.
 - Barnoldswick balance: £500.
 - Earby balance: £4,629.

Financial Advice

6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.

7. **Salterforth Village Hall** – funding towards a new frontage – £1,000 (see Appendix 3).

Existing Allocations

Overspend – Additional Funding Required

8. None.

Underspend – De-allocate Funding

9. None.

Virements – Re-allocate Funding

10. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means

substantially lengthening the useful life of the asset; substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budget. This list is as follows:

1. The funding shall assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: the capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for Barnoldswick 2020/21.

Appendix 2: Capital Programme Commitments for Earby 2020/21.

Appendix 3: Salterforth Village Hall – New Frontage (Form B).

LIST OF BACKGROUND PAPERS

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Grants and Other Funding	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	31/03/16 Litter and dog waste bins – Barnoldswick	C Taylor (ES)	£339	£0		£339	£0	£339	
23	04/09/18 Lane Bottom Flood Alleviation Scheme	S Whalley (HHE)	£2,500	£0		£2,500	£2,500	£0	Completed Total cost - £9,500 (£7,000 from the Council's Flood Reserve and Central Funds)
26	05/02/19 and 06/10/20 Barnoldswick Town Square reflagging scheme	Barnoldswick Town Council	£51,171	£3,000	£152,530	£206,701	£171,066	£35,635	Funding is from reallocations made in 2018/19 totalling £29,171 as well as £22,000 from the 2019/20 Capital Programme. These total £51,171 carried forward to 2020/21 shown on this table In addition, there is £10,290 from the High Street Revival Fund; £2,000 from Barnoldswick Town Council (originally for the Barnoldswick Town Centre Improvement Scheme) and £12,240 from the Community Investment Fund (CIF) set aside for this scheme £3,000 allocated on 05/09/17 for a new projector at the Rainhall Centre was returned on 06/10/20 when the project was put on hold and re-allocated to this scheme as well as £3,000 vired from

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									<p>item 27</p> <p>The total available for the scheme is therefore £81,701 via the Capital Programme</p> <p>Further funds have been allocated from the Council's Capital Programme and Barnoldswick Town Council making a total of £206,701 available</p> <p>Works started in July and are due to finish in November</p>
27	09/06/20 and 06/10/20 Reopening Barnoldswick Town Centre following the lifting of Coronavirus restrictions	H Ditta (PEDRS)	£0	£3,000 -£3,000		£0	£0	£0	<p>On 09/06/2020, £3,000 was allocated for measures to support the reopening of the high street following the lifting of Coronavirus restrictions. This was to supplement ERDF funding</p> <p>At the October meeting, it was agreed to vire this funding to further public realm works in Barnoldswick Town Square</p>
28	07/07/20 Premises improvement grant scheme - Barnoldswick	M Williams (PEDRS)	£0	£3,000		£3,000	£0	£3,000	
29	04/08/20 Extension of sett paved footpath at Letcliffe Park	N Yates (HHE)	£0	£4,000		£4,000	£0	£4,000	
30	04/08/20 New ramps at Victory Wheel Park	Barnoldswick Town Council	£0	£5,000		£5,000	£5,000	£0	Completed

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31	04/08/20 Fenced-off dog exercise area at Victory Park	K Roberts (ES)	£0	£5,000		£5,000	£5,000	£0	Completed
32	04/08/20 Mill Race improvements at Valley Gardens	G Aspey (HHE)	£0	£1,500		£1,500	£1,220	£280	Completed. £280 to be de-allocated
33	06/10/20 Car park repairs at Victory Park	K Roberts (ES)		£440		£440	£0	£440	
	Subtotal Barnoldswick		£54,010	£21,940	£152,530	£228,480	£184,786	£43,694	
	Un-allocated Funds Barnoldswick		£0	£500		£500		£500	
	Total Funds Available 20/21 Barnoldswick		£54,010	£22,440	£152,530	£222,980	£184,786	£44,194	

West Craven Committee Commitments for Earby 2020/21

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	12/05/15 Litter and dog waste bins – Earby	C Taylor (ES)	£230	£0	£230	£0	£230	
2	12/05/15 & 07/07/20 Premises improvement grant scheme – Earby	M Williams (PEDRS)	£2,615	£1,285	£3,900	£900	£3,000	
3	07/07/20 St Peter’s Community Garden Project	St Peter’s Methodist Church	£0	£200	£200	£200	£0	Completed
4	04/08/20 Reinstatement of overgrown path on Aspen Lane	Earby Town Council	£0	£1,800	£1,800	£1,800	£0	Completed
5	04/08/20 Public Footpath 49 drainage improvements	Earby Town Council	£0	£3,500	£3,500	£0	£3,500	
6	02/01/21 Extension of fire alarm system	Kelbrook and Sough Village Hall	£0	£1,200	£1,200	£0	£1,200	
	Subtotal Earby		£2,845	£7,985	£10,830	£2,900	£7,930	
	Un-allocated Funds Earby		£1,394	£3,235	£4,629		£4,629	
	Total Funds Available 20/21 Earby		£4,239	£11,220	£15,459	£2,900	£12,559	

(FORM B: EXTERNAL BID)**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. **Short project title:** Salterforth Village Hall – New Frontage.
2. **Bid submitted by:** GM Crawford-Smith, Chair SVH Management Committee
- 4(a). **Does your organisation have a constitution?** Yes
- (b). **Does it have a board of governors/directors or a committee that oversees its work?** Yes
- (c). **Does your organisation have its own bank account?** Yes
- (d). **How many signatures are required to authorise a payment from your bank account?** Two
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £1,000
7. **Brief details of project:**
 - a) Railings at front: sandblast clean and metal paint; add new gate.
 - b) New noticeboard on front railings.
 - c) Paint masonry window sills at front.
 - d) New noticeboards on front façade.
8. **Main outcomes to be achieved:** New façade, improved appearance and welcome to visitors
9. **When will the project be implemented?** Spring 2021
10. **Who will undertake the project works?** Railing work will be done by Uniblast, Colne. Bespoke gate by T&F Steel Designs, Nelson. SVH volunteers
11. **Is there match funding for the project from elsewhere?** Yes
If so, please give details: SVH will match funding to complete the project
12. **Are there long-term revenue consequences and how will these be funded?**
No long-term consequences

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***