

**REPORT OF:** HOUSING, HEALTH AND ENGINEERING SERVICES  
MANAGER

**TO:** NELSON TOWN DEAL BOARD

**DATES:** 18th December 2020

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## WORKPLAN UPDATE

### PURPOSE OF REPORT

To update the Board on progress against the workplan for developing the Nelson Town Investment Plan and the key activities for the coming weeks.

### RECOMMENDATIONS

1. That the Board note progress against the workplan and the key activities scheduled to take place in the coming weeks.

### REASONS FOR RECOMMENDATION

1. To keep the Board up to date with progress and future activities.

### ISSUE

#### Background

1. At the last Board meeting, a workplan outlining the remaining stages of work for completing the Town Investment Plan was shared with the Board.
2. Since our last meeting:
  - Project level working groups have continued to meet on a weekly basis. These groups have brought together a wide range of stakeholders to develop the shortlisted projects in further detail. Much of this work has now been completed and the information on each project will be used to complete a project template provided by MCHLG. Together these will form 'Section 2' of the Nelson Town Investment Plan.
  - A draft Town Investment Plan (Section 1) has been produced by Hatch for comment at this Board meeting,
  - A 'check and challenge' session will have taken place with the Towns Hub (16<sup>th</sup> Dec). This involves a review of the draft Town Investment Plan by relevant specialists who will provide advice on areas of improvement. Feedback from this session will be provided at the Board meeting.

## Key activities in the coming weeks

3. Attached in Appendix 1 is an updated copy of the workplan. We are now approaching the final stages of the Town Investment Plan's development, with the deadline for submission being 29<sup>th</sup> January 2021.
4. Over the course of the next few weeks, key activities will include:
  - Community engagement and feedback on the ongoing development of the Town Investment Plan and the shortlisted projects,
  - Preparation of a final draft of the Town Investment Plan to be considered at the next meeting of the Board on Thurs 21<sup>st</sup> January. The plan will then need to be ratified by the Council's Policy and Resources Committee, who meet later that same day, prior to submission to Government.

### IMPLICATIONS

**Policy:** None directly arising from this report.

**Financial:** None directly arising from this report.

**Legal:** None directly arising from this report.

**Risk Management:** None directly arising from this report.

**Health and Safety:** None directly arising from this report.

**Sustainability:** None directly arising from this report.

**Community Safety:** None directly arising from this report.

**Equality and Diversity:** None directly arising from this report.

## Appendix 1: Nelson Town Investment Plan Workplan