

(FORM B: EXTERNAL BID)

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES  
PRO FORMA**

1. **Short project title:** Fire alarm extension
2. **Bid submitted by:** Mary Miller
3. **On behalf of (please include contact details):** Kelbrook & Sough Village Hall c/o 28 Main Street, Kelbrook, Barnoldswick, Lancashire BB18 6TJ
- 4(a). **Does your organisation have a constitution?** Yes  
(b). **Does it have a board of governors/directors or a committee that oversees its work?** Yes  
(c). **Does your organisation have its own bank account?** Yes  
(d). **How many signatures are required to authorise a payment from your bank account?** Two of three signatories
5. **Is your organisation VAT-registered?\*** No
6. **Amount requested:** £1,200
7. **Brief details of project:** Following a recent Health & Safety Review and Risk Assessment the Committee agreed to extend the existing fire alarm system into the older parts of the hall.
8. **Main outcomes to be achieved:** To make the village hall Health & Safety secure in line with present day requirements. All hall users will use a facility up to the latest Health & Safety standards.
9. **When will the project be implemented?** January/February 2021
10. **Who will undertake the project works?** Lancashire Fire & Safety
11. **Is there match funding for the project from elsewhere?** Yes  
**If so, please give details:** Village Hall funds
12. **Are there long-term revenue consequences and how will these be funded?** N/A

***\*Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***