

**REPORT FROM: HOUSING, HEALTH AND ENGINEERING SERVICES
MANAGER**

TO: NELSON COMMITTEE

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CAPITAL PROGRAMME 2020/21

PURPOSE OF REPORT

To update members on the Committee's 2020/21 capital budget.

RECOMMENDATION

- (1) That members note that only the schemes listed in Appendix 1 approved funding.
- (2) That members consider the new bid detailed in paragraph 7.
- (3) That members consider the underspend detailed in paragraph 9.

REASON FOR RECOMMENDATION

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2019/20

1. This is £1.

New Allocation for 2020/21

2. This is £51,500.

Effective Balance for 2020/21

3. This is £51,501.

Commitments for 2020/21

4. These total £50,501 (see Appendix 1 for a detailed breakdown).

Balance for 2020/21

5. This is **£1,000**.

Financial Advice (as reported to all Area Committees in May 2018)

6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the May 2018 revised forms (Form A for internal bids, Form B for external bids and Form C for Nelson Ward Initiatives) in order that the Chief Finance Officer can confirm that they qualify as capital spending and that members can evaluate them on a consistent basis.

New/Deferred Bids

No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.

As the capital programme has insufficient funds remaining for 2020/21, money will need to be de-allocated from other schemes before the following new bid can be approved.

7. **Nelson Town Centre Controlled Parking Zone** – submitted by Neil Yates: £2,500 (see bid form at Appendix 2).

Existing Bids

Overspend – Additional Funding Required

8. None.

Underspend – De-allocate Funding

9. **Scheme 52: Capital Works to Gable and Rear of Crawford Street:** The scheme has been completed at a cost of £1,766 against an allocation of £1,767. Members are therefore requested to de-allocate the underspend of £1 and return the funds to the capital programme.

Nelson Ward Initiatives

10. The 2019/20 allocation for Ward Initiatives has been allocated per member as follows (no new allocation for 2020/21):

Ward	Councillor	2019/20 Allocation	Committed to Date	Balance
Bradley	Mohammad Aslam	£300.00	£300.00	£0.00
	Mohammed Iqbal	£300.00	£0.00	£300.00
	Mohammad Sakib	£300.00	£0.00	£300.00
Clover Hill	Zafar Ali	£300.00	£0.00	£300.00
	Eileen Ansar	£300.00	£0.00	£300.00

	Mrs Kathleen Shore	£300.00	£0.00	£300.00
Marsden	Tommy Cooney	£300.00	£0.00	£300.00
	Neil McGowan	£300.00	£0.00	£300.00
Southfield	Mohammad Ammer	£300.00	£150.00	£150.00
	Yvonne Tennant	£300.00	£150.00	£150.00
	Sheila Wicks	£300.00	£150.00	£150.00
Walverden	George Adam	£300.00	£0.00	£300.00
	Julie Henderson	£300.00	£0.00	£300.00
Whitefield	Nadeem Ahmed	£300.00	£0.00	£300.00
	Asjad Mahmood	£300.00	£300.00	£0.00
Total		£4,500.00	£1,050.00	£3,450.00

Current Spend

November 2019

11. **Back Hereford Street:** £300 from Cllr Mahmood towards highway improvements.

January 2020

12. **Rock Steady Youth Club:** £150 each from Cllrs Ammer, Tennant and Wicks towards a table project.

March 2020

13. **Bradley Boys Cricket Club:** £150 from Cllr Aslam towards purchase of cricket equipment.

July 2020

14. **Bradley Boys Cricket Club:** £150 from Cllr Aslam towards purchase of cricket equipment.

Possible Future Schemes (no allocation made yet)

15. At the August 2020 meeting, a bid for £3,000 was considered to provide a new flight of steps and handrail to a footpath to replace existing failing steps and handrail at the Southfield Street Steps. It was resolved that due to the limited funds remaining in the Committee's Capital Programme for 2020/21, the bid be noted but considered at a later date should there be any de-allocations from already committed bids. In the meantime the bid be referred to Nelson Town Council for consideration.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a

capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure. Under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2020/21 for Nelson Committee.

Appendix 2: Nelson Town Centre Controlled Parking Zone (Form A).

LIST OF BACKGROUND PAPERS

None.

Nelson Committee Commitments for 2020/21

Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Grants and Other Funding	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
2	03/06/19 and 06/07/20 Nelson town centre premises improvement grants	M Williams (PBCL)	£27,269	£15,000		£42,269	£5,300	£36,969	Ongoing. Breakdown of grants available on request from M Williams. New allocation of £15,000 allocated 06/07/20
3	03/06/19 Ward initiatives	J Laycock (HHE)	£4,200	£0		£4,200	£150	£4,050	New allocation of £300 per councillor for 2019/20. £1,617 unallocated funds from previous year de-allocated 03/06/19
8	06/07/15 Acquisition of Athol Street triangle	T Horsley (COR)	-£46	£46		£0	£0	£0	£46 vired from Sch 42
13	30/11/15 Walverden Park interpretation boards	K Roberts (ES)	£1,200	£0		£1,200	£0	£1,200	Works progressing, waiting payment
38	03/12/18 Walverden ward back street upgrade	S Whalley (HHE)	£3,207	-£3,207		£0	£0	£0	Underspend vired to Sch 44 6/7/20
39	03/06/19 Town centre works	J Laycock (HHE)	£3,870	£0		£3,870	£0	£3,870	Allocated to assist with capital elements of town centre works
40	03/06/19 and 06/07/20 Capital works to Bradley ward	J Laycock (HHE)	£6,094	£9,413		£15,507	£0	£15,507	New allocation of £6,000 on 06/07/20. £6,680 underspend for Sch 46 de-allocated into this fund. Virements of £500 to Sch 50, £1,000 vired to Sch 51 and £1,767 to Sch 52.
41	03/06/19 and 06/07/20 Capital works to Whitefield ward	J Laycock (HHE)	-£499	£499		£0	£0	£0	New allocation of £6,000 on 06/07/20. Virements of £4,001 to Sch 48 and £1,500 to Sch 49

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Grants and Other Funding	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
42	03/06/19 and 06/07/20 Capital works to Southfield ward	J Laycock (HHE)	£18,844.50	£5,954		£24,798.50	£10,783	£14,015.50	New allocation of £6,000 on 06/07/20. £46 vired to Sch 8
43	03/06/19 and 06/07/20 Capital works to Cloverhill ward	J Laycock (HHE)	£16,294.50	£6,000		£22,294.50	£14,742.50	£7,552	New allocation of £6,000 on 06/07/20
44	03/06/19 and 06/07/20 Capital works to Walverden ward	J Laycock (HHE)	£16,294.50	£9,207		£25,501.50	£13,213	£12,288.50	New allocation of £6,000 on 06/07/20. £3,207 underspend from Sch 38 de-allocated into this fund
45	03/06/19 and 06/07/20 Capital works to Marsden ward	J Laycock (HHE)	£5,394.50	£5,501		£10,895.50	£0	£10,895.50	New allocation of £5,501 on 06/07/20
46	03/06/19 Elizabeth Street contribution	J Laycock (HHE)	£6,680	-£6,680		£0	£0	£0	Underspend vired to Sch 40 on 06/07/20
47	03/06/19 Holly Street contribution	J Laycock (HHE)	£3,273	£0		£3,273	£0	£3,273	Match funding required before works can be committed
48	06/07/20 Highway improvements to Back 40-70 Lomeshaye Road	J Laycock (HHE)	£0	£4,001		£4,001	£0	£4,001	£4,001 vired from Sch 41 on 06/07/20
49	06/07/20 Highway improvements to Back 211–259 Manchester Road	J Laycock (HHE)	£0	£1,500		£1,500	£0	£1,500	£1,500 vired from Sch 41 on 06/07/20
50	06/07/20 Every Street gully pots	S Whalley (HHE)	£0	£500	£500	£1,000	£1,000	£0	£500 vired from Sch 40 on 06/07/20. Completed
51	06/07/20 Nelson Cricket Club – Redevelopment of the former bowling green area	Nick Burton	£0	£1,000		£1,000	£1,000	£0	£1,000 vired from Sch 40 on 06/07/20 with £1,000 match funding to be sought from Nelson Town Council. Completed
52	06/07/20 Capital Works to Gable and Rear of Crawford Street	J Laycock (HHE)	£0	£1,767		£1,767	£1,766	£1	£1,767 vired from Sch 40 on 06/07/20

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Grants and Other Funding	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
	Subtotal		£112,076	£50,501	£500	£163,077	£47,954.50	£115,122.50	
	Un-allocated Funds		£1	£999		£1,000		£1,000	
	Total Funds Available 20/21		£112,077	£51,500	£500	£164,077	£47,954.50	£116,122.50	

(FORM A: INTERNAL BID)**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

A. Short project title: Nelson Town Centre Controlled Parking Zone

B. Bid submitted by: Neil Yates (Housing, Health and Engineering)

C. On behalf of (please include contact details):

D. Amount requested: £2,500

E. Brief details of project: To create a controlled parking zone within the pedestrianised areas of Nelson town centre* that will enable enforcement action to be carried out where vehicles are found to be parked outside designated bays

The funding would cover the capital costs of the supply and installation of the relevant signage – LCC has already covered the cost of creating the relevant Traffic Regulation Order

*This area consists of Market Street, Market Square, Leeds Road/Manchester Road (from their junctions with Carr Road and New Scotland Road) and Scotland Road (up to its junction with Russell Street)

F. Main outcomes to be achieved: To enable enforcement action to be taken against unauthorised parking within the pedestrianised area

G. When will project be implemented? As soon as possible, the required Traffic Regulation Order has been created but requires signage to be provided before it can be implemented

H. Who will undertake the project works? Local contractor

I. Is there match funding for the project from elsewhere? Yes

If so, please give details: Nelson Town Council will be asked to provide the remainder of the funding (£2,500 of a total estimated cost of £5,000)

J. Are there long-term revenue consequences and how will these be funded?

The signage will be maintained by Lancashire County Council