LiveWellUK & COLNE BID Delivery /Courier service

Colne BID is assisting with a delivery service which will cover independent retailers in Colne, and will fund and provide the following:

-Daily free deliveries to houses in Pendle

-Click and Collect Hub - Free

-Dispatch solution to homes outside of Pendle (Chargeable)

These services are all being provided by LiveWellUK, and to register for the free Pendle delivery service, to use the national courier service or the Click and Collect Hub, you need to email: <u>colne@livewelluk.com</u>. You need to provide your business name, address, phone and email.

LiveWellUK HQ: Bridge Mill, Burnley Road, Colne, BB8 8DY (Bridge Mill is the mill directly next to Colne Snooker Hall, opposite Colne MOT Centre. The blue front door should be used).

The services will be operational from Tuesday, 10th November 2020.

Pendle Home Delivery

Parcels for Home Delivery can be dropped at LiveWellHQ any time up until 4 p.m. the day before delivery, or between 8.30 a.m. and 9.00 a.m. on the day of delivery. Parcels for Pendle Home Delivery do not need to be addressed, but do need to have the customer's name clearly identifiable on them.

To book the parcel in for Pendle Home Delivery, users need to email <u>colne@livewelluk.com</u> with the recipient's name, full address and delivery day by not later than 8.30 a.m. the day of delivery.

Users need to ensure this option is listed as a delivery option on their website. Colne BID is covering the cost of this delivery service.

Nationwide Courier Service

Parcels for delivery outside of Pendle can be dropped at LiveWellHQ any time up until noon on the day of dispatch, or between 8.30 a.m. and 9.00 a.m. on the day of delivery. Parcels for Pendle Home Delivery do not need to be addressed, but do need to have the customer's name clearly identifiable on them so the label can be produced.

To book the parcel in for Nationwide Courier Service, users need to e-mail <u>colne@livewelluk.com</u> with the recipient's name, full address and delivery day by not later than 8.30 a.m. the day of delivery.

Users WILL be charged the cost of postage *only* for this service, which will charged at cost: 0-2kg = £3.78 + VAT 2-15kg = 4.97+VAT Perishable next day, up to 10kg = £6.50 + VAT This will be recharged to you by weekly invoice.

Click and Collect HUB

We are operating as a Click and Collect Hub, where users can drop their parcels and customers can collect. There is no charge for this service.

To book the parcel in for Click and Collect, users should to e-mail <u>colne@livewelluk.com</u> with the recipient's name, full address. There is no cut off time for this, other than when we are closed.

The Click and Collect Hub operates between 8.30 a.m. and 4 p.m., and parcels can be dropped at any time within that range.

Picked and packed by us

Thanks to LiveWellUk's warehousing, it isable to hold customer's stock and take care of all of the pick and pack. This is again funded by Colne BID and if users are interested in this service they should contact <u>paul@livewelluk.com</u>