

REPORT OF: HOUSING, HEALTH AND ENGINEERING SERVICES
MANAGER

TO: NELSON TOWN DEAL BOARD

DATES: 20th November 2020

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WORKPLAN UPDATE

PURPOSE OF REPORT

To update the Board on progress against the workplan for developing the Nelson Town Investment Plan and the key activities for the coming weeks.

RECOMMENDATIONS

1. That the Board note progress against the workplan and the key activities scheduled to take place in the coming weeks.

REASONS FOR RECOMMENDATION

1. To keep the Board up to date with progress and future activities.

ISSUE

Background

1. At the last Board meeting a workplan outlining the key stages of work for completing the plan was shared with the Board.
2. Since our last meeting, working groups have been brought together for each of the shortlisted projects. These groups, which bring together the key project stakeholders, are meeting on a weekly basis to develop each project in further detail. An update on their progress will be provided under a separate item on the agenda.

Key activities in the coming weeks

3. Attached in Appendix 1 is an updated copy of the workplan. This highlights that the key activities in the coming weeks will be:
 - The ongoing development of the projects by the working groups

- Wider stakeholder engagement regarding the shortlisted projects
- The preparation of a draft Town Investment Plan, ready for discussion at the next Board meeting on 18th December
- A 'check and challenge' session with the Towns Hub, involving a review of the draft Town Investment Plan by relevant specialists. Their feedback can then be considered when finalising the plan during January.

IMPLICATIONS

Policy: None directly arising from this report.

Financial: None directly arising from this report.

Legal: None directly arising from this report.

Risk Management: None directly arising from this report.

Health and Safety: None directly arising from this report.

Sustainability: None directly arising from this report.

Community Safety: None directly arising from this report.

Equality and Diversity: None directly arising from this report.

Appendix 1: Nelson Town Investment Plan Workplan



Updated Workplan - Nelson Town Deal

A Draft Report by Hatch
13 November 2020

Nelson Town Deal Board

Updated Workplan - Nelson Town Deal

13 November 2020

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Figure 1.1 Updated Workplan - November

	Week beginning	16/11	23/11	30/11	07/12	14/12	21/12	28/12	04/01	11/01	18/01	25/01
	Week No.	17	18	19	20	21	22	23	24	25	26	27
Draft Socio-Economic Narrative												
Draft Emerging Impacts of COVID												
Town Deal Board Meeting												
One-to-one engagement - Issues & Opportunities / Assets & Strengths												
Input into community consultation plan												
Mapping of strategies, partnerships, programmes & investments												
Testing the draft strategic framework against the evidence												
Refining and finalising the strategic framework												
Draft Prioritisation Framework												
Draft Project Long List												
Town Deal Board Meeting												
Receipt of Project Concepts												
Stakeholder and Social Media Engagement on issues/opportunities/long list												
Feedback and Due Dilligence of Project Concepts												
Appraisal of Concept Forms												
Draft Prioritisation Report												
Town Investment Plan Framework Development												
Town Deal Board Meeting												
Project stakeholder engagement on short list												
Development of Short Listed Projects to meet TIP Section 2 requirements												
Check and Challenge Session with Towns Hub												
Town Deal Board Meeting												
Developing Draft Town Investment Plan												
Town Deal Board Meeting												
Preparation of Draft Communications Engagement Report to support submission & Engagement on Draft TIP												
Finalisation of Town Investment Plan submission												
Town Deal Board Meeting												
Town Investment Plan - Submission												

Key	
Work in progress	
Town Deal Board	
Output	
Plan Development	
Scheme Development	
Communications and Engagement	

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