

**REPORT OF:** HOUSING, HEALTH AND ENGINEERING SERVICES  
MANAGER

**TO:** NELSON TOWN DEAL BOARD

**DATES:** 25<sup>th</sup> September 2020

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## WORKPLAN UPDATE

### PURPOSE OF REPORT

To update the Board on progress against the workplan for developing the Nelson Town Investment Plan and the key activities for the coming weeks.

### RECOMMENDATIONS

1. That the Board note progress against the workplan and the key activities scheduled to take place in the coming weeks

### REASONS FOR RECOMMENDATION

1. To keep the Board up to date with progress and future activities.

## ISSUE

### Background

1. At the last Board meeting a workplan outlining the key stages of work for completing the plan was shared with the Board.
2. Since our last meeting the draft Socio Economic Narrative has been completed and a draft report on the emerging impacts of COVID has been produced. One to one discussions with key stakeholders, including board members and a number of local business, have also been taking place (see Stakeholder Engagement Update report elsewhere on the agenda). The information gathered from this work will help to form the 'Context Analysis' section of the Town Investment Plan.
3. Further work has also been done on developing the Plan's Strategic Framework, particularly the refinement of the Vision and Objectives. Subject to Board agreement, these will now be

subject to wider consultation to see if they have broad support, alongside gathering feedback on the long list project ideas/themes. A Project Prioritisation Framework has also been developed for agreement by the Board.

### **Key activities in the coming weeks**

4. Attached in Appendix 1 is an updated copy of the workplan. This highlights that the key activities within the coming weeks will be:
  - The completion of one to one stakeholder engagement
  - Wider stakeholder/community engagement on the draft vision and objectives and the long list project ideas
  - The completion of project concept forms for projects on the long list
  - Due diligence and feedback on the project concept forms
  - Appraisal of the concept forms against the Prioritisation Framework criteria
  - Development of the Town Investment Plan skeleton framework
5. The outputs from these activities will be reported to the next Board meeting on the 23<sup>rd</sup> October. Key items for that meeting will include feedback on the engagement work, discussing the outcome of the prioritisation process and agreeing a shortlist of projects, and discussing/agreeing the draft structure and style of the Town Investment Plan.

### **IMPLICATIONS**

**Policy:** None directly arising from this report.

**Financial:** None directly arising from this report.

**Legal:** None directly arising from this report.

**Risk Management:** None directly arising from this report.

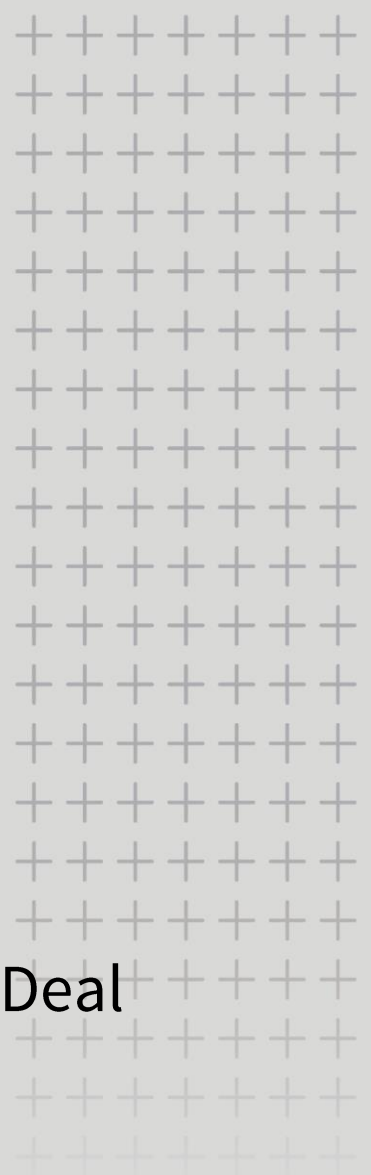
**Health and Safety:** None directly arising from this report.

**Sustainability:** None directly arising from this report.

**Community Safety:** None directly arising from this report.

**Equality and Diversity:** None directly arising from this report.

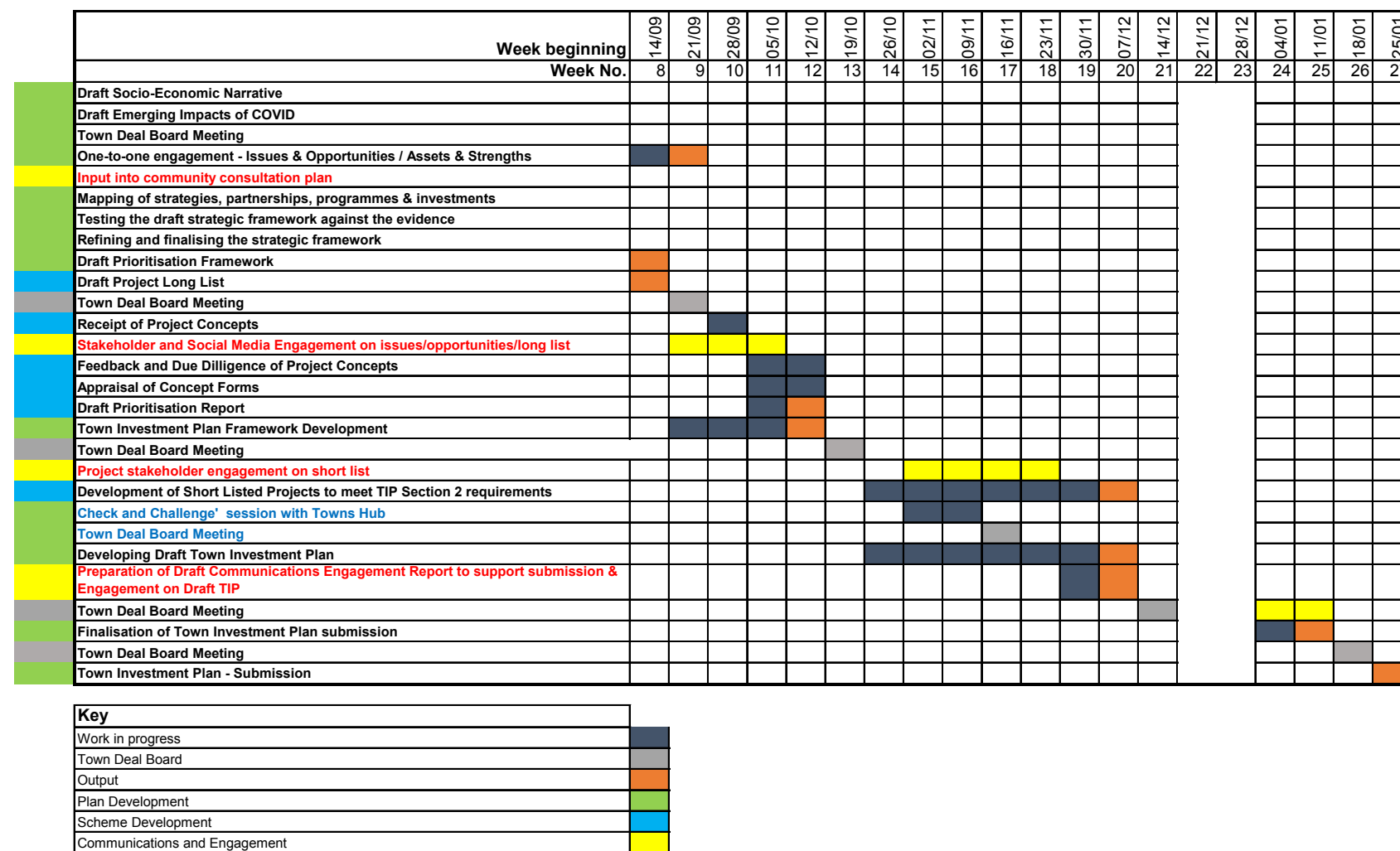
### **Appendix 1: Nelson Town Investment Plan Workplan**



# Updated Workplan - Nelson Town Deal

A Draft Report by Hatch  
17 September 2020

Figure 1.1 Updated Workplan - September



# HATCH



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