

**MINUTES OF A MEETING OF
BARROWFORD AND WESTERN PARISHES COMMITTEE
HELD ON 30TH JULY, 2020
VIA TEAMS**

PRESENT

Councillor L. M. Crossley – Chairman (in the Chair)

Councillors

*C. Lioni
N. McEvoy
B. Newman
K. Turner*

Co-optees

*M. Tetley– Higham with West Close Booth Parish Council
R. Donovan – Goldshaw Booth Parish Council
A. Walker – Roughlee Booth Parish Council
N. Goodall – Old Laund Booth Parish Council*

Officers in Attendance

<i>D. Walker K. Hughes J. Eccles</i>	<i>Environmental Services Manager & Area Co-ordinator Principal Development Management Officer Committee Administrator</i>
--	--

(Apologies were received from D. Heap, A. Stringer and N. Hodgson.)



The following people attended and spoke at the meeting on the item indicated –

<i>Beccy Murrell Joe Davis Daisy Whitehouse Stuart Forshaw Robin Willoughby</i>	<i>20/0259/FUL Full: Conversion of Barn into 2 No Holiday Lets and the siting of 5 No Holiday Cabins (Re-Submission) at Stone Fold Farm, Stump Hall Road, Higham</i>	<i>Minute No. 19</i>
---	--	----------------------

14. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED

That Councillor K. Turner be appointed Vice-Chairman of this Committee for the municipal year 2020/21.

15. DECLARATION OF INTERESTS

Members were reminded of the legal requirements concerning the declaration of interests.

16. PUBLIC QUESTION TIME

A question from a resident of Barrowford was read out asking when Belgarth Care Home would be completely secured so it could not be used by youths or if the Council would serve a notice for demolition.

The Principal Development Management Officer said that the Council and the Police were aware of the problems at this site. The Planning Department had written to the owners in March detailing the remedial works required and seeking a timetable for the necessary improvements

and a response within 21 days. However, enforcement site visits and follow ups had been put on hold during the Covid 19 and lockdown. It was noted on a recent site visit that the broken windows had been boarded up, but other works to secure the premises were still required. A further letter had just been sent to the owner reiterating the action required and requesting a response within 7 days.

At the moment, the courts had a long delay of cases to deal with. It was advised that it might be more expedient to see if the Council's Anti-Social Behaviour Officer could issue a Community Protection Order requiring the site to be made secure.

It was agreed that the Principal Development Management Officer be asked to liaise with the Anti-Social Behaviour Officer to see if a Community Protection Notice could be served on the owners of the property in an attempt to get the necessary works carried out and for a full report to come to the next meeting.

17. MINUTES

RESOLVED

That the Minutes of this Committee, at the meeting held on 8th July, 2020, be approved as a correct record.

18. POLICE AND COMMUNITY SAFETY ISSUES

There was no police representative available to attend the meeting. The July crime statistics would be circulated to Members when they became available.

19. PLANNING APPLICATIONS

Applications for determination

The Planning, Economic Development and Regulatory Services Manager submitted a report on the following planning application for determination -

20/0259/FUL Full: Conversion of Barn into 2 No Holiday Lets and the siting of 5 No Holiday Cabins (Re-Submission) at Stone Fold Farm, Stump Hall Road, Higham for Mrs Daisy Whitehouse

(Before the vote was taken the Principle Development Planning Manager advised that should the application be refused on the grounds proposed there was a significant risk of costs being awarded against the Council in the event of an appeal. The matter would be referred to the Head of Legal Services and subject to his agreement the decision would stand referred to the Policy and Resources Committee.)

In addition to the 5 speakers, representations from Linda Lonsdale and Norman Mitchell were read out at the meeting. Comments on the application from John Horsfall and Mrs Morville had also been circulated to Members prior to the meeting.

The Planning, Economic Development and Regulatory Services Manager submitted an update at the meeting with additional comments from a neighbour on Listed Buildings and the Sabden Fold Conservation Area. There were also further comments from LCC Highways. The

recommendation had now changed to approval with additional conditions relating to the proposed off-site highway works and provision of passing places.

RECOMMENDATION

That planning permission be **refused** for the following reasons -

- Impact on the Area of Outstanding Natural Beauty
- Visibility Splay/Highway Safety
- Drainage Issues

(b) Planning Appeals

The Planning, Economic Development and Regulatory Services Manager submitted a report on planning appeals for information.

20. ENFORCEMENT ACTION

The Head of Legal Services submitted a report on enforcement action in the Barrowford and Western Parishes area for information. The Principal Development Management Officer gave an update at the meeting on Spenbrook Mill. This site was continuing to be monitored and the Planning Department was working with the new foreman to ensure that the conditions were discharged next week. Site visits would be arranged for the other two cases on the list and an update would come to the next meeting.

21. CAPITAL PROGRAMME 2020/21

The Housing, Health and Engineering Services Manager submitted a report on the Committee's 2020/21 Capital Programme.

A number of bids had been received from Parish Councils (PCs) and Pendle Borough Council (PBC) amounting to £16,670. A late bid had been received from the Pendle Scouts Club based at St Thomas' Church, Barrowford which would be considered at the next meeting for consideration.

RESOLVED

- (1) That the Housing, Health and Engineering Services Manager be asked to allocate the following amounts from the 2020/21 Capital Programme –

Barley with Wheatley Booth PC – Barley Car Park Payment System & Barriers	£2,500
Blacko PC – New Notice Board at Recreation Ground	£1,050
Higham with West Close Booth PC – CCTV System	£4,000
Old Laund Booth PC – Caring for our Community	£2,900
Roughlee PC – Notice Board Project	£220
Roughlee PC – Riverside Shed-screening Project	£2,500
PBC – Surface improvements and steps at Newchurch Recreation area	£3,500
Total	£16,670

- (2) That £50 underspend for the replacement notice board at Sabden Fold be deallocated.

REASON

To enable the Capital Programme to be allocated efficiently and effectively.

22. PREMISES IMPROVEMENT GRANTS

The Planning, Economic Development and Regulatory Services Manager submitted a report on the Barrowford premises improvement grants scheme in 2019/20. In that year no grant was allocated in Barrowford. However, there had been some recent enquiries and it was requested that the £3000 be carried forward from 2019/20 into 2020/21.

RESOLVED

That the 2019/20 funding allocation of £3,000 be carried forward to 2020/21 for premises improvement grants in Barrowford.

REASON

To allow the Premises Improvement Grant scheme to continue.

23. RE-OPENING OF PENDLE'S TOWN CENTRES

The Chairman reported that most Barrowford shops seemed to be open for business. They considered ways they might be able to encourage shoppers to come to Barrowford and help them feel more secure.

RESOLVED

That Members of the Committee in association with Parish Councils bring back an action plan for the Town Centre to the next meeting for consideration.

REASON

To help Barrowford Town Centre's recovery following the Covid-19 outbreak.

24. EXCLUSION OF PUBLIC AND PRESS

Members agreed to exclude the public and press from the meeting during the following item of business in pursuance of the power contained in Section 100(A) (4) of the Local Government Act, 1972 as amended when it was likely, in view of the nature of the proceedings or the business to be transacted, that there would be disclosure of exempt information which was likely to reveal the identity of an individual.

25. ENVIRONMENTAL CRIME

The Environmental Services Manager submitted a report on environmental crime action for the period 1st January to 30th June 2020.

RESOLVED

That the report be noted and the Environmental Services Team be thanked for providing an excellent service in very challenging circumstances.

Chairman.....