



REPORT FROM: HOUSING, HEALTH AND ENGINEERING MANAGER

TO: WEST CRAVEN COMMITTEE

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CAPITAL PROGRAMME 2020/21

PURPOSE OF REPORT

To advise members on the Committee's 2020/21 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendices 1 and 2 have agreed funding.
- (2) That members consider the new bids detailed in paragraphs 7 and 8.

REASONS FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2019/20

1. This is £1,394.
 - Barnoldswick balance: £0.
 - Earby balance: £1,394.

New Allocation for 2020/21

2. This is £33,660 capital.
 - Barnoldswick allocation: £22,440.
 - Earby allocation: £11,220.

Effective Allocation for 2020/21

3. This is £35,054.
 - Barnoldswick allocation: £22,440.
 - Earby allocation: £12,614.

Commitments for 2020/21

4. These total £7,485 (see Appendices 1 and 2 for a detailed breakdown).
 - Barnoldswick commitments: £6,000.
 - Earby commitments: £1,485.

Balance for 2020/21

5. This is £27,569.
 - Barnoldswick balance: £16,440.
 - Earby balance: £11,129.

Financial Advice

6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.

7. **External bid from Earby Town Council** – reinstating overgrown path on Aspen Lane Green – £1,800 (see Appendix 3).
8. **Internal bid from Tom Partridge** – Public Footpath 49 drainage improvements (Earby) – £3,500 (see Appendix 4).

Existing Allocations

Overspend – Additional Funding Required

9. None.

Underspend – De-allocate Funding

10. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). “Enhancement” means substantially lengthening the useful life of the asset; substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers’ salaries and professional fees). Anything not covered by “proper practices” (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council’s Chief Finance Officer in order to assist members when considering the allocation of the capital budget. This list is as follows:

1. The funding shall assist a scheme which contributes to meeting the Council’s corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council’s policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: the capital programme is required to be allocated and managed in accordance with the Council’s policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for Barnoldswick 2020/21.

Appendix 2: Capital Programme Commitments for Earby 2020/21.

Appendix 3: External Bid Form B – Reinstatement of Path – Aspen Lane Green.

Appendix 4: Internal Bid Form A – Public Footpath 49 Drainage Improvements.

LIST OF BACKGROUND PAPERS

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	31/03/16 Litter and dog waste bins – Barnoldswick	C Taylor (ES)	£339	£0	£339	£0	£339	
23	04/09/18 Lane Bottom Flood Alleviation Scheme	S Whalley (HHE)	£2,500	£0	£2,500	£2,500	£0	Completed Total cost – £9,500 (£7,000 from the Council's Flood Reserve and Central Funds)
26	05/02/2019 Barnoldswick Town Square reflagging scheme	Barnoldswick Town Council	£51,171	£0	£51,171	£0	£51,171	Funding is from reallocations made in 2018/19 totalling £29,171 as well as £22,000 from the 2019/20 Capital Programme. These total £51,171 and was carried forward to 2020/21 shown on this table In addition, there is £10,290 from the High Street Revival Fund; £2,000 from Barnoldswick Town Council (originally for the Barnoldswick Town Centre Improvement Scheme) and £12,240 from the Community Investment Fund (CIF) set aside for this scheme The total available for the scheme is therefore £75,701 via the Capital Programme <i>Other funds have been sought</i>
27	09/06/2020 Reopening Barnoldswick Town Centre following the lifting of Coronavirus	H Ditta (PEDRS)	£0	£3,000	£3,000	£0	£3,000	Task Groups have been set up to develop action plans for the town centres to put

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
	restrictions							measures into place for a safe trading environment following the lifting of the Coronavirus restrictions on 15/06/20. £11,317 was allocated from ERDF to West Craven for this with one-third to Earby (£3,772) and two-thirds to Barnoldswick (£7,545) An additional £3,000 was approved from the Barnoldswick Capital Programme for any measures that cannot be covered by ERDF funding
28	07/07/20 Premises improvement grant scheme – Barnoldswick	M Williams (PEDRS)	£0	£3,000	£3,000	£0	£3,000	
	Subtotal Barnoldswick		£54,010	£6,000	£60,010	£2,500	£57,510	
	Un-allocated Funds Barnoldswick		£0	£16,440	£16,440	£0	£16,440	
	Total Funds Available 20/21 Barnoldswick		£54,010	£22,440	£76,450	£2,500	£73,950	

West Craven Committee Commitments for Earby 2020/21

Appendix 2

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2020/21	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	12/05/15 Litter and dog waste bins – Earby	C Taylor (ES)	£230	£0	£230	£0	£230	
2	12/05/15 and 07/07/20 Premises improvement grant scheme – Earby	M Williams (PEDRS)	£2,615	£1,285	£3,900	£0	£3,900	
3	07/07/20 St Peter's Community Garden Project	St Peter's Methodist Church	£0	£200	£200	£0	£200	
	Subtotal Earby		£2,845	£1,485	£4,330	£0	£4,330	
	Un-allocated Funds Earby		£1,394	£9,735	£11,129	£0	£11,129	
	Total Funds Available 20/21 Earby		£4,239	£11,220	£15,459	£0	£15,459	

(FORM B: EXTERNAL BID)**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

- 1. Short project title:** Aspen Lane Green
- 2. Bid submitted by:** Katie Jeffreys
- 3. On behalf of (please include contact details):** Earby Town Council, The Parish Rooms, Victoria Road, Earby, BB18 6US – clerk@earbytowncouncil.org.uk
- 4(a). Does your organisation have a constitution?** Yes, standing orders.
(b). Does it have a board of governors/directors or a committee that oversees its work? Yes, Councillors
(c). Does your organisation have its own bank account? Yes
(d). How many signatures are required to authorise a payment from your bank account? Two
- 5. Is your organisation VAT-registered?*** No
- 6. Amount requested:** £1,800.00
- 7. Brief details of project:** Match funding with Earby Town Council and Kieron Roberts (Pendle BC) for reinstating overgrown paths on Aspen Lane Green, and making safe all the top stones on the walls surrounding Aspen Lane Green

Weed kill existing path, scrape off existing topsoil at sides of path to form 1 metre opening, provide and lay 50mm thick 14mm dense Tarmac to paths, 1 metre wide x 174 metres long = £5,115
- 8. Main outcomes to be achieved:** Repair and make safe the existing path
- 9. When will the project be implemented?** ASAP
- 10. Who will undertake the project works?** Contractor sourced by Kieron Roberts at Pendle Borough Council
- 11. Is there match funding for the project from elsewhere?** Yes
If so, please give details: £1,500 Kieron Roberts, and £1,800 Earby Town Council
- 12. Are there long-term revenue consequences and how will these be funded?**
None known

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

(FORM A: INTERNAL BID)**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

A. Short project title: Public Footpath 49 Drainage Improvements

B. Bid submitted by: Tom Partridge, Countryside Access Officer

C. On behalf of (please include contact details): Environmental Services, Fleet Street Depot, Fleet Street, Nelson

D. Amount requested: £3,500 (total project cost is £7,000)

E. Brief details of project: Public footpath 49 runs from Stoneybank Road, passing along the edge of Springfield School, then through a field adjacent to Aspen Grove and down a short ginnell to Barnwood Crescent. The footpath is occasionally affected by flooding, the effect of which has been to wash out the surface of the footpath resulting in an uneven path surface. The water overflows from an existing ditch – the project is to install length of pipe so that this water flows from the end of the ditch into an existing stream. This is illustrated on the map below. The project will also include repairs to the surface of the footpath

F. Main outcomes to be achieved: The project will prevent surface water flowing down the footpath causing damage and washing out onto Barnwood Crescent. It will protect the surface of the footpath from future storm damage. The footpath was improved with surface improvements in 2015 at a cost of £13,600. Unfortunately, the drainage installed as part of this work was insufficient for the volume of water. One of the outcomes of the project is to help to protect the previous improvement in the path

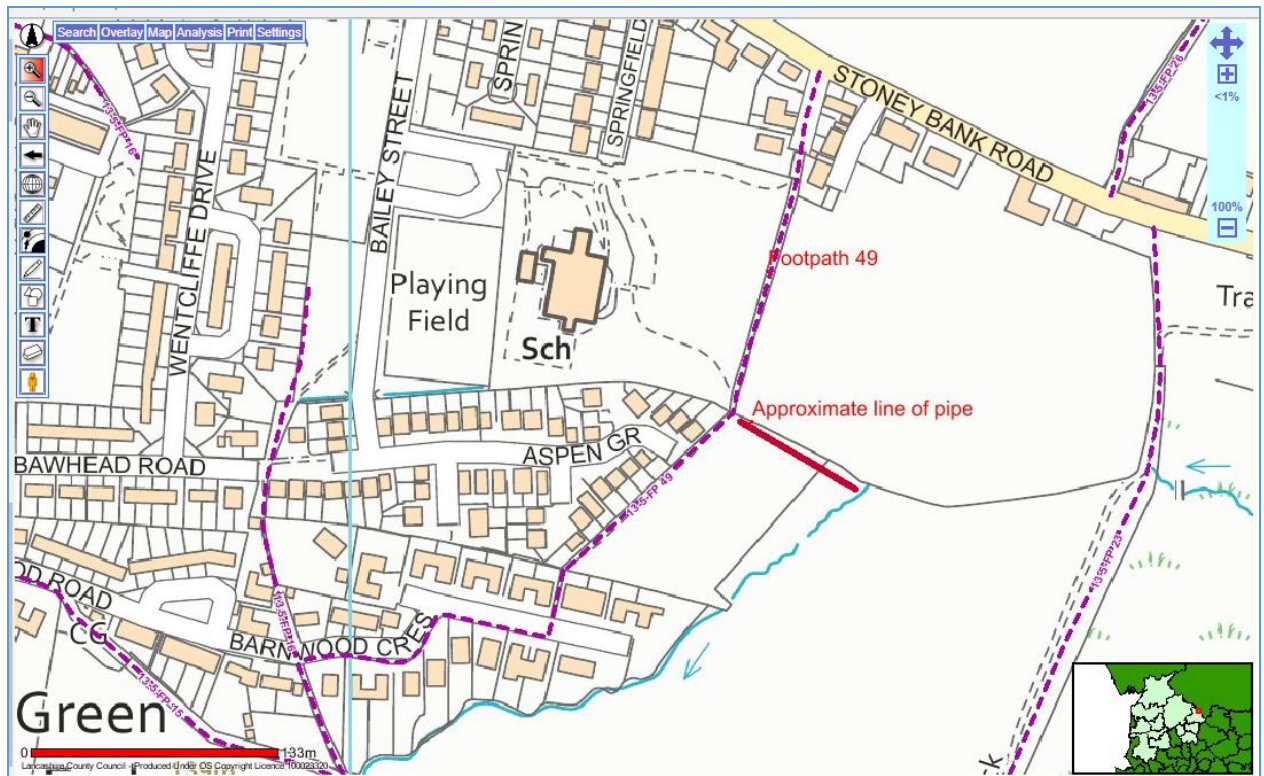
G. When will project be implemented? September–October 2020

H. Who will undertake the project works? A contractor would be appointed by a competitive tendering process under the supervision of a Council engineer

I. Is there match funding for the project from elsewhere? Yes

If so, please give details: The balance of the funding would come from the public rights of way budget. In common with other public rights of way work, we are usually able to have such expenditure reimbursed by Lancashire County Council in their capacity as the highway authority

J. Are there long-term revenue consequences and how will these be funded?
No



Footpath 49 looking north from the rear of Barnwood Crescent