

**REPORT FROM:** HOUSING, HEALTH AND ENGINEERING SERVICES  
MANAGER

**TO:** NELSON COMMITTEE

**DATE:** 3<sup>rd</sup> FEBRUARY 2020

**Report Author:** Joanne Laycock  
**Tel. No:** 661058  
**E-mail:** joanne.laycock@pendle.gov.uk

## CAPITAL PROGRAMME 2019/20

### PURPOSE OF REPORT

To update members on the Committee's 2019/20 capital budget.

### RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendix 1 have approved funding.
- (2) That members consider the overspend detailed in paragraphs 8 and 9.

### REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

### ISSUE

#### ***Uncommitted Balance from 2018/19***

1. This is £0.

#### ***New Allocation for 2019/20***

2. This is £51,500.

#### ***Effective Balance for 2019/20***

3. This is £51,500.

#### ***Commitments for 2019/20***

4. These total £51,499 (see Appendix 1 for a detailed breakdown).

#### ***Balance for 2019/20***

5. This is £1.

**Financial Advice (as reported to all Area Committees in May 2018)**

6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the May 2018 revised forms (Form A for internal bids, Form B for external bids and Form C for Nelson Ward Initiatives) in order that the Chief Finance Officer can confirm that they qualify as capital spending and that members can evaluate them on a consistent basis.

**New/Deferred Bids**

*No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.*

*As the capital programme has been fully committed for 2019/20, money will need to be de-allocated from other schemes before any new bids can be approved.*

7. None.

**Existing Bids**

Overspend – Additional Funding Required

8. **Acquisition of Athol Street Triangle (Sch. No. 8):** At the June meeting, £6,291 was de-allocated for Athol Street triangle but only £6,285 remained unspent as a Land Registry payment was waiting to be processed. Members are therefore requested to re-allocate an additional £6 to cover the deficit.
9. **Capital Works to Whitefield Ward (Sch. No. 41):** Works have been completed. Total costs are £8,076. £300 has been committed from Cllr Mahmood’s Ward Initiative allocation, and therefore there is an outstanding £499 overspend. Members are requested to vire £499 from Elizabeth Street contribution (Item 46) as the tendered costs for this scheme have come in under budget, the scheme is near completion and no extra works have been required.

Underspend – De-allocate Funding

10. None.

**Nelson Ward Initiatives**

11. The 2019/20 allocation for Ward Initiatives has been allocated per member as follows:

Ward	Councillor	2019/20 Allocation	Committed to Date	Balance
Bradley	Mohammad Aslam	£300.00	£0.00	£300.00
	Mohammed Iqbal	£300.00	£0.00	£300.00
	Mohammad Sakib	£300.00	£0.00	£300.00
Clover Hill	Zafar Ali	£300.00	£0.00	£300.00
	Eileen Ansar	£300.00	£0.00	£300.00
	Mrs Kathleen Shore	£300.00	£0.00	£300.00

<b>Marsden</b>	Tommy Cooney	£300.00	£0.00	£300.00
	Neil McGowan	£300.00	£0.00	£300.00
<b>Southfield</b>	Mohammad Ammer	£300.00	£150.00	£150.00
	Yvonne Tennant	£300.00	£150.00	£150.00
	Sheila Wicks	£300.00	£150.00	£150.00
<b>Walverden</b>	George Adam	£300.00	£0.00	£300.00
	Julie Henderson	£300.00	£0.00	£300.00
<b>Whitefield</b>	Nadeem Ahmed	£300.00	£0.00	£300.00
	Asjad Mahmood	£300.00	£300.00	£0.00
<b>Total</b>		<b>£4,500.00</b>	<b>£750.00</b>	<b>£3,750.00</b>

### ***Current Spend***

#### June 2019

12. None.

#### July 2019

13. None.

#### August 2019

14. None.

#### September 2019

15. None.

#### October 2019

16. None

#### November 2019

17. **Back Hereford Street:** £300 from Cllr Mahmood towards highway improvements.

#### December 2019

18. None.

#### January 2020

19. **Rock Steady Youth Club:** £150 each from Cllrs Ammer, Tennant and Wicks towards a table project.

### **IMPLICATIONS**

**Policy:** The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

**Financial:** Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means

substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure. Under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Capital Programme Commitments for 2019/20 for Nelson Committee.

## **LIST OF BACKGROUND PAPERS**

None.

**Nelson Committee Commitments for 2019/20**

Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
2	<b>04/07/16, 04/06/18, 03/12/18 and 03/06/19</b> Nelson town centre premise improvement grants	M Williams (PBCL)	£23,669	£9,500		£33,169	£5,900	£27,269	Ongoing. Breakdown of grants available on request from M Williams. New allocation of £9,500 allocated 03/06/19
3	<b>06/06/16, 04/06/18 and 03/06/19</b> Ward initiatives	J Laycock (HHE)	£2,417	£2,883	-£300	£5,000	£950	£4,050	New allocation of £300 per councillor for 2019/20. £1,617 unallocated funds from previous year de-allocated 03/06/19
5	<b>05/12/11</b> Safer routes to Bradley school	S Whalley (HHE)	£3,500	-£3,500		£0	£0	£0	De-allocated 03/06/19
7	<b>01/07/13</b> Replace missing gully grates on unadopted streets	S Whalley (HHE)	£750	-£750		£0	£0	£0	De-allocated 03/06/19
8	<b>06/07/15</b> Acquisition of Athol Street triangle	T Horsley (COR)	£6,285	-£6,291		-£6	£0	-£6	De-allocated 03/06/19
13	<b>30/11/15</b> Walverden Park interpretation boards	K Roberts (ES)	£1,200	£0		£1,200	£0	£1,200	Works progressing, waiting payment
34	<b>09/05/18</b> Capital Works to Whitefield area	J Laycock (HHE)	£1,183	-£1,183		£0	£0	£0	Scheme completed. Underspend de-allocated
35	<b>04/06/18</b> Capital works to Bradley 2018/19	J Laycock (HHE)	£10,639	-£7,839		£2,800	£2,800	£0	£4k earmarked for back 177–203 Leeds Road at NAC 06/08/18 & 04/02/19. £7,839 de-allocated 03/06/19

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
38	<b>03/12/18</b> Walverden ward back street upgrade	S Whalley (HHE)	£7,000	£0		£7,000	£5,630	£1,370	Scheme identified for blocks of back Railway Street with match funding from NTC. Works completed, await final invoice for payment
39	<b>03/06/19</b> Town centre works	J Laycock (HHE)	£0	£4,000		£4,000	£130	£3,870	Allocated to assist with capital elements of town centre works
40	<b>03/06/19</b> Capital works to Bradley ward	J Laycock (HHE)	£0	£6,094		£6,094	£0	£6,094	Potential match funding
41	<b>03/06/19</b> Capital works to Whitefield ward	J Laycock (HHE)	£0	£7,277	£799	£8,076	£8,076	£0	Works completed. £300 contribution from Cllr Mahmood's Ward Initiative allocation. £499 overspend
42	<b>03/06/19</b> Capital works to Southfield ward	J Laycock (HHE)	£0	£6,094.50		£6,094.50	£0	£6,094.50	Scheme identified. Back Pine/Fir Street. Match funding from Nelson Town Council allocated 13/11/19
43	<b>03/06/19</b> Capital works to Cloverhill ward	J Laycock (HHE)	£0	£6,094.50		£6,094.50	£0	£6,094.50	Scheme identified. Back Bradshaw Street. Match funding allocated from Nelson Town Council 13/11/19
44	<b>03/06/19</b> Capital works to Walverden ward	J Laycock (HHE)	£0	£6,094.50		£6,094.50	£0	£6,094.50	
45	<b>03/06/19</b> Capital works to Marsden ward	J Laycock (HHE)	£0	£5,394.50		£5,394.50	£0	£5,394.50	
46	<b>03/06/19</b> Elizabeth Street contribution	J Laycock (HHE)	£0	£11,339	-£499	£10,840	£0	£10,840	Works completed. Await final invoice for payment
47	<b>03/06/19</b> Holly Street contribution	J Laycock (HHE)	£0	£3,273		£3,273	£0	£3,273	

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
48	03/06/19 Back 177–203 Leeds Road	J Laycock (HHE)	£0	£3,018		£3,018	£3,018	£0	Works completed. Funding of £2,800 from item 35, £6,120 from CIF and £635 from item 3 (2018/19)
	<b>Subtotal</b>		<b>£56,643</b>	<b>£51,499</b>	<b>£0</b>	<b>£108,142</b>	<b>£26,504</b>	<b>£81,638</b>	
	<b>Un-allocated Funds</b>		<b>£0</b>	<b>£1</b>		<b>£1</b>		<b>£1</b>	
	<b>Total Funds Available 19/20</b>		<b>£56,643</b>	<b>£51,500</b>	<b>£0</b>	<b>£108,143</b>	<b>£26,504</b>	<b>£81,639</b>	