

**MINUTES OF A MEETING OF THE MANAGEMENT TEAM
HELD ON 19th NOVEMBER, 2019**

PRESENT: D. Langton, P. Mousdale, D. Walker, J. Whittaker, S. Guinness, N. Watson, H. Culshaw and J. Watson

ALSO PRESENT: M. Molloy

(Apologies for absence were received from J. McDonnell).

101. MINUTES

The Minutes of the Management Team meeting held on 5th November, 2019 were submitted.

AGREED

That the Minutes be approved.

102. TIMETABLE FOR FUTURE MEETINGS AND POLICY AND RESOURCES WORK PROGRAMME

The timetable for future meetings was submitted for consideration in conjunction with the Policy and Resources Work Programme and amended.

AGREED

- (1) That items for future meetings be forward to Jane Watson.
- (2) That due to lack of business the Management Team meeting on 7th January, 2020 be cancelled.
- (3) That a Strategic Planning session be held on 4th February, 2020.

All Management Team

103. DEMAND MANAGEMENT QUARTERLY UPDATE

Management Team considered an update on progress with the Demand Management project.

Of the milestones due for completion during this quarter 19 were either in progress or completed. Four actions were overdue and 9 required their progress checking.

Management Team acknowledged the work being done and updates were given in relation to bins, the need to ensure web pages were up to date and standard letters/forms.

AGREED

That progress be noted.

All Management Team

104. URBAN TREE CHALLENGE FUND

The Planning, Economic Development and Regulatory Services Manager submitted a report on potential funding available to plant trees within the Borough.

The Fund had been developed in response to HM Treasury releasing £10m for the planting of at least 20,000 large trees and 110,000 small trees in urban areas of England.

Unfortunately the Council did not fit the criteria to bid for the first round of funding (2019/20) but was looking to submit a bid for the second round in 2020/21 which was for smaller schemes. Expressions of interest were currently being asked for by the Forestry Commission. The Fund would provide up to 50% funding based on standard costs for planting and their establishment for 3 years.

During discussion Management Team made reference to match funding, partners, current tree planting budgets and suggested locations.

AGREED

(1) That a further report be submitted to a future meeting identifying suitable sites for tree planting and the number and types of trees required along with the costings.

Lee Johnson

(2) That an expression of interest be submitted to the Forestry Commission.

Lee Johnson

105. COMMITTEE REPORTS AND THE DATA PROTECTION ACT/GENERAL DATA PROTECTION REGULATIONS (GDPR) 2018

The Head of Legal Services submitted a report on what may be lawfully published in committee reports with reference to the above legislation.

At its meeting on 8th August Colne and District Committee requested that the restricted information that was no longer provided in standard information reports (listed in the report) and as a result of the GDPR legislation, be reintroduced and considered under Part II of the agenda.

It was acknowledged that this was a Council-wide issue and therefore before Management Team for consideration.

AGREED

(1) That the vacant houses, planning enforcement, environmental blight and compulsory purchase order standing progress reports be considered under Part II of the agendas.

**All Management Team
Committee Services**

(2) That this decision be discussed with Group Leaders.

Philip Mousdale

106. BREXIT

In the light of the forthcoming General Election there was nothing further to report.