



REPORT FROM: CORPORATE DIRECTOR

TO: POLICY AND RESOURCES COMMITTEE

DATE: 21ST NOVEMBER, 2019

Report Author: Lynne Rowland (Committee Administrator)

Tel. No: 01282 661648

E-mail: lynne.rowland@pendle.gov.uk

TENDERS AND OTHER CONTRACT RELATED MATTERS

PURPOSE OF REPORT

To report, for information, tenders which have been received and accepted and to report any exemptions from the requirements of the Contract Procedure Rules.

RECOMMENDATION

That the Policy and Resources Committee notes the tenders which have been received and accepted.

REASONS FOR RECOMMENDATION

To agree acceptance of tenders/offers in accordance with Contract Procedure Rules.

ISSUE

Award of Contracts

1. Following the relevant procurement process, tenders have been received and accepted in relation to the following projects:-

(a) Improvements to Footpath 110, Shawforth

Tenderer	Tender Figure (£)
O'Callaghan Limited	20,003.72
Colin Braithwaite Excavators Limited	33,048.40
Monk of Colne Limited	No tender received

Pendle Council has been commissioned by Lancashire County Council (LCC) to procure this on their behalf. The contract has been awarded to O' Callaghan Limited and will be funded by LCC.

(b) Improvements to steps on Footpath 83, Preston

Tenderer	Tender Figure (£)
Colin Braithwaite Excavators Limited	11,271.70
O'Callaghan Limited	12,936.00
Monk of Colne Limited	No tender received

Pendle Council has been commissioned by Lancashire County Council (LCC) to procure this on their behalf. The contract has been awarded to Colin Braithwaite Excavators Limited and will be funded by LCC.

(c) Highway Improvements – Back 2-28 Elizabeth Street, Nelson

Tenderer	Tender Figure (£)
Blackoak Surfacing Limited	14,474.68
Monk of Colne Limited	15,874.76
Colin Braithwaite Excavators Limited	16,529.37
A&G Landscape & Groundworks Limited	17,494.13
O'Callaghan Limited	19,701.44
Marchbridge Builders Limited	19,978.64

The contract has been awarded to Blackoak Surfacing Limited and will be funded by Nelson Committee and Nelson Town Council.

(d) Pendle Business Awards 2020

The Policy and Resources Committee on 25th July 2019 agreed that the delivery of the Pendle Business Awards be outsourced to a suitable delivery partner for the 2020 event; that the delivery of the Pendle Business Awards for 2020 be funded to a maximum of £20,000; and the Gearing up for Growth Grants Panel be authorised to agree the allocation of this fund.

Following the funding agreement from the Policy and Resources Committee, a tender brief and timescales were agreed, and proposals were requested for the outsourced delivery of the Awards. Tenders were invited from interested businesses using ProContract (Chest).

In total 8 submissions were received and evaluated on the basis of price and quality.

Pennine Events were the successful tenderer and have been awarded the contract. This was reported to the Gearing up for Growth Panel at its meeting on 24th October, 2019.

The contract will be funded from the Pendle Vision Board budget.

(e) Barnoldswick Business Improvement District (BID)

The Planning, Economic Development and Regulatory Services Team sought to appoint consultants to carry out a two stage BID process including feasibility study, following onto development and implementation, for a Barnoldswick BID. The Business Improvement District

specialist will undertake a feasibility study to establish whether a BID should be pursued in Barnoldswick. If a BID for Barnoldswick is seen to be feasible, it would be required for the appointed specialist to undertake a further development & implementation process to establish and implement a BID for Barnoldswick, Lancashire.

A total of 3 tender submissions were received ranging from £32,960 to £37,500.

In determining the selection, the weightings were applied to a number of criteria in its appraisal of the proposals, outlined in the table below.

Criteria	Demonstrated by	Weighting
Interpretation of the brief	Evidence of clear understanding of the Brief	20
Methodology proposed	A clear overall approach to the work and an appropriate methodology to deliver the proposed outcomes	20
Identified team / staff	Competence, qualification and experience of key professional staff in successfully undertaking similar Business Improvement District feasibility and development work.	10
Timetable and work programme	Ability to work to the milestones outlined in the brief, with a realistic number of days allocated to the project	10
Past experience	Relevant experience of undertaking this type of work with references from previous work carried out in the past two years.	10
Price	A fully inclusive fee breakdown	30
Total Score available		100

Tenderer and Tender Figure

Tenderer	Tender Figure (£)
Kolek Consulting Ltd, 13 Fairybead Park, Stainton, Penrith, Cumbria CA11 0DY	32,960
Partnership for Better Business Ltd, Iron Gate House, 10 Iron Gate, Cathedral Quarter, Derby, DE1 3FJ	37,500
Revive & Thrive Ltd, Arwel, Fairfield Drive, Newtown, Powys, SY16 2DJ	36,165

Following an assessment of submissions, the average weighting received by each business was as follows;

- Kolek Consulting Ltd 93
- Revive & Thrive Ltd 81
- Partnership for Better Business Ltd 73

The contract has been awarded to Kolek Consulting Ltd and will be funded from within existing budgets.

IMPLICATIONS

- Policy:** None arising directly from the report.
- Financial:** The financial implications are as provided in the report. Assessment of awarded tender against budget provision available is part of the budget tendering exercise.
- Legal:** None arising directly from the report.
- Risk Management:** None arising directly from the report.
- Health and Safety:** None arising directly from the report.
- Sustainability:** None arising directly from the report.
- Community Safety:** None arising directly from the report.
- Equality and Diversity:** None arising directly from the report.
- APPENDICES:** None