

**REPORT FROM: HOUSING, HEALTH AND ENGINEERING MANAGER**

**TO: WEST CRAVEN COMMITTEE**

**DATE: 8 OCTOBER 2019**

**Report Author: Tricia Wilson**  
**Tel. No: 661051**  
**E-mail: tricia.wilson@pendle.gov.uk**

## **CAPITAL PROGRAMME 2019/20**

### **PURPOSE OF REPORT**

To advise members on the Committee's 2019/20 capital budget.

### **RECOMMENDATIONS**

- (1) That members note that only the schemes listed in Appendices 1 and 2 have agreed funding.
- (2) That members note the overspend and additional funding required at paragraph 8.
- (3) That members approve the de-allocation at paragraph 9.

### **REASONS FOR RECOMMENDATIONS**

To enable the capital programme to be allocated efficiently and effectively.

### **ISSUE**

#### ***Uncommitted Balance from 2018/19***

1. This is £1,796.
  - Barnoldswick balance: £0.
  - Earby balance: £1,796.

#### ***Allocation for 2019/20***

2. This is £33,660 capital.
  - Barnoldswick allocation: £22,440.
  - Earby allocation: £11,220.

### **Effective Allocation for 2019/20**

3. This is £35,456.
  - Barnoldswick allocation: £22,440.
  - Earby allocation: £13,016

### **Commitments for 2019/20**

4. These total £28,500 (see Appendices 1 and 2 for a detailed breakdown).
  - Barnoldswick commitments: £22,000.
  - Earby commitments: £6,100.

### **Balance for 2019/20**

5. This is £7,356 (*if deallocation at item 9 is approved*).
  - Barnoldswick balance: £440.
  - Earby balance: £6,916 (*if de-allocation at paragraph 9 is approved*).

### **Financial Advice**

6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

### **New/Deferred Bids**

*No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.*

7. There were no new bids at the time of writing the report.

### **Existing Allocations**

#### Overspend – Additional Funding Required

8. **£97.25:** There was an overspend on Cemetery Road Car Park (Earby), item 21, Appendix 2 which requires an additional allocation of £97.25 from the Capital Programme.

#### Underspend – De-allocate Funding

9. **£400:** This amount can be de-allocated from the Earby table item 6, Appendix 2 as it is no longer required.

### **IMPLICATIONS**

**Policy:** The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

**Financial:** Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means

substantially lengthening the useful life of the asset; substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budget. This list is as follows:

1. The funding shall assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** the capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Capital Programme Commitments for Barnoldswick 2019/20.

Appendix 2: Capital Programme Commitments for Earby 2019/20.

## **LIST OF BACKGROUND PAPERS**

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	<b>31/03/16</b> Litter and dog waste bins – Barnoldswick	C Taylor (ES)	£551	£0	£551	£0	£551	Environmental Services committed £551
19	<b>09/01/18</b> Barnoldswick Town Green drainage	S Whalley (HHE)	£500	£0	£500	£500	£0	
23	<b>04/09/18</b> Lane Bottom Flood Alleviation Scheme	S Whalley (HHE)	£2,500	£0	£2,500	£0	£2,500	To solve flooding issues at Lane Bottom. Total scheme cost is £9,500 with £7,000 from the Council's Flood Reserve and Central Funds
26	<b>05/02/2019</b> Barnoldswick Town Square reflagging scheme	Barnoldswick Town Council	£29,171	£22,000	£51,171	£0	£51,171	Funding is from reallocations made in 2018/19 totalling £29,171; £22,000 from 2019/20 Capital Programme; £10,290 from the High Street Revival Fund; £2,000 from Barnoldswick Town Council (originally for the Barnoldswick Town Centre Improvement Scheme) and £12,240 from the Community Investment Fund (CIF)  The total available for the scheme is therefore <b>£75,701 via the Capital Programme</b> <i>Other funds are being sought</i>
	<b>Subtotal Barnoldswick</b>		<b>£32,722</b>	<b>£22,000</b>	<b>£54,722</b>	<b>£500</b>	<b>£54,222</b>	
	<b>Un-allocated Funds Barnoldswick</b>		<b>£0</b>	<b>£440</b>	<b>£440</b>		<b>£440</b>	
	<b>Total Funds Available 19/20 Barnoldswick</b>		<b>£32,722</b>	<b>£22,440</b>	<b>£55,162</b>	<b>£500</b>	<b>£54,662</b>	

**West Craven Committee Commitments for Earby 2019/20**

Appendix 2

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	<b>12/05/15</b> Litter and dog waste bins – Earby	C Taylor (ES)	£681	£0	£681	£0	£681	
2	<b>12/05/15</b> Premises improvement grant scheme – Earby	P Collins (HHED)	£3,000	£0	£3,000	£385	£2,615	
6	<b>07/02/17</b> New entrance gate and fencing at Anne's Wood	The Woodland Trust	£400	<b>-£400</b>	£0	£0	£0	Work was completed and paid for by the Woodland Trust. Therefore, this money is no longer required and, if approved, can be de-allocated (see para 9 in the report)
9	<b>01/04/17 &amp; 27/03/18</b> Salterforth Fun Day	Salterforth Fun Day Committee	£750	£0	£750	£750	£0	Completed
15	<b>08/05/18</b> Improvements to Christmas decorations	Kelbrook and Sough Parish Council	£1,000	£0	£1,000	£1,000	£0	Completed
16	<b>07/08/18</b> Six barrier flower troughs	Salterforth Parish Council	£1,000	£0	£1,000	£1,000	£0	Completed

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
21	<b>02/10/18 &amp; 04/06/19</b> Cemetery Road Car Park surfacing	Earby Town Council	£3,000	£4,200	£7,200	£7,297	<b>-£97</b>	Total cost for the car park was £13,417.25. Funding came from the Capital Programme – £7,200 and the Community Investment Fund (CIF) – £6,120 totalling £13,320. There is an overspend of £97.25 which we are requesting from the Earby capital programme balance (see para 8 in the report)
22	<b>04/12/18</b> Salterforth Village Hall kitchen refitting following flood damage	Salterforth Village Hall Committee	£500	£0	£500	£500	£0	Completed
23	<b>07/05/19</b> Kelbrook Senior Citizens Centre – double front doors	Earby and Kelbrook Senior Citizens Centre	£0	£1,000	£1,000	£1,000	£0	Completed
24	<b>02/07/19</b> Salterforth Beck footpath improvements	Tom Partridge (ES)	£0	£1,300	£1,300	£0	£1,300	
	<b>Subtotal Earby</b>		<b>£10,331</b>	<b>£6,100</b>	<b>£16,431</b>	<b>£11,932</b>	<b>£4,499</b>	
	<b>Un-allocated Funds Earby</b>		<b>£1,796</b>	<b>£5,120</b>	<b>£6,916</b>		<b>£6,916</b>	
	<b>Total Funds Available 19/20 Earby</b>		<b>£12,127</b>	<b>£11,220</b>	<b>£23,347</b>	<b>£11,932</b>	<b>£11,415</b>	