

REPORT FROM: HOUSING, HEALTH AND ENGINEERING MANAGER

TO: NELSON COMMITTEE

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Report Author: Joanne Laycock
Tel. No: 661058
E-mail: joanne.laycock@pendle.gov.uk

CAPITAL PROGRAMME 2019/20

PURPOSE OF REPORT

To update members on the Committee's 2019/20 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendix 1 have approved funding.
- (2) That members consider the new bid detailed in paragraph 7.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2018/19

1. This is £0.

New Allocation for 2019/20

2. This is £51,500.

Effective Balance for 2019/20

3. This is £51,500.

Commitments for 2019/20

4. These total £51,499 (see Appendix 1 for a detailed breakdown).

Balance for 2019/20

5. This is £1.

Financial Advice (as reported to all Area Committees in May 2018)

6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the May 2018 revised forms (Form A for internal bids, Form B for external bids and Form C for Nelson Ward Initiatives) in order that the Chief Finance Officer can confirm that they qualify as capital spending and that members can evaluate them on a consistent basis.

New/Deferred Bids

No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.

As the capital programme has been fully committed for 2019/20, money will need to be de-allocated from other schemes before any new bids can be approved.

7. **Nelson Town Centre Premises Improvement Grants:** submitted by Deborah McCarthy – £10,000 (see bid at Appendix 2 and full report elsewhere on the agenda).

Existing Bids

Overspend – Additional Funding Required

8. None.

Underspend – De-allocate Funding

9. None.

Nelson Ward Initiatives

10. The 2019/20 allocation for Ward Initiatives has been allocated per member as follows:

Ward	Councillor	2019/20 Allocation	Committed to Date	Balance
Bradley	Mohammad Aslam	£300.00	£0.00	£300.00
	Mohammed Iqbal	£300.00	£0.00	£300.00
	Mohammad Sakib	£300.00	£0.00	£300.00
Clover Hill	Zafar Ali	£300.00	£0.00	£300.00
	Eileen Ansar	£300.00	£0.00	£300.00
	Mrs Kathleen Shore	£300.00	£0.00	£300.00
Marsden	Tommy Cooney	£300.00	£0.00	£300.00
	Neil McGowan	£300.00	£0.00	£300.00

Southfield	Mohammad Ammer	£300.00	£0.00	£300.00
	Yvonne Tennant	£300.00	£0.00	£300.00
	Sheila Wicks	£300.00	£0.00	£300.00
Walverden	George Adam	£300.00	£0.00	£300.00
	Julie Henderson	£300.00	£0.00	£300.00
Whitefield	Nadeem Ahmed	£300.00	£0.00	£300.00
	Asjad Mahmood	£300.00	£0.00	£300.00
Total		£4,500.00	£0.00	£4,500.00

Current Spend

June 2019

11. None.

July 2019

12. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure. Under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2019/20 for Nelson Committee.

Appendix 2: Nelson Town Centre Premises Improvement Grants (Form A).

LIST OF BACKGROUND PAPERS

None.

Nelson Committee Commitments for 2019/20

Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
2	04/07/16 and 04/06/18 and 03/12/18 Nelson town centre premise improvement grants	M Williams (PBCL)	£23,669	£9,500	£33,169	£5,900	£27,269	Ongoing. Breakdown of grants available on request from M Williams. New allocation of £9,500 allocated 03/06/19
3	06/06/16 and 04/06/18 Ward initiatives	J Laycock (HHE)	£2,417	£2,883	£5,300	£200	£5,100	New allocation of £300 per councillor for 2019/20. £1,617 unallocated funds from previous year de-allocated 03/06/19
5	05/12/11 Safer routes to Bradley school	S Whalley (HHE)	£3,500	-£3,500	£0	£0	£0	De-allocated 03/06/19
7	01/07/13 Replace missing gully grates on unadopted streets	S Whalley (HHE)	£750	-£750	£0	£0	£0	De-allocated 03/06/19
8	06/07/15 Acquisition of Athol Street triangle	T Horsley (COR)	£6,285	-£6,291	-£6	£0	-£6	De-allocated 03/06/19
13	30/11/15 Walverden Park interpretation boards	K Roberts (ES)	£1,200	£0	£1,200	£0	£1,200	Works progressing, waiting payment
34	09/05/18 Capital Works to Whitefield area	J Laycock (HHE)	£1,183	-£1,183	£0	£0	£0	Scheme completed. Underspend de-allocated
35	04/06/18 Capital works to Bradley 2018/19	J Laycock (HHE)	£10,639	-£7,839	£2,800	£2,800	£0	£4k earmarked for back 177–203 Leeds Road at NAC 06/08/18 & 04/02/19. £7,839 de-allocated 03/06/19
38	03/12/18 Walverden ward back street upgrade	S Whalley (HHE)	£7,000	£0	£7,000	£0	£7,000	Scheme identified for blocks of back Railway Street with match funding from NTC
39	03/06/19 Town centre works	J Laycock (HHE)	£0	£4,000	£4,000	£130	£3,870	Allocated to assist with capital elements of town centre works

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
40	03/06/19 Capital works to Bradley ward	J Laycock (HHE)	£0	£6,094	£6,094	£0	£6,094	Potential match funding
41	03/06/19 Capital works to Whitefield ward	J Laycock (HHE)	£0	£7,277	£7,277	£0	£7,277	
42	03/06/19 Capital works to Southfield ward	J Laycock (HHE)	£0	£6,094.50	£6,094.50	£0	£6,094.50	
43	03/06/19 Capital works to Cloverhill ward	J Laycock (HHE)	£0	£6,094.50	£6,094.50	£0	£6,094.50	
44	03/06/19 Capital works to Walverden ward	J Laycock (HHE)	£0	£6,094.50	£6,094.50	£0	£6,094.50	
45	03/06/19 Capital works to Marsden ward	J Laycock (HHE)	£0	£5,394.50	£5,394.50	£0	£5,394.50	
46	03/06/19 Elizabeth Street contribution	J Laycock (HHE)	£0	£11,339	£11,339	£0	£11,339	
47	03/06/19 Holly Street contribution	J Laycock (HHE)	£0	£3,273	£3,273	£0	£3,273	
48	03/06/19 Back 177–203 Leeds Road	J Laycock (HHE)	£0	£3,018	£3,018	£3,018	£0	Works completed. Funding of £2,800 from item 35, £6,120 from CIF and £635 from item 3 (2018/19)
	Subtotal		£56,643	£51,499	£108,142	£12,048	£96,094	
	Un-allocated Funds		£0	£1	£1		£1	
	Total Funds Available 19/20		£56,643	£51,500	£108,143	£12,048	£96,095	

(FORM A: INTERNAL BID)**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

- A. Short project title:** Nelson Town Centre Premises Improvement Grants
- B. Bid submitted by:** Planning, Economic Development and Regulatory Services
- C. On behalf of (please include contact details):** Planning, Economic Development and Regulatory Services
- D. Amount requested:** £10,000 (Capital Programme)
- E. Brief details of project:** Premises improvement grants are promoted, targeted and administered by Economic Development staff. The Economic Development Team supports the applicants throughout the application process. All retail premises within the defined town centre boundary are eligible for a 50 per cent grant at a maximum of £3,000 for improvements to their premises. The main aim of the premises improvement grants scheme is to improve the overall look of the town centre

In 2018/19 these grants were popular with eight businesses receiving grant approvals. The grants safeguarded 24 jobs and generated 12 new jobs. In 2018/19 there was a total budget of £24,363 available for Premises Improvement Grants in Nelson

So far in 2019/20:

1. A total budget of £15,000 was available for Premises Improvement Grants in the 2019/20 financial year. The total budget included £5,457 contribution from 2019/20 financial year and slippage from previous years totalling £9,543
2. At present, £5,900 has currently been spent on two business premises. A further £6,762 has been allocated to three businesses but the projects are yet to be completed. Once all the allocated grants are completed, the budget will remain at £2,338
3. We have one grant with all paperwork received. However, funding cannot be allocated until planning has been approved and further funding approved by the Area Committee. The potential allocation is £3,000. In addition, we have received interest for two more potential grants, which will total £6,000
4. Total received and expected applications will require funding of £9,000 and therefore we are requesting funding of £10,000 to meet this demand

F. Main outcomes to be achieved: To improve the appearance of the town centre by assisting businesses and organisations to improve premises and encourage the use of vacant properties. The grants scheme is a tool used to encourage investment in town centre buildings; the outcome of this investment is an aesthetic improvement to the town centre which in turn increases retail and public confidence in the area

G. When will project be implemented? From budget approval to 31 March 2020

H. Who will undertake the project works? Private contractors appointed by the individual applicant, which can be either the owner or tenant of the premises. Applicants must provide three quotations to demonstrate value for money before the grant is approved

I. Is there match funding for the project from elsewhere? Yes

If so, please give details: The grants scheme is based on 50 per cent (maximum of £3,000) funding from PBC and 50 per cent from the business or organisation (grant applicant)

J. Are there long-term revenue consequences and how will these be funded?

None