

**REPORT FROM: HOUSING, HEALTH AND ENGINEERING MANAGER**

**TO: WEST CRAVEN COMMITTEE**

**DATE: 4 JUNE 2019**

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## **CAPITAL PROGRAMME 2019/20**

### **PURPOSE OF REPORT**

To advise members on the Committee's 2019/20 capital budget.

### **RECOMMENDATIONS**

- (1) That members note that only the schemes listed in Appendices 1–5 have agreed funding.
- (2) That members note the table at Appendix 5 showing the money allocated to the Bracewell and Brogden Meeting in 2015/16. The balance remaining for 2018/19 is £0.

### **REASONS FOR RECOMMENDATIONS**

To enable the capital programme to be allocated efficiently and effectively.

### **ISSUE**

#### ***Uncommitted Balance from 2018/19***

1. This is £1,796.
  - Barnoldswick balance: £0.
  - Earby balance: £1,796.

#### ***Allocation for 2019/20***

2. This is £33,660 capital.
  - Barnoldswick allocation: £22,440.
  - Earby allocation: £11,220.

### **Effective Allocation for 2019/20**

3. This is £35,456.
  - Barnoldswick allocation: £22,440.
  - Earby allocation: £13,016

### **Commitments for 2019/20**

4. These total £23,000 (see Appendices 2 and 4 for a detailed breakdown).
  - Barnoldswick commitments: £22,000.
  - Earby commitments: £1,000.

### **Balance for 2019/20**

5. This is £12,456.
  - Barnoldswick balance: £440.
  - Earby balance: £12,016.

### **Financial Advice**

6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

### **New/Deferred Bids**

*No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.*

7. There were no new bids at the time of writing the report.

### **Existing Allocations**

#### Overspend – Additional Funding Required

8. None.

#### Underspend – De-allocate Funding

9. None

### **IMPLICATIONS**

**Policy:** The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

**Financial:** Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset; substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include

computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budget. This list is as follows:

1. The funding shall assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** the capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Capital Programme Commitments for Barnoldswick 2018/19 (Year-End Report).

Appendix 2: Capital Programme Commitments for Barnoldswick 2019/20.

Appendix 3: Capital Programme Commitments for Earby 2018/19 (Year-End Report).

Appendix 4: Capital Programme Commitments for Earby 2019/20.

Appendix 3: Commitments from the Grant to Bracewell and Brogden Meeting.

## **LIST OF BACKGROUND PAPERS**

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	<b>31/03/16</b> Litter and dog waste bins – Barnoldswick	C Taylor (ES)	£2,765	-£2,214	£551	£0	£551	Environmental Services has committed £551 to bins this year. The remaining £2,214 to be reallocated to Barnoldswick Town Square – approved 05/02/2019
2	<b>05/07/16 &amp; 09/05/17</b> Premises improvement grant scheme – Barnoldswick	P Collins (HHED)	£9,129	-£9,129	£0	£0	£0	£9,129 to be reallocated to the Barnoldswick Town Square – approved 05/02/2019
3	<b>07/06/11</b> Contribution to wheelchair route at Victory Park	S Whalley (NS)	£1,322	-£1,322	£0	£0	£0	£1,322 to be reallocated to the Barnoldswick Town Square – approved 05/02/2019
5	<b>03/03/15</b> Pavement improvement scheme Long Ing/Clayton Street	S Whalley (NS)	£2,000	-£2,000	£0	£0	£0	£2,000 to be reallocated to the Barnoldswick Town Square – approved 05/02/2019
6	<b>07/07/15</b> Barnoldswick Town Centre improvement scheme	Barnoldswick Town Council	£8,640	-£8,640	£0	£0	£0	£8,640 reallocated to the Barnoldswick Town Square – approved 05/02/2019. <i>(Money was from the former LRRAP. £6,640 was added to the Barnoldswick capital programme in 2015/16. A further £2,000 was allocated for improvements to Barnoldswick town centre to match £2,000 from Barnoldswick Town Council. Total for the scheme was £10,640 but only £8,640 from the Capital Programme)</i>

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
8	<b>08/11/16</b> Maintenance and improvement work at Harper Street/Parker Street Car Park	T Wilson (NS)	£1,870	£0	£1,870	£1,870	£0	Completed. Total cost came to £4,460 with £1,650 from Barnoldswick Town Council and £940 from the Council's Problem Sites Budget. This site has been handed over to Barnoldswick Town Council
9	<b>07/02/17</b> Realignment of the fencing around the dog enclosure at Letcliffe Park to exclude toilet block	K Roberts (NS)	£995	£0	£995	£995	£0	Completed
12	<b>06/03/18</b> Sensory Garden Project at the Memorial Gardens	J Laycock (NS)	£10,339	£4,500	£14,839	£14,839	£0	Final cost – £26,288. With £14,839 from this Committee and £6,000 from Barnoldswick Town Council, the difference of £5,449 is from Barnoldswick in Bloom
19	<b>09/01/18</b> Barnoldswick Town Green drainage	S Whalley (NS)	£500	£0	£500	£0	£500	
20	<b>09/01/18</b> Repairs to Coats Bridge steps	T Wilson (NS)	£1,300	-£200	£1,100	£1,100	£0	£200 reallocated to Barnoldswick Town Square approved 7/5/2019
21	<b>27/03/18</b> Upgrade Bracewell Village Hall	Bracewell Village Hall Committee	£0	£774	£774	£774	£0	Completed
22	<b>05/06/18</b> New drainage works at Barnoldswick Town Football Club	Barnoldswick Town Football Club	£0	£2,000	£2,000	£2,000	£0	Completed

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
23	<b>04/09/18</b> Lane Bottom Flood Alleviation Scheme	S Whalley (NS)	£0	£2,500	£2,500	£0	£2,500	To solve flooding issues at Lane Bottom. Total scheme cost is £9,500 with £7,000 from the Council's Flood Reserve and Central Funds
24	<b>02/10/18</b> Barnoldswick Town Junior Football Club Machinery Project	Barnoldswick Town Junior Football Club	£0	£3,000	£3,000	£3,000	£0	Completed
25	<b>02/10/18</b> Rainhall Road Centre Boiler	Rainhall Road Centre	£0	£4,000	£4,000	£4,000	£0	Completed
26	<b>05/02/2019</b> Barnoldswick Town Square Reflagging Scheme	Barnoldswick Town Council	£0	£29,171	£29,171	£0	£29,171	Reallocations: £2,214 – litter and dog waste bins; £9,129 – premises improvement grants; £1,322 – Wheelchair route at Victory Park; £2,000 – pavement improvement scheme Long Ing/Clayton Street; £8,640 – Barnoldswick Town Centre Improvement Scheme. A total of £23,305. The remaining Barnoldswick balance of £5,666 as at 05/02/2019 has also been allocated to this scheme and £200 reallocated from Repairs to Coates Bridge Steps making a total of <b>£29,171</b> via the Capital Programme 2018/19 reallocations

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
re	<b>Subtotal Barnoldswick</b>		£38,860	£22,440	£61,300	£28,578	£32,722	
	<b>Un-allocated Funds Barnoldswick</b>		£0	£0	£0		£0	
	<b>Total Funds Available 18/19 Barnoldswick</b>		£38,860	£22,440	£61,300	£28,578	£32,722	

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	<b>31/03/16</b> Litter and dog waste bins – Barnoldswick	C Taylor (ES)	£551	£0	£551	£0	£551	Environmental Services committed £551 to bins last year
19	<b>09/01/18</b> Barnoldswick Town Green drainage	S Whalley (HHE)	£500	£0	£500	£0	£500	
23	<b>04/09/18</b> Lane Bottom Flood Alleviation Scheme	S Whalley (HHE)	£2,500	£0	£2,500	£0	£2,500	To solve flooding issues at Lane Bottom. Total scheme cost is £9,500 with £7,000 from the Council's Flood Reserve and Central Funds
26	<b>05/02/2019</b> Barnoldswick Town Square Reflagging Scheme	Barnoldswick Town Council	£29,171	£22,000	£51,171	£0	£51,171	In addition to the reallocations on Appendix 1 there is <b>£10,290</b> from the High Street Revival Fund; <b>£2,000</b> from Barnoldswick Town Council (originally for the Barnoldswick Town Centre Improvement Scheme) and £2,040 each from the six Barnoldswick councillors from the Community Investment Fund (CIF), a total input of <b>£12,240</b> from CIF  The total available for the scheme is therefore <b>£75,701 via the Capital Programme</b> <i>Other funds are being put towards the scheme which will enable it to be implemented in the near future</i>



Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
	<b>Subtotal Barnoldswick</b>		<b>£32,722</b>	<b>£22,000</b>	<b>£54,722</b>	<b>£0</b>	<b>£54,722</b>	
	<b>Un-allocated Funds Barnoldswick</b>		<b>£0</b>	<b>£440</b>	<b>£440</b>		<b>£440</b>	
	<b>Total Funds Available 19/20 Barnoldswick</b>		<b>£32,722</b>	<b>£22,440</b>	<b>£55,162</b>	<b>£0</b>	<b>£55,162</b>	

**West Craven Committee Commitments for Earby 2018/19 (Year-End Report)**

Appendix 3

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	<b>12/05/15</b> Litter and dog waste bins – Earby	C Taylor (ES)	£681	£0	£681	£0	£681	
2	<b>12/05/15</b> Premises improvement grant scheme – Earby	P Collins (HHED)	£1,685	£1,315	£3,000	£0	£3,000	
6	<b>07/02/17</b> New entrance gate and fencing at Anne's Wood	The Woodland Trust	£400	£0	£400	£0	£400	
9	<b>01/04/17 &amp; 27/03/18</b> Salterforth Fun Day	Salterforth Fun Day Committee	£750	£0	£750	£0	£750	
15	<b>08/05/18</b> Improvements to Christmas decorations	Kelbrook and Sough Parish Council	£0	£1,000	£1,000	£0	£1,000	
16	<b>07/08/18</b> Six barrier flower troughs	Salterforth Parish Council	£0	£1,000	£1,000	£0	£1,000	
17	<b>04/09/18</b> ATV truck/tank watering equipment	Earby Town Council	£0	£800	£800	£800	£0	Completed
18	<b>04/09/18</b> New unit and fitting for hand washer and drier	Salterforth Toilet Group	£0	£440	£440	£440	£0	Completed
19	<b>04/09/18</b> Re-roofing Kelbrook and Sough Village Hall	Kelbrook & Sough Village Hall Committee	£0	£2,000	£2,000	£2,000	£0	Completed

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
20	<b>02/10/18</b> St Peter's Methodist Church Community Garden	St Peter's Methodist Church	£0	£250	£250	£250	£0	Completed
21	<b>02/10/18</b> Cemetery Road Car Park Surfacing	Earby Town Council	£0	£3,000	£3,000	£0	£3,000	£3,000 was approved pending match funding of £3,000 being approved from Policy and Resources. Policy and Resources did not approve the funding but suggested that a bid be submitted to the Community Investment Fund instead. Recently the three Earby Councillors input £2,040 each from the Community Investment Fund towards the resurfacing making £9,120 available
22	<b>04/12/18</b> Salterforth Village Hall kitchen refitting following flood damage	Salterforth Village Hall Committee	£0	£500	£500	£0	£500	
	<b>Subtotal Earby</b>		<b>£3,516</b>	<b>£10,305</b>	<b>£13,821</b>	<b>£3,490</b>	<b>£10,331</b>	
	<b>Un-allocated Funds Earby</b>		<b>£881</b>	<b>£915</b>	<b>£1,796</b>		<b>£1,796</b>	
	<b>Total Funds Available 18/19 Earby</b>		<b>£4,397</b>	<b>£11,220</b>	<b>£15,617</b>	<b>£3,490</b>	<b>£12,127</b>	

**West Craven Committee Commitments for Earby 2019/20**

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	<b>12/05/15</b> Litter and dog waste bins – Earby	C Taylor (ES)	£681	£0	£681	£0	£681	
2	<b>12/05/15</b> Premises improvement grant scheme – Earby	P Collins (HHED)	£3,000	£0	£3,000	£0	£3,000	
6	<b>07/02/17</b> New entrance gate and fencing at Anne's Wood	The Woodland Trust	£400	£0	£400	£0	£400	
9	<b>01/04/17 &amp; 27/03/18</b> Salterforth Fun Day	Salterforth Fun Day Committee	£750	£0	£750	£0	£750	
15	<b>08/05/18</b> Improvements to Christmas decorations	Kelbrook and Sough Parish Council	£1,000	£0	£1,000	£0	£1,000	
16	<b>07/08/18</b> Six barrier flower troughs	Salterforth Parish Council	£1,000	£0	£1,000	£0	£1,000	
21	<b>02/10/18</b> Cemetery Road Car Park Surfacing	Earby Town Council	£3,000	£0	£3,000	£0	£3,000	£3,000 was approved pending match funding of £3,000 being approved from Policy and Resources. Policy and Resources did not approve the funding but suggested that a bid be submitted to the Community Investment Fund instead. Recently the three Earby Councillors input £2,040 each from the Community Investment Fund towards the resurfacing making £9,120 available

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2019/20	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
22	<b>04/12/18</b> Salterforth Village Hall kitchen refitting following flood damage	Salterforth Village Hall Committee	£500	£0	£500	£0	£500	
23	<b>07/05/19</b> Kelbrook Senior Citizens Centre – double front doors	Earby and Kelbrook Senior Citizens Centre	£0	£1,000	£1,000	£0	£1,000	
	<b>Subtotal Earby</b>		<b>£10,331</b>	<b>£1,000</b>	<b>£11,331</b>	<b>£0</b>	<b>£11,331</b>	
	<b>Un-allocated Funds Earby</b>		<b>£1,796</b>	<b>£10,220</b>	<b>£12,016</b>		<b>£12,016</b>	
	<b>Total Funds Available 19/20 Earby</b>		<b>£12,127</b>	<b>£11,220</b>	<b>£23,347</b>	<b>£0</b>	<b>£23,347</b>	

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	<b>28/03/17</b> Enhanced path maintenance		£0	£194	£194	£194	£0	Completed
2	<b>07/11/17</b> Church star in Bracewell		£0	£200	£200	£200	£0	Completed
3	<b>23/03/18</b> Enhanced path maintenance		£0	£194	£194	£194	£0	Completed
4	<b>23/03/18</b> Church star in Bracewell		£0	£200	£200	£200	£0	Completed
5	<b>23/03/18</b> Upgrade of Bracewell Village Hall		£0	£2,226	£2,226	£2,226	£0	Completed
	<b>Subtotal Bracewell and Brogden</b>		<b>£0</b>	<b>£3,014</b>	<b>£3,014</b>	<b>£3,014</b>	<b>£0</b>	
	<b>Un-allocated Funds Bracewell and Brogden</b>		<b>£3,014</b>	<b>-£3,014</b>	<b>£0</b>		<b>£0</b>	
	<b>Total Funds Available 18/19 Bracewell and Brogden</b>		<b>£3,014</b>	<b>£0</b>	<b>£3,014</b>	<b>£3,014</b>	<b>£0</b>	