

**MINUTES OF A MEETING OF THE MANAGEMENT TEAM
HELD ON 9th APRIL, 2019**

PRESENT: D. Langton, P. Mousdale, D. Walker, N. Watson, H. Culshaw, J. Whittaker and J. Watson

ALSO ATTENDING: M. Molloy

(Apologies for absence were received from J. McDonnell).

151. MINUTES

The Minutes of the Management Team meeting held on 19th March, 2019 were submitted.

AGREED

That the Minutes be approved.

All Management Team

152. TIMETABLE FOR FUTURE MEETINGS AND POLICY AND RESOURCES WORK PROGRAMME

The timetable for future meetings was submitted for consideration in conjunction with the Policy and Resources Work Programme.

AGREED

That items for future meetings be forward to Jane Watson.

All Management Team

153. HORIZON SCANNING

The Chief Executive submitted, for information, a report which outlined the relevant emerging national policies and funding opportunities for the Council.

AGREED

That the report be noted.

All Management Team

154. SAFEGUARDING UPDATE

The Chief Executive submitted a report on the current position regarding the Council's role in safeguarding children and adults.

Updates on policy, training of both staff and Members, the outcome of Pendle's All-Age Section 11 2018 submission and the latest developments of the LCC and BwD Safeguarding Boards were given.

AGREED

- (1) That the report be noted.
- (2) That an update report on safeguarding be submitted to the Policy and Resources Committee in May.

All Management Team

**Sarah Astin/
Jane Watson**

155. VETERANS ID CARDS

The Localities and Policy Manager submitted a report raising awareness of the new Veterans ID card.

A new ID card for armed forces veterans, which would help them access specialist support and services, had started to be issued to service leavers. The card would provide proof that Veterans had served in HM Armed Forces even if it was for just one day.

The card would enable ex-forces personnel to access support for issues related to their service quickly and where needed.

Delivery would be in two phases. From 18th February, 2019 any personnel who had left the military since December 2018 would automatically be given a new ID card. The second phase would allow for applications from the wider veteran community and information on how to apply would be made available before the end of this year.

AGREED

- (1) That the report be noted.
- (2) That the information be shared with appropriate staff, in particular Customer Services and Housing Needs.

All Management Team

**Sarah Astin/
Audrey Drinkwater**

156. IT PROGRAMME BOARD

Minutes of a meeting of the IT Programme Board held on 3rd April, 2019 were submitted for information.

157. RISK MANAGEMENT WORKING GROUP

Minutes of a meeting of the Risk Management Working Group held on 7th March, 2019 were submitted for information.

Updates were given on fire arrangements and fire drills; driving assessments; drug and alcohol testing and tree management plan.

158. BREXIT – UPDATE

The Corporate Director continued to join in with the tele conference calls two or three times a week with the Resilience Forum. Weekly reports were also received from the Regional Chief Executive in Liverpool. At the moment no concerns had been raised.

As there was no further progress with BREXIT Management Team were advised that Councils had been instructed to actively plan for a European election on 23rd May. Concerns were expressed that staffing the election may be a problem due to this being on the Thursday before the Bank Holiday weekend. The count would also not be until Sunday 26th May. A message was going out to staff who usually worked on elections to establish their availability.

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