

**MINUTES OF A MEETING OF THE MANAGEMENT TEAM
HELD ON 19th MARCH, 2019**

PRESENT: P. Mousdale, D. Walker, S. Guinness, N. Watson, H. Culshaw, P. Atkinson,
J. Whittaker, J. McDonnell and J. Watson

ALSO ATTENDING: S. Farnell and T. Partridge

(Apologies for absence received from D. Langton).

143. MINUTES

The Minutes of the Management Team meeting held on 26th February, 2019 were submitted.

AGREED

That the Minutes be approved.

144. TIMETABLE FOR FUTURE MEETINGS AND POLICY AND RESOURCES WORK PROGRAMME

The timetable for future meetings was submitted for consideration in conjunction with the Policy and Resources Work Programme.

AGREED

That items for future meetings be forward to Jane Watson. **All Management Team**

145. GENERAL FUND BUDGET 2019/20 (REVENUE AND CAPITAL) IMPLEMENTATION ISSUES

The Chief Financial Officer submitted a report which provided details of the Council's General Fund Revenue Budget and Capital Programme for 2019/20. The report also outlined any implementation issues associated with the budgets and allocated responsibilities for dealing with those matters.

AGREED

- (1) That Management Team's respective responsibilities in relation to the implementation of the Revenue Budget and Capital Programme for 2019/20 be acknowledged. **All Management Team**
- (2) That it be noted that progress on implementation issues would be monitored during the year with further reports submitted to Management Team as necessary. **Susan Guinness**
- (3) That the outline Financial Strategy for 2019/29 to **All Management Team**

2021/22, as set out in the report, be noted.

- (4) That it be noted further work would be undertaken to develop more detailed proposals to achieve a balanced budget from 2020/21 onwards, in particular the level of savings to be achieved to balance the budget on 1st April, 2020. **Susan Guinness**

146. A REVIEW OF THE PROVISION AND COST OF PUBLIC CAR PARKING

The Neighbourhood Services Manager submitted a report on the current provision and cost of public car parks in the Borough.

Management Team discussed the possibility of transferring some of the peripheral car parks to Town and Parish Councils and the possibility of increasing the number of business permits on some town centre car parks or residents only car park in Nelson, Colne and Barnoldswick which would provide an increased income. The current charge for an annual business permit was £100 (inc. VAT).

It was noted that the demolition of the multi-storey car park in Nelson would have a detrimental impact on the long-stay parking availability in Nelson.

The report provided a breakdown of the costs during 2018/19. It was noted that following the transfer of Nelson Town Centre Car Park to Home Bargains there was a need to increase income of the car parks wherever possible. This would ensure maintenance of the Council's assets going forward.

AGREED

- (1) That the current provision and cost of car parks in the Borough be noted.
- (2) That discussions be held with the relevant Town and Parish Councils regarding the possible transfer of car parks in peripheral areas of the town centres.
- (3) That the opportunity to create Business Permit Only car parks or Resident Only car parks in Nelson, Colne and Barnoldswick be investigated and reports submitted to the September round of Nelson, Colne and District and West Craven Committees.
- (4) That following the proposed demolition of the multi-storey car park, car parking is accounted for in any future developments in Nelson town centre,

All Management Team

Philip Mousdale

**Sandra Farnell/
Sarah Waterworth/
Joanne Eccles/
Lynne Rowland**

**Neil Watson/
Julie Whittaker**

including the bidding process of the Future High Street Fund.

147. COUNTRYSIDE ACCESS STRATEGY 2019-2023 AND REVISED PUBLIC RIGHTS OF WAY ENFORCEMENT POLICY

The Neighbourhood Services Manager submitted a report on the Countryside Access Strategy 2019-2023 and the revised Public Rights of Way Enforcement Policy.

AGREED

That the Countryside Access Strategy 2019-2023 and the revised Public Rights of Way Enforcement Policy be submitted to the next Policy and Resources Committee prior to submission to full Council.

**Peter Atkinson/
Jane Watson**

148. REVIEW OF THE COUNTRYSIDE ACCESS SERVICE

The Neighbourhood Services Manager submitted a report which reviewed the Council's Countryside Access Service.

The report provided a 'light touch' review of the Service and detailed how it currently worked, including the costs associated with running it and income generation. A brief outline of future working and potential opportunities was also included.

AGREED

- (1) That the current arrangements and cost of delivering the Countryside Access Service be noted.
- (2) That the review be refreshed in six months' time when the transfer of the service to Environmental Services had bedded in and the revised Internal Market Costs were known.

**David Walker/
Tom Partridge**

149. BREXIT UPDATE

Management Team were advised that Lancashire Resilience Forum has arranged 4 tele-conference calls but these had subsequently been cancelled and that there was currently nothing further to report at this stage. Once any progress had been made this would be reported to Management Team.

150. IT PROGRAMME BOARD

Minutes of the IT Programme Board meeting held on 13th March, 2019 were submitted for information.

