



# MEETING OF THE SPECIAL BUDGET COUNCIL

TO BE HELD ON  
TUESDAY 26<sup>th</sup> FEBRUARY, 2019  
AT 7.00 p.m.

## IN THE COUNCIL CHAMBER AT NELSON TOWN HALL

Minutes of all meetings held since the last Council meeting can be accessed via the Council's website [www.pendle.gov.uk](http://www.pendle.gov.uk) followed by the "Council" tab.

Members are reminded that it is now not necessary to submit amendments in writing prior to the start of the meeting. Members are however urged wherever possible to continue to do this so that the effect of amendments can be fully understood.

For further information please contact **Jane Watson on telephone 661648.**

**PHILIP MOUSDALE, CORPORATE DIRECTOR**

If you would like this information in a way which is better for you, please telephone us.



آپ کے لئے زیادہ طریقہ ہوتا ہے کہ اسے سہولت کیسے بتایا کریں۔  
اگر آپ معلومات کی کسی شکل میں چاہتے ہیں، تو

Under the Openness of Local Government Bodies 2014, people attending open meetings can film, audio record, take photographs or use social media. Oral commentary is not allowed during meetings as it would be disruptive. If you are attending a meeting you need to be aware that you may be filmed by others attending. This is not within our control.



## **A G E N D A**

1. Apologies

2. Declarations of Interest

Members are reminded of the legal requirements concerning the declaration of interests.

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

In addition the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

**Members are advised that when the Council adopted the present Code of Conduct it granted a general dispensation to all members of the Council to speak and vote when considering the setting of the Council Tax under the Local Government Finance Act 1992.**

3. Recorded Votes

Members are reminded that in accordance with Rule 17 of the Procedure at Full Council all votes on budget issues will be recorded. This includes all motions and amendments.

4. Standing Orders

In accordance with normal practice the Council is invited to suspend Standing Order 14.3 to allow Group Leaders to speak on items 6 and 7 for longer than 5 minutes.

5. Councillor Jennifer Purcell - leave of absence

Members will be aware that Councillor Jennifer Purcell is recovering from illness and will not be able to attend meetings for some time.

To prevent her falling foul of the 6 months' non-attendance rule the Council can grant her leave of absence under Section 85 of the Local Government Act 1972. It is suggested that she be given such leave until 1<sup>st</sup> September, 2019 but if necessary, the matter can be reviewed.

### **RECOMMENDATION**

That Councillor Jennifer Purcell be granted leave of absence until 1<sup>st</sup> September, 2019.

6. Robustness of Estimates 2019/20 and Adequacy of Financial Reserves

**Enc.** To consider the attached report from the Chief Financial Officer.

7. Capital Programme and Strategy 2019/20 to 2021/22

**Enc.** To consider the attached report from Management Team.

8. General Fund Revenue Budget 2019/20

**Enc.** To consider the attached report from Management Team.

9. Council Tax Support Scheme 2019/20 - Updated

**Enc.** To consider the attached report from the Chief Financial Officer.

Appendix A can be found on the Council's website [www.pendle.gov.uk](http://www.pendle.gov.uk) and by clicking on the following link: <https://www.pendle.gov.uk/meetings/meeting/2592/council>

10. Trawden Forest Neighbourhood Plan

**Enc.** To consider the attached report from the Planning, Building Control and Licensing Services Manager.

11. Charging for Food Export Certificates

At a meeting of the Policy and Resources Committee on 18<sup>th</sup> December, 2018 Council were recommended to:

- “(1) Agree to the introduction of charges for issuing a food export certificate to allow food manufacturers to export their products to non EU countries.
- (2) Agree for the cost recovery charge of £80.00 to be set with effect from 1<sup>st</sup> April, 2019.”

**Enc.** The report considered by the Committee is attached.

12. Empty Homes Premium Policy

At a meeting of the Special Budget Policy and Resources Committee on 12<sup>th</sup> February, 2019 it was resolved “that Council be recommended to approve the Council Tax Empty Property Premium Policy Guidelines, attached to the report at Appendix A.”

**Enc.** The report considered by the Committee is attached.

13. Tender re: Vehicle Procurement

On 18<sup>th</sup> September, 2018 the Policy and Resources Committee approved the commencement of a procurement exercise for the replacement of all of the Council's 47 vehicles, including the refuse collection fleet.

The exercise is being undertaken by way of a competition based on the Yorkshire Purchasing Organisation Framework.

Tenders have been invited for both outright purchase of the vehicles by the Council and contract hire, with a full maintenance package.

Tenders are to be returned by noon on 21<sup>st</sup> February. They will then be subject to detailed technical evaluation by a panel comprising the Corporate Director, Chief Finance Officer, Environmental Services Manager and the Council's Procurement Advisor. The evaluation will cover both price and quality.

It is vital that a decision is made and communicated to the successful tenderer without delay bearing in mind that there will be a 6 month lead in time for delivery and that the current contract with Go Plant expires in October.

It is **RECOMMENDED** therefore that the Chief Executive, in consultation with the Leader of the Council, be authorised to accept a tender. A detailed report will be submitted to the Policy and Resources Committee on 19<sup>th</sup> March.