

**REPORT FROM: CHIEF FINANCIAL OFFICER**

**TO: BARROWFORD AND WESTERN PARISHES  
AREA COMMITTEE**

**DATE: 7<sup>TH</sup> FEBRUARY 2019**

**Report Author: Susan Guinness**

**Tel. No: 01282 661867**

**E-mail: susan.guinness@pendle.gov.uk**

## **COMMUNITY INVESTMENT FUND 2018/19**

### **PURPOSE OF REPORT**

The purpose of this report is to advise Area Committee members of the budget allocated to each member from the 2018/19 Community Investment Fund.

### **RECOMMENDATIONS**

The Committee is asked to note the budget allocations in Appendix One and the process to incur expenditure as set out in the report below.

### **REASONS FOR RECOMMENDATIONS**

To allocate the 2018/19 Community Investment Fund to members of Area Committees.

### **ISSUE**

1. Policy and Resources Committee approved the allocation of the Community Investment Fund to members by dividing the total fund equally between all councillors. This equates to £2,040 per councillor as shown in [Appendix One](#).
2. The budget does not require match funding and should be spent on items or projects that benefit Area Committee residents equally.
3. The budget allocated can either be spent by each Councillor or pooled together to deliver higher value projects. Decisions on pooling budgets should be taken by Area Committees and recorded in the committee's minutes.
4. This budget allocation can be spent on either revenue or capital expenditure.
5. Members are encouraged to maximise the impact of this community investment by:

- using it to attract match funding (although match funding is not a pre-requisite), and
  - avoid spending it using many multiples of small amounts.
6. All expenditure must adhere to the Council's Financial Regulations and Contract Procedure Rules where applicable and only fund projects that incur one off costs. Expenditure that results in an ongoing financial commitment to the authority will not be approved.
7. Spend proposals should be submitted on the proforma attached in **Appendix Two** to Tricia Wilson (by e-mail [tricia.wilson@pendle.gov.uk](mailto:tricia.wilson@pendle.gov.uk)) who will check projects for appropriateness and confirm approval to spend.

## **IMPLICATIONS**

### **Policy**

There are no policy implications arising as a direct result of the recommendation within this report.

### **Financial**

The financial implications are as given in the report.

### **Legal**

There are no legal implications arising as a direct result of the recommendation within this report.

### **Risk Management**

There are no risk management implications arising as a direct result of the recommendation within this report.

### **Health and Safety**

There are no Health and Safety implications arising directly from the recommendation within this report.

### **Sustainability**

There are no sustainability implications arising directly from the recommendation within this report.

### **Community Safety**

There are no community safety issues arising directly from the contents of this report.

### **Equality and Diversity**

It is important that the budget allocations from the Community Investment Fund are spent on projects that benefit residents within the borough equally.

## **APPENDICES**

**APPENDIX ONE** – Community Investment Fund budget allocations to Pendle Council Elected Members.

**APPENDIX TWO** – Community Investment Fund Approval to Spend Proforma.

## Community Investment Fund budget allocations to Pendle Council Elected Members.

**Barrowford and Western Parishes**

			<u>£</u>
Cllr	LM	Crossley	2,040
Cllr	N	McEvoy	2,040
Cllr	B	Newman	2,040
Cllr	JK	Starkie	2,040
Cllr	K	Turner	2,040
Cllr	C	Wakeford	2,040
		<b><i>TOTAL</i></b>	<b>12,240</b>