

**MINUTES OF A MEETING OF THE  
POLICY AND RESOURCES COMMITTEE  
HELD ON 18<sup>th</sup> DECEMBER, 2018  
AT NELSON TOWN HALL**

*PRESENT –*

*Councillor P. White (Chairman – in the chair)*

**Councillors**

*W. Blackburn  
M. S. Foxley  
P. J. Foxley  
M. Goulthorp  
M. Iqbal  
Y. Iqbal*

*A. Mahmood  
B. Newman  
J. Nixon (Substitute)  
C. Wakeford  
D. M. Whipp*

**Officers in attendance:**

<i>Dean Langton</i>	<i>Chief Executive</i>
<i>Susan Guinness</i>	<i>Chief Financial Officer</i>
<i>Neil Watson</i>	<i>Planning, Building Control and Licensing Services Committee</i>
<i>Howard Culshaw</i>	<i>Head of Legal Services</i>
<i>Jane Watson</i>	<i>Head of Democratic Services</i>

*(Apologies for absence were received from Councillors Musawar Arshad and Nadeem Ahmed).*

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*The following people attended the meeting and spoke of the items indicated:*

<i>Ian Swaine</i>	<i>18/0624/OUT Outline; Major: Residential development (0.5ha) (access only) (re-submission) on land to the West of White Leys Close, Earby</i>	<i>Minute No. 121</i>
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**118. DECLARATION OF INTEREST**

Members were reminded of the requirements of the Member Code of Conduct concerning the declaration of interests.

**119. PUBLIC QUESTION TIME**

There were no questions from members of the public.

**120. MINUTES**

**RESOLVED**

That the Minutes of the meeting held on 27<sup>th</sup> November, 2018 be approved as a correct record and signed by the Chairman.

121.

**PLANNING APPLICATION**

- (a) **18/0624/OUT Outline: Major: Residential development (0.5ha) (access only) (re-submission) on land to the West of White Leys Close, Earby for M. & D. Dinsdale**

At a meeting of the West Craven Committee on 4<sup>th</sup> December, 2018 the decision to refuse the application due to potential significant risks to road safety was referred as a recommendation to this Committee as the decision represented a significant risk of costs to the Council in the event of an appeal.

**RESOLVED**

That planning permission be **granted** subject to the following conditions and reasons:

1. An application for approval of the reserved matters (namely the appearance, layout, scale and landscaping of the site) shall be submitted in writing to the Local Planning Authority before the expiration of three years from the date of this permission and the development hereby permitted must be begun two years from the date of approval of the last of the reserved matters to be approved.

**Reason:** This condition is required to be imposed by the provisions of Article 3 (1) of the Town and Country Planning (General Development Procedure) Order 1995 and Section 92 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. Details of the appearance, landscaping, layout and scale (hereinafter called the 'reserved matters') shall be submitted to and approved in writing by the local planning authority before any development begins and the development shall be carried out as approved.

**Reason:** In order to comply with the requirements of Section 92 of the Town & Country Planning Act 1990.

3. The development hereby permitted shall be carried out in accordance with the following approved plans: SK01 Rev B, Site Location Plan Scale 1:1250.

**Reason:** For the avoidance of doubt and in the interests of proper planning.

4. Prior to the commencement of development samples of the materials to be used in the construction of the development hereby permitted (notwithstanding any details shown on previously submitted plan(s) and specification) shall have been submitted to and approved in writing by the Local Planning Authority. Development shall be carried out in accordance with the approved details.

**Reason:** To ensure a satisfactory form of development in the interest of visual amenity of the area.

5. No part of the development hereby permitted shall be commenced until details of the proposed ground levels have been submitted to and approved in writing by the Local Planning Authority. The submitted details shall include a number of sections across the site, which shall indicate existing and proposed ground levels, together with the floor levels of any proposed dwelling/buildings through which the sections run and shall extend beyond the site

boundaries to include any surrounding, adjacent properties. The development shall thereafter be implemented in accordance with the approved details.

**Reason:** To enable the Local Planning Authority to assess how the development will accommodate the varied land levels and control the final form.

6. No part of the development shall be commenced unless and until a Construction Code-of-Practice has been submitted to and approved in writing by the Local Planning Authority. The code shall include details of the measures envisaged during construction to manage and mitigate the main environmental effects of the relevant phase of the development. The submitted details shall include within its scope but not be limited to:
- a) A programme of works including phasing, hours of operation and measures for the control of traffic to and from the site, and within the site, during construction.
  - b) The areas and methods of loading and unloading of plant and materials.
  - c) The areas for the storage of plant and materials.
  - e) Details of wheel-washing facilities including location
  - g) Measures related to construction waste management
  - i) Soil resource management including stock-pile management
  - n) Location and details of site compounds
  - o) Hoarding details during construction
  - s) A Construction Waste minimisation Strategy.
  - t) A Construction-Risks Education plan/programme
  - u) Parking area(s) for construction traffic and personnel
  - v) Routeing of construction vehicles

The Construction Code-of-Practice should be compiled in a coherent and integrated document and should be accessible to the site manager(s), all contractors and sub-contractors working on site. As a single point of reference for site environment management, the CCP should incorporate all agreed method statements, such as the Site Waste Management Plan and Demolition Method Statement. All works agreed as part of the plan shall be implemented during an agreed timescale and where appropriate maintained as such thereafter unless otherwise agreed in writing by the Local Planning Authority.

**Reason:** To ensure that adequate measures are in place to protect the environment during the construction phase(s).

7. The car parking and garage areas shall be surfaced or paved in accordance with a scheme to be approved by the Local Planning Authority and the car parking and garage spaces and manoeuvring areas marked out in accordance with the approved plan, before the use of the premises hereby permitted becomes operative.

**Reason:** To allow for the effective use of the parking areas.

8. No part of the development shall be commenced until all the highway works to facilitate construction traffic access have been constructed in accordance with a scheme which shall be submitted to and approved by the Local Planning Authority.

**Reason:** To enable all construction traffic to enter and leave the premises in a safe manner without causing a hazard to other road users.

9. No development shall commence until a scheme for the construction of the site access and the off-site highway works has been submitted to and approved in writing with the LPA:-

The off-site highway works include:-

- Extension of 30mph speed limit on Earby Road and creation of a footway on the south side of Earby Road/Salterforth Road (agreed under application 16/0630). No part of the development shall be occupied until the works have been carried out in accordance with the approved details.

**Reason:** In order that the traffic generated by the development does not exacerbate unsatisfactory highway conditions in advance of the completion of the highways scheme/works.

10. Prior to the first occupation of any house the new estate road for the development shall be constructed in accordance with the Lancashire County Council Specification for Construction of Estate Roads to at least base course level up to the entrance of the site compound before any development takes place within the site and shall be further extend before any development commences fronting the new access road.

**Reason:** To ensure that satisfactory access is provided to the site before the development hereby permitted becomes operative.

11. No part of the development shall be commenced until the visibility splays measuring 2.4 metres by 52 metres in both directions to be provided, measured along the centre line of the proposed new road from the continuation of the nearer edge of the existing carriageway of Earby Road, to the satisfaction of the Local Planning Authority. The land within these splays shall be maintained thereafter, free from obstructions such as walls, fences, trees, hedges, shrubs, ground growth or other structures within the splays in excess of 1.0 metre in height above the height at the centre line of the adjacent carriageway.

**Reason:** To ensure adequate visibility at the street junction or site access in the interest of highway safety for residents and construction vehicles in accordance with Quality of Development Policy and Transport Policy in the Local Plan.

12. No development shall be commenced until details of the proposed arrangements for future management and maintenance of the proposed streets within the development have been submitted to and approved by the local planning authority. The streets shall thereafter be maintained in accordance with the approved management and maintenance details until such time as an agreement has been entered into under section 38 of the Highways Act 1980 or a private management and maintenance company has been established.

**Reason:** In the interest of highway safety.

13. No development shall be commenced until full engineering, drainage, street lighting and constructional details to adoptable standards (LCC specification) of the internal estate roads have been submitted to and approved in writing by the Local Planning Authority. The development shall, thereafter, be constructed in accordance with the approved details, unless otherwise agreed in writing with the Local Planning Authority.

**Reason:** In the interest of highway safety.

14. The first works on site must be the construction of the footway on the north side of Earby Road and the corresponding footway on the south side of Earby Road, linking to the footway on the south side of Salterforth Road (agreed under application 16/0630/OUT) shall be constructed to adoptable standards.

**Reason:** To ensure that satisfactory pedestrian access is provided to the site before the development hereby permitted becomes operative.

15. Notwithstanding the provisions of the Town and Country Planning (General Development Procedure) (England) Order 2015 and the Town and Country Planning (General Permitted Development) (Amendment) (No 2) (England) Order 2008, or any subsequent Orders or statutory provision re-enacting the provisions of these Orders, all garages shown on the approved plan shall be maintained as such and shall not be converted to or used for living accommodation without the prior written approval of the Local Planning Authority in consultation with the Highway Authority.

**Reason:** In order to ensure that sufficient off-street parking can be accommodated within the site.

16. Prior to first occupation each dwelling shall have a secure cycle store in accordance with the parking standards.

**Reason:** In order to ensure that the development has the provision of sustainable infrastructure.

17. Prior to first occupation each dwelling shall have an electric vehicle charging point.

**Reason:** To encourage sustainable travel.

18. The development shall be carried out in accordance with the details shown on the submitted Drainage Strategy Report prepared by JOC Consultants Ltd (Report 17/035.01 dated 27/06/2018), unless otherwise agreed in writing with the Local Planning Authority .

**Reason:** In the interest of satisfactory and sustainable drainage.

19. Prior to the commencement of development, a detailed surface water drainage scheme shall be submitted to and approved in writing by the Local Planning Authority. The surface water drainage scheme shall include:

a) Information about the lifetime of the development design storm period and intensity (1 in 30 & 1 in 100 year + allowance for climate change – see EA advice <https://www.gov.uk/guidance/flood-risk-assessments-climate-change-allowances>), discharge rates and volumes (both pre and post development), temporary storage facilities, means of access for maintenance and easements where applicable, the methods employed to delay and control surface water discharged from the site, and the measures taken to prevent flooding and pollution of the receiving groundwater and/or surface waters, including watercourses, and details of flood levels in AOD;

b) The drainage scheme should demonstrate that surface water run-off must not exceed the existing pre-development runoff rate for the corresponding rainfall event. The scheme shall subsequently be implemented in accordance with the approved details before the development is completed.

- c) Flood water exceedance routes, both on and off site;
- d) A timetable for implementation, including construction phasing where applicable;
- e) Details of an appropriate management and maintenance plan for the lifetime of the sustainable drainage system.

The scheme shall be implemented in accordance with the approved details prior to first occupation of any of the approved dwellings, or completion of the development, whichever is the sooner. Thereafter the drainage system shall be retained, managed and maintained in accordance with the approved details.

**Reason:** To ensure the Local Planning Authority are satisfied the proposed development can be adequately drained and there is no flood risk on or off the site resulting from the proposed development.

20. No part of the development shall take place until a Planning Obligation pursuant to section 106 of the Town & Country Planning Act, 1990 (or any subsequent provision equivalent to that section) has been made with the Local Planning Authority. The said obligation shall provide for NHS provision at Airedale Hospital.

**Reason:** In order to ensure there is an acceptable level of provision at Airedale NHS Foundation Trust.

## **INFORMATIVE**

1. The grant of planning permission will require the applicant to enter into a Section 38/278 Agreement with Lancashire County Council as Highway Authority. The applicant should be advised to contact Lancashire County Council, Highways Development Control email: [developeras@lancashire.gov.uk](mailto:developeras@lancashire.gov.uk) in the first instance to ascertain the details of such an agreement and the information to be provided.
2. This response does not grant the applicant permission to connect to the ordinary watercourse(s) and once planning permission has been obtained, it does not mean that land drainage consent will be given.

The applicant should obtain Land Drainage Consent from Lancashire County Council before starting any works on site. Information on the application process and relevant forms can be found at [www.lancashire.gov.uk/flooding](http://www.lancashire.gov.uk/flooding)

## **REASON FOR DECISION**

***Section 38 of the Planning and Compulsory Purchase Act 2004 requires that applications be determined in accordance with the development plan unless material considerations indicate otherwise. The proposed development accords with the Local Plan and National Planning Policy Framework. The development therefore complies with the development plan. There is a positive presumption in favour of approving the development and there are no material reasons to object to the application.***

**122. GENERAL FUND REVENUE BUDGET 2019/20**

The Chief Financial Officer submitted a report which provided an update on elements of the Autumn Budget announced by the Chancellor on 29<sup>th</sup> October, 2018.

The revised budget for 2018/19 was also presented along with the draft Base Budget for 2019/20; and a budget strategy (including savings proposals) as part of an approach to achieve a balanced budget in 2019/20 (along with outline proposals for 2021/22). The Committee were also asked to consider the development of a budget for 2019/20 and for the Medium Term Financial Plan period to 2021/22.

An update on the Provisional Local Government Finance Settlement for 2019/20 was given at the meeting.

**RESOLVED**

- (1) That, in view of the seriousness of the Council's forecast financial position, the report be shared with all Councillors so that they were fully aware of the position.
- (2) That the Revised Budget for 2018/19 be approved.
- (3) That the Chief Financial Officer be granted delegated authority, in consultation with the Group Leaders to prepare and submit the Council's response to the consultation on the Provisional Local Government Finance Settlement for 2019/20.
- (4) That the draft Base Budget for 2019/20, the forecast Medium Term Financial Plan and the assumptions underpinning both be noted.
- (5) That the significant risk to the Council's funding position with the proposed cessation of Revenue Support Grant post 2019/20 if there was no compensating funding provided through the Business Rates Retention Scheme be noted.
- (6) That Management Team's initial proposals to achieve a balanced budget, as shown in Appendix F attached to the report, be noted.
- (7) That the outline savings proposals for 2021/22 be noted.
- (8) That the financial planning assumption of a Band D council tax increase of 2.99% for 2019/20, pending confirmation of the council tax referendum principles as part of the Local Government Finance Settlement for 2019/20, be noted.
- (9) That the timetable for the remainder of the budget process, as set out in the report, be noted.

**REASON**

***To continue with the implementation of the Council's Financial Strategy and to inform the development of the Council's budget for 2019/20.***

**123. DEVELOPING THE MEDIUM TERM CAPITAL PROGRAMME 2019/20**

The Chief Financial Officer submitted a report which provided an update on the Council's Capital Programme in the current year and outlined the initial Capital Programme for 2019/20 to 2021/22.

**RESOLVED**

- (1) That the projected position on the Capital Programme for 2018/19, as shown in Appendix A attached to the report, be noted.
- (2) That it be noted that the capital bids submitted for 2019/20 exceeded the projected resources available by £0.52m and were therefore unaffordable.
- (3) That in view of (b) above the draft Capital Programme for 2019/20, as shown in Appendix C attached to the report, be noted pending a further report to the Policy and Resources Committee in February, 2019.
- (4) That the intention to submit an updated strategy for the flexible use of capital receipts in the February cycle of meetings to enable the Council to benefit from this flexibility in 2019/20 be noted.
- (5) That a further report on land disposal be submitted to a subsequent meeting of this Committee.
- (6) That the Chief Executive be requested to make representations to the Lancashire Chief Executive's Group regarding DFG funding.

**REASON**

***To consider the development of the Council's Capital Programme for 2019/20 to 2021/22.***

**124. COUNCIL TAX BASE 2019/20**

The Chief Financial Officer submitted a report which sought approval of the Council Tax Base for 2019/20 (including the tax base for each part of the area to which parish precepts related).

**RESOLVED**

- (1) In accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amount calculated by the Borough of Pendle as its council tax base for the year 2019/20 be agreed as 24,061.30.
- (2) That the tax base for parished areas be agreed as:

Parish Area	Tax Base At 96.0% Collection
Barley	134.6
Barnoldswick	3,002.8
Barrowford	2,133.9



Blacko	298.1
Bracewell and Brogden	121.0
Brierfield	2,037.6
Colne	4,631.3
Earby	1,255.2
Foulridge	575.8
Goldshaw Booth	114.5
Higham	352.6
Kelbrook and Sough	342.9
Laneshaw Bridge	308.8
Nelson	6,030.0
Old Laund Booth	647.0
Reedley Hallows	710.3
Roughlee	159.2
Salterforth	306.1
Trawden Forest	899.6
<b>Total</b>	<b>24,061.30</b>

- (3) That the Class C discount for 2019/20 be retained on the same basis as it has operated in the current year.
- (4) That subject to (5) below the council tax empty homes premium applied to long term empty properties be increased from 50% to 100% be approved with effect from 1<sup>st</sup> April, 2019 and as follows for the financial years 2020/21 and 2021/22:-

**From 1<sup>st</sup> April, 2020**

Properties empty for a period of 2 to 5 years – the maximum premium will be 100%.  
Properties empty for a period of 5+ years – the maximum premium will increase to 200%.

**From 1<sup>st</sup> April, 2021**

Properties empty for a period of 2 to 5 years – the maximum premium will be 100%.  
Properties empty for a period of 5 to 10 years – the maximum premium will be 200%.  
Properties empty for a period of more than 10 years – the maximum premium will increase to 300%.

- (5) That a policy on the application of the Empty Homes Premium from 1<sup>st</sup> April, 2019 be produced and submitted to a future meeting of this Committee.

**REASON**

***To agree the Council's Tax Base for 2019/20 for council tax setting purposes.***

**125. COMMERCIAL STRATEGY 2019/20**

The Chief Financial Officer submitted a report on the Commercial Strategy for 2019/20. The Council had already started to undertake commercial activity some time ago. The aim of the Strategy was to build on this and bring all the options together that were realistic and relevant to the Council.

It was acknowledged that the Council already had a wide range of successful commercial activities. The Strategy would seek to explore new income generation opportunities and also maximise the market share from its customers.

## **RESOLVED**

That the Commercial Strategy 2019/20 attached to the report as Appendix 1, be approved.

## **REASON**

***To seek to maximise commercial opportunities to make an effective contribution to balancing the budget in future years.***

## **126. TRANSFER OF SERVICES AND FACILITIES TO TOWN AND PARISH COUNCILS**

The Corporate Director submitted a report on progress with the variation of the lease of the Pendle Heritage Centre; the transfer of the Barrowford Memorial Park and the freehold of the Heritage Centre to Barrowford Parish Council; along with a request for the transfer of miscellaneous pieces of land to Earby Town Council.

An update on progress to date was included in the report and it was noted that the new lease with Pendle Heritage Centre would be finalised as soon as possible. The intention was that the Council would then be in a position to deal with the transfer of the freehold of the Heritage Centre and Barrowford Memorial Park to Barrowford Parish Council by 1<sup>st</sup> April, 2019.

Earby Town Council had requested the Council transfer the following to it:

- The Green at Stoney Bank Road, Earby
- The freehold of the allotments on Cemetery Road, Earby
- The freehold of the Croquet Club at Cemetery Road, Earby
- The car park at Cemetery Road, Earby

The sites were considered not to have any development potential and officers had raised no objections to their disposal. The transfer would be subject to the usual covenants as to retention for community use and non-disposal for 10 years for a non-community use.

## **RESOLVED**

- (1) That progress made on the lease of the Heritage Centre and the intended transfer to Barrowford Parish Council be noted.
- (2) That the transfer of the following sites to Earby Town Council be approved:
  - The Green at Stoney Bank Road, Earby.
  - The freehold of the allotments on Cemetery Road, Earby.
  - The freehold of the Croquet Club at Cemetery Road, Earby.
  - The car park at Cemetery Road, Earby.

## **REASON**

***To further the programme of transfers to town and parish councils.***

**127.**

### **UNIVERSAL ENFORCEMENT**

The Corporate Director submitted a report following a request made at the July meeting of this Committee where a review was requested on staff undertaking enforcement with the intention to bring them together with a view to being more effective and also to identify possible savings. The scope of the review was defined to include dog fouling, litter, dog warden service, waste bins and abandoned vehicles as well as parking services. The possibility of outsourcing and joint working was also explored.

The enforcement activities were in Environmental Services based at Fleet Street, with the exception of parking services which was to be located at Nelson Town Hall within Housing, Health and Engineering following the recently approved organisational review.

The Committee were asked to consider two initiatives:

- (a) Employing an external contractor, such as District Enforcement (District) to undertake routine enforcement of dog fouling and littering. This company had recently started working for Wyre and Rossendale Councils and the basis of their model was set out in the report. All Councillors had been invited to attend a presentation from District Enforcement and this had been held on 27<sup>th</sup> November, 2018.

The Committee were also asked to consider charging an £80 discount option if the Fixed Penalty Notice was paid within 80 days.

- (b) Continuing to work with Aspen Valley Kennels who provided a service outside normal working hours to seize dogs and arrange for their detention until claimed by their owner on payment of the cost incurred.

Aspen Valley had provided a quotation of £11,280 to provide the same service during working hours when the current contract runs out on 29<sup>th</sup> September, 2019. It was suggested that this quote be accepted for a trial period of 6 months.

Exemption from the Council's Contract Procedure Rules was required in both cases.

The Council was awaiting a response to the possibility of Pendle undertaking parking enforcement on behalf of the County Council. A report would be submitted to a future meeting.

## **RESOLVED**

- (1) That the appointment of District Enforcement on a 12 months pilot be approved.
- (2) That the Corporate Director be authorised to agree the terms of the service level agreement and the final details of the pilot.
- (3) That in respect of the appointment of District Enforcement the exemption from Contract Procedure Rules be noted.

- (4) That an early payment option of £80 on littering and dog fouling Fixed Penalty Notices within 10 days be approved.
- (5) That the appointment of Aspen Valley Kennels to undertake the seizure and detention of stray dogs during normal working hours on a 6 month pilot be approved.
- (6) That in respect of the appointment of Aspen Valley Kennels the exemption from Contract Procedure Rules be noted.
- (7) That the Corporate Director be granted delegated authority to carry out further negotiations with the County Council with a view to bringing the parking enforcement service back into Pendle.
- (8) That a further report on the progress of the pilots be submitted to this Committee in 6 months' time.

### **REASON**

***To facilitate an increase in enforcement activity, together with improved co-ordination, whilst achieving savings.***

### **128. LANCASHIRE COUNTY COUNCIL PROCUREMENT UPDATE PENDLE WOMEN'S REFUGE AND YOUNG PEOPLE'S SERVICES**

The Housing, Health and Economic Development Services Manager submitted a report on progress with the County Council's procurement plans in relation to women's refuges (including Pendle Women's Refuge) and young people's services.

The Council had agreed to a tender process being undertaken for future provision of Pendle Women's Refuge in November, 2016. The County Council had been notified however, the tender process was held back until 2018 when all other domestic abuse refuge contracts in Lancashire would be required to be re-tendered. The County Council would be re-commencing the tender process shortly with a provisional date of week commencing 25<sup>th</sup> March, 2019 for outcome notification and week commencing 17<sup>th</sup> June, 2019 for when the new service would commence.

It was noted that the procurement plan included undertaking a single county-wide lot for domestic abuse refuge services. This would bring together all refuges under one organisation or consortium. The Committee discussed the potential impact this would have on Pendle and the possibility of there not being a refuge within the Borough.

On 3<sup>rd</sup> December, 2018 the County Council had agreed to commence a procurement exercise for supported accommodation for young people. There was not expected to be any impact on Pendle, although service providers might change.

### **RESOLVED**

- (1) That the Pendle Women's Refuge building be offered to the successful bidder for "nominal rent" for the term of the proposed County Council contract (initial 3 years plus potential extension to no more than five years) subject to negotiation.

- (2) That the Chief Executive be requested to make representations to the County Council for this Council to be included in negotiations regarding the future provision of a Women's Refuge within Pendle.

**REASON**

***To ensure that a women's refuge service remains within Pendle following the County Council procurement process.***

**129. HOMELESSNESS AND ROUGH SLEEPING IN PENDLE**

The Housing, Health and Economic Development Services Manager submitted a report on homelessness and rough sleeping in the Borough.

It was noted that the Council already undertook much of the work required in the Homelessness Reduction Act 2017. However, the new Act appeared to be having an impact on statistical out-turns, particularly homeless enquiries and prevention/relief cases. It was reported that although definitions had changed the issue of homelessness was broadly the same as in previous years.

Committee were advised of the work which was ongoing with people who were sleeping rough or begging within the Borough. They acknowledged the work undertaken by officers and local charities who worked tirelessly to help people who found themselves in these situations.

**RESOLVED**

- (1) That the report be noted.
- (2) That the Committee acknowledges the pro-active work of the Council's Homelessness Team in assisting those who are at risk of being or have become homeless and requests the Chief Executive to convey its appreciation of this work as appropriate.

**REASON**

***In response to a request from this Committee in November, 2018.***

**130. CHARGING FOR FOOD EXPORT CERTIFICATES**

The Housing, Health and Economic Development Services Manager submitted a report on the introduction of cost recovery charges for work carried out to issue Food Export Certificates.

Food businesses who wished to export their products to countries outside the Economic Union were required by the importing country to provide a certificate to show the food had been produced in premises that met certain EU food safety standards.

The charge could be made using powers in the Localism Act 2011. A number of Local Authorities in Lancashire already charged for the provision of these certificates and these fees ranged from £45 to £130.

The proposal was to charge a fee of £80 with effect from 1<sup>st</sup> April, 2019.

## **RECOMMENDATION**

That Council be recommended to:

- (1) Agree to the introduction of charges for issuing a food export certificate to allow food manufactures to export their products to non EU countries.
- (2) Agree for the cost recovery charge of £80.00 to be set with effect from 1<sup>st</sup> April, 2019.

## **REASON**

***To enable the Council to recover a cost for work over and above our statutory function.***

131.

### **CALL IN NOTICES**

#### **(a) Lomeshaye Development Brief**

At the last meeting the Committee considered a report from the Planning, Building Control and Licensing Services Manager on the outcome of the consultation of the draft Development Brief for the extension to Lomeshaye Industrial Estate. At that meeting it was resolved –

- “(1) That the comments received on the draft Development Brief be noted.
- (2) That the revised Development Brief, as set out in Appendix A attached to the report, be adopted.”

This decision was subsequently called in.

A Call In meeting was held on 12<sup>th</sup> December, 2018 and a note of that meeting was sent out to Members prior to the meeting. At that meeting it was agreed –

“... that the suggested alternative course of action be considered at the next Policy and Resources Committee and that the Chief Executive be asked to provide further information on the condition of the land and the LEP grant funding conditions.”

The Chief Executive provided an update to the requests for further information referred to above at the meeting.

## **RESOLVED**

- (1) That the comments received on the draft Development Brief be noted.
- (2) That the revised Development Brief, as set out in Appendix A attached to the report, be adopted.

## **REASON**

***To comply with the requirements of Policy WRK3 of the adopted Part 1 Local Plan.***

**(b) Community Investment Fund**

At the last meeting the Committee considered a report from the Chief Financial Officer on the governance arrangements and policy document for the Community Investment Fund. At that meeting it was resolved –

“That a sub-committee of the Policy and Resources Committee be convened to determine the governance arrangements and policy document of the Community Investment Fund based on a membership of 3 Councillors.”

This decision was subsequently called in.

A Call In meeting was held on 12<sup>th</sup> December, 2018 and a note of that meeting was sent out to Members prior to the meeting. At that meeting it was agreed –

“... that the Policy and Resources Committee be asked to reconsider the approach to the allocation of the Community Investment Fund.”

**RESOLVED**

That £100,000 in the Community Investment Fund be allocated equally to each Councillor and all applications to the Fund be ratified by the relevant Area Committee.

**REASON**

*To ensure all Councillors are given the opportunity of accessing the Fund.*

**132.**

**TENDERS**

The Corporate Director submitted, for information, a report on tenders which had been received and accepted.

**133.**

**MATTERS REFERRED FROM AREA COMMITTEES**

**(a) Future Provision of Grit Bins**

At a meeting of the Brierfield and Reedley Committee on 4<sup>th</sup> December, 2018 it was resolved “that the Policy and Resources Committee be requested to approve a supplementary estimate to fund future refills of the 30 red grit bins located in Brierfield and Reedley.”

It was reported that following a decision at the September meeting of the Brierfield and Reedley Committee both Brierfield Town Council and Reedley Hallows Parish Council had been asked if they would take over responsibility of funding future refills of the red grit bins in their respective areas.

Brierfield Town Council had felt that the refilling of the red grit bins should remain the responsibility of Pendle Council and it was understood that Reedley Hallows Parish Council was of the same view. The Town Council had suggested that this Committee be asked to commit funding for this purpose.

**RESOLVED**

That the request for funding towards the refilling of the 30 red grit bins in Brierfield and Reedley be referred back to Brierfield and Reedley Committee for further consideration.

**REASON**

*With a view to the Committee submitting a bid to the Community Investment Fund.*

DRAFT

Chairman \_\_\_\_\_