

**MINUTES OF A MEETING OF THE MANAGEMENT TEAM
HELD ON 6th NOVEMBER, 2018**

PRESENT: D. Langton, P. Mousdale, D. Walker, J. Whittaker, S. Guinness, P. Atkinson,
N. Watson, J. McDonnell and J. Watson

ALSO ATTENDING: M. Molloy and G. Dickson

(Apologies for absence were received from H. Culshaw).

95. MINUTES

The Minutes of the Management Team meeting held on 23rd October, 2018 were submitted.

AGREED

That the Minutes be approved.

96. TIMETABLE FOR FUTURE MEETINGS AND POLICY AND RESOURCES WORK PROGRAMME

The timetable for future meetings was submitted for consideration in conjunction with the Policy and Resources Work Programme.

AGREED

That items for future meetings be forward to Jane Watson. **All Management Team**

97. STRATEGIC RISK REGISTER

The Chief Financial Officer submitted a report on the latest version of the Council's Strategic Risk Register. It was noted that the previous Register had been updated to reflect changes that were occurring at both national and local level. No risks had been removed, however 4 risks had been added. Details of the risks were attached to the report at Appendix One.

Management Team were asked to review the Strategic Risk Register to ensure it was appropriate, the scoring was relevant, whether any changes were required and whether any new risks should be added.

Management Team were reminded that this was a 'live' document and could be added to/amended at any time. The latest version of the Register would be submitted to the next meeting of the Accounts and Audit Committee.

AGREED

(1) That the report be noted.

- (2) That Management Team review the Strategic Risk Register and feedback any suggestions/amendments to the Chief Financial Officer.

All Management Team

98. DELIVERING GOOD GOVERNANCE – SELF ASSESSMENT

The Chief Financial Officer submitted a report on the updated Delivering Good Governance – Self Assessment. This had been done in preparation for the production of the 2018/19 Annual Governance Statement.

A draft Action Plan had also been produced and this was attached to the report. Management Team were asked to review the Plan and in particular the responsibilities and actions and to consider any additional actions that would strengthen the governance arrangements that were already in place.

AGREED

- (1) That the report be noted.
- (2) That Management Team review the updated Delivering Good Governance – Self Assessment along with the draft Action Plan and feedback any suggestions/amendments to the Chief Financial Officer.

All Management Team

99. POLICY AND RESOURCES COMMITTEE

Management Team considered the agenda and reports for the Policy and Resources Committee on 27th November, 2018.

A number of amendments were suggested.

AGREED

That the agenda and reports, as amended, be agreed.

Jane Watson