

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: **Salterforth Village Hall kitchen refurbishment**.....

2. Bid submitted by: **George Crawford-Smith (Chair)**.....

3. On behalf of (please include contact details): **Salterforth Village Hall management committee. Chair: Woodlands, Cross Lane, Salterforth. BB18 5UD. 01282-812075**

4(a). Does your organisation have a constitution? **Yes.**.....

(b). Does it have a board of governors/directors or a committee that oversees its work? **Yes.**.....

(c). Does your organisation have its own bank account? **Yes.**.....

(d). How many signatures are required to authorise a payment from your bank account? **Two.**.....

5. Is your organisation VAT-registered?* **No**.....

6. Amount requested: **£1000**.....

7. Brief details of project: **Renovate and modernise the kitchen at Salterforth Village Hall, to include new flooring, new hot water supply, sink units, work surfaces and storage space.**.....

8. Main outcomes to be achieved: **To enhance the catering space at Salterforth Village Hall and to make it safe, clean and functional. The objective is to make the space suitable for a wider range of activities within the community.**.....

9. When will the project be implemented? **Provisionally first quarter 2019.**.....

10. Who will undertake the project works? **External contractors.**.....

11. Is there match funding for the project from elsewhere?

If so, please give details: **The replacement of the floor due to flood damage is covered by insurance. We have received a £150 grant from Salterforth Fun Day committee as a contribution towards the hot water supply. Otherwise funding is from our own reserves.**.....

12. Are there long-term revenue consequences and how will these be funded?

It is anticipated that activities will continue during the installation period. Thereafter, the kitchen space will be more practical for hirers catering needs..

**Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT*