

**REPORT FROM:** NEIGHBOURHOOD SERVICES MANAGER

**TO:** BRIERFIELD AND REEDLEY COMMITTEE

**DATE:** 4 DECEMBER 2018

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## CAPITAL PROGRAMME 2018/19

### PURPOSE OF REPORT

To advise members on the Committee's capital budget.

### RECOMMENDATIONS

- (1) That members note £14,554 is uncommitted.
- (2) That members note only schemes listed in Appendix 1 have agreed funding.

### REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

### ISSUE

#### ***Uncommitted balance carried forward from 2017/18***

1. £844.

#### ***Allocation for 2018/19***

2. £19,960.

#### ***Effective Total Allocation for 2018/19***

3. £20,804 (i.e. £844 + £19,960).

#### ***Commitments for 2018/19***

4. £9,906 (including commitments carried forward from 2017/18).

### **Uncommitted balance for 2018/19**

5. £14,554.

### **Financial Advice (as reported to all area committees in May 2018)**

6. Please refer to the Financial Implications section of this report. Bids for funding should be submitted on the May 2018 revised forms (Form A for internal bids and Form B for external bids) in order that the Chief Financial Officer can confirm that they qualify as capital spending and that members can evaluate them on a consistent basis.

### **New/Deferred Bids**

7. None
8. No late bids or funding allocations can be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment can be made in respect of the bid pending a resolution by the Policy and Resources Committee.

### **Existing Bids**

#### Overspend – Additional Funding Requested

9. None.

#### Underspend – Deallocate Funding

10. None

## **IMPLICATIONS**

**Policy:** The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

**Financial:** Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (e.g. buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (e.g. officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure. Under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Financial Manager to assist members when considering the allocation of capital budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.

3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risks and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Capital Programme Commitments for 2018/19

## **LIST OF BACKGROUND PAPERS**

None.

(Shaded schemes are completed)

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/ Remarks
1	01/03/16 - £500 13/06/17 - £600 <b>Litter and dog waste bins</b>	C Taylor (ES)	£1,002	£0	£1,002	£0	£1,002	<b>No further funding can be allocated.</b>
2	08/05/18 - £3,000 <b>Town centre premises improvement grants</b>	M Williams (HHED)	£0	£3,000	£3,000	£3,000	£0	Applications considered on a case by case basis: <b>£3,000</b> – Hillstop Mini Market, Brierfield
3	11/05/10 - £2,500 <b>Flood prevention works within the Brierfield and Reedley area</b>	S Whalley (NS)	£2,500	£0	£2,500	£0	£2,500	Allocated to help deal with emergency flooding situations.
4	06/02/18 - £1,000 06/03/18 - £1,200 <b>Provision and maintenance of red grit bins</b>	J Hibbert (NS)	£1,349	£0	£1,349	£0	£1,349	<b>No further funding can be allocated.</b> Bins to be filled until the money runs out. Brierfield Town Council and Reedley Hallows Parish Council have been asked to take over this.
5	03/12/13 - £2,500 01/03/16 - £3,500 <b>Provision of a speed indicator device</b>	J Hibbert (NS)	£3,632	£0	£3,632	£412	£3,220	<b>No further funding can be allocated.</b> LCC have been asked to manage the device in line with the remaining budget.
8	01/03/16 - £1,200 <b>Footpaths</b>	T Partridge (NS)	£795	£0	£795	£0	£795	There are numerous outstanding rights of way issues. Tom Partridge to identify suitable scheme/s and consult with the committee chair as required. Expected Completion Date: Not known.
10	09/08/16 - £240 <b>Signage at Taylor Street MUGA, Brierfield</b>	T Horsley (NS)	£240	£0	£240	£0	£240	Signage still to be agreed with the Town Council. Expected Completion Date: Not known.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/ Remarks
16	13/06/17 - £500 <b>Blocked and Missing gully grates</b>	S Whalley (NS)	£500	£0	£500	£0	£500	Ongoing.
19	08/08/17 - £2,000 03/10/17 - £3,952 07/08/18 - £1,106 <b>East Street, Brierfield - Construction of pavement</b>	S Whalley (NS)	£5,952	£1,106	£7,058	£7,058	£0	Maximum of £2,223 was allocated by the committee on 07/08/18 but the scheme was completed using just £1,106.  Funding also from Brierfield Town Council.
23	06/02/18 - £7,775 <b>Provision of Street Lights in Brierfield: Back 18/20 Bank St. (Max. £4,475) Back Rothesay Rd. (Max. £3,300)</b>  07/08/18 - £1,000 <b>Backstreet Lighting: Tunstill Sq, back Bank St, back Rothesey Rd and back Railway Terrace</b>	S Whalley (NS)	£7,775	£1,000	£8,775	£8,775	£0	Completed November 2018.
24	27/03/18 - £1,600 <b>Free swimming for primary school children living in Brierfield and Reedley</b>	M Hanif (Brierfield Town Council)	£1,600	£0	£1,600	£1,600	£0	Completed November 2018.
25	08/05/18 - £844 <b>Area adjacent to Brierfield Town Hall</b>	S Whalley (NS)		£844	£844	£844	£0	Completed July 2018

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/ Remarks
26	07/08/18 - £300 <b>Massey Street signage in line with PSPO</b>	T Horsley (NS)		£300	£300	£0	£300	PSPO (initial period 12 months) agreed by Policy and Resources Committee on 23/08/18.
	<b>Subtotals</b>		<b>£25,345</b>	<b>£6,250</b>	<b>£31,595</b>	<b>£21,689</b>	<b>£9,906</b>	
	<b>Uncommitted Funds</b>		<b>£844</b>	<b>£13,710</b>	<b>£14,554</b>	<b>-</b>	<b>£14,554</b>	
	<b>TOTAL FUNDS AVAILABLE 2018/19</b>		<b>£26,189</b>	<b>£19,960</b>	<b>£46,149</b>	<b>£21,689</b>	<b>£24,460</b>	