

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: BRIERFIELD AND REEDLEY COMMITTEE

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CAPITAL PROGRAMME 2018/19

PURPOSE OF REPORT

To advise members regarding the Committee's capital budget.

RECOMMENDATIONS

- (1) That members note £14,554 is uncommitted.
- (2) That members note only schemes listed in Appendix 1 have agreed funding.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted from 2017/18

1. This is £844.

Allocation for 2018/19

2. This is £19,960 capital.

Effective Total Allocation for 2018/19

3. This is £20,804.

Commitments for 2018/19

4. These total £20,281 including commitments carried forward from 2017/18 (see appendix 1).

Uncommitted balance for 2018/19

5. This is £14,554
6. At the Brierfield and Reedley Committee meeting of 8 May 2018 it was resolved that no more than 50% of the remaining balance (i.e. £8,480) could be allocated prior to the meeting on 6 November 2018 without the unanimous approval of the committee. Following this resolution 3 funding bids have been approved. £1,000 allocated on 7 August 2018 for backstreet lighting is to be deducted in the second half of the municipal year. This leaves **£7,074** that can be allocated before the meeting on 6 November without the unanimous approval of the committee.

Financial Advice (as reported to all area committees in May 2018)

7. Please refer to the Financial Implications section of this report. Bids for funding should be submitted on the May 2018 revised forms (Form A for internal bids and Form B for external bids) in order that the Chief Financial Officer can confirm that they qualify as capital spending and that members can evaluate them on a consistent basis.

New/Deferred Bids

8. None
9. No late bids or funding allocations can be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Financial Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment can be made in respect of the bid pending a resolution by the Policy and Resources Committee.

Existing Bids

Underspend – De-allocate Funding

10. None.

Overspend – Additional Funding Required

11. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (e.g. buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (e.g. officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure. Under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Financial Manager to assist members when considering the allocation of capital budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risks and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2018/19

LIST OF BACKGROUND PAPERS

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/ Remarks
1	01/03/16 - £500 13/06/17 - £600 Litter and dog waste bins	C Taylor (ES)	£1,002	£0	£1,002	£0	£1,002	No further funding can be allocated for this.
2	08/05/18 - £3,000 Town centre premises improvement grants	M Williams (HHED)	£0	£3,000	£3,000	£3,000	£0	Applications considered on a case by case basis: £3,000 – Hillstop Mini Market, Brierfield
3	11/05/10 - £2,500 Flood prevention works within the Brierfield and Reedley area	L Edwards (NS)	£2,500	£0	£2,500	£0	£2,500	Allocated to help deal with emergency flooding situations.
4	06/02/18 - £1,000 06/03/18 - £1,200 Provision and maintenance of red grit bins	J Hibbert (NS)	£1,349	£0	£1,349	£0	£1,349	No further funding can be allocated. Bins to be filled until the money runs out. Brierfield Town Council and Reedley Hallows Parish Council have been asked to take over this.
5	03/12/13 - £2,500 01/03/16 - £3,500 Provision of a speed indicator device	J Hibbert (NS)	£3,632	£0	£3,632	£412	£3,220	Ongoing. Speed Indicator Device purchased September 2016. As resolved at the January 2018 meeting of Brierfield and Reedley Committee, LCC have been asked to manage the device in line with the remaining budget.
8	01/03/16 - £1,200 Footpaths	T Partridge (NS)	£795	£0	£795	£0	£795	There are numerous outstanding rights of way issues. Tom Partridge to identify suitable scheme/s and consult with the committee chair as required. Expected Completion Date: Not known.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/ Remarks
10	09/08/16 - £240 Signage at Taylor Street MUGA, Brierfield	T Horsley (NS)	£240	£0	£240	£0	£240	Signage still to be agreed with Town Council. Expected Completion Date: Not known.
16	13/06/17 - £500 Blocked and Missing gully grates	S Whalley (NS)	£500	£0	£500	£0	£500	Ongoing.
19	08/08/17 - £2,000 03/10/17 - £3,952 07/08/18 - £1,106 East Street, Brierfield - Construction of pavement	S Whalley (NS)	£5,952	£1,106	£7,058	£7,058	£0	Maximum of £2,223 was allocated by the committee on 07/08/18 but the scheme was completed using just £1,106. Funding also from Brierfield Town Council.
23	06/02/18 - £7,775 Provision of Street Lights in Brierfield: Back 18/20 Bank St. (Max. £4,475) Back Rothesay Rd. (Max. £3,300) 07/08/18 - £1,000 Backstreet Lighting: Tunstill Sq, back Bank St, back Rothesey Rd and back Railway Terrace	S Whalley (NS)	£7,775	£1,000	£8,775	£0	£8,775	£1,000 allocated on 07/08/18 is not to be deducted from the capital programme until the second half of the municipal year. This is not reflected in the table but it is explained in the body of this report.
24	27/03/18 - £1,600 Free swimming for primary school children living in Brierfield and Reedley	M Hanif (Brierfield Town Council)	£1,600	£0	£1,600	£0	£1,600	

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25	08/05/18 - £844 Area adjacent to Brierfield Town Hall	S Whalley (NS)		£844	£844	£844	£0	Completed July 2018
26	07/08/18 - £300 Massey Street signage in line with PSPO	T Horsley (NS)		£300	£300	£0	£300	PSPO (initial period 12 months) agreed by Policy and Resources Committee on 23/08/18.
	Subtotals		£25,345	£6,250	£31,595	£11,314	£20,281	
	Uncommitted Funds		£844	£13,710	£14,554	-	£14,554	
	TOTAL FUNDS AVAILABLE 2018/19		£26,189	£19,960	£46,149	£11,314	£34,835	