

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: NELSON COMMITTEE

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CAPITAL PROGRAMME 2018/19

PURPOSE OF REPORT

To update members on the Committee's 2018/19 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That members note paragraph 8 with regard to the June resolutions.
- (3) That members consider the overspend detailed in paragraph 9.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2017/18

1. This is £506.

New Allocation for 2018/19

2. This is £51,500.

Effective Balance for 2018/19

3. This is £52,006.

Commitments for 2018/19

4. These total £25,548 (see Appendix 1 for a detailed breakdown).

Balance for 2018/19

5. This is **£26,458**.

Financial Advice (as reported to all Area Committees in May 2018)

6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the May 2018 revised forms (Form A for internal bids, Form B for external bids and Form C for Nelson Ward Initiatives) in order that the Chief Finance Officer can confirm that they qualify as capital spending and that members can evaluate them on a consistent basis.

New/Deferred Bids

No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.

7. There are no new/deferred bids.

Existing Bids

8. **Pendle Leisure Trust for Free Swimming 2017/18:** At the June meeting, members awarded £5,951 from de-allocated funds to Pendle Leisure Trust. The Chief Finance Officer considers this scheme to be revenue. Members are able to allocate any uncommitted funds at the end of March for revenue projects, and this amounts to £506. However, once the 2017/18 accounts were closed, any funding which is subsequently de-allocated is then incorporated into the 2018/19 balance. Therefore, under the policy agreed in May, this scheme will have to be referred to the Policy and Resources Committee.

Overspend – Additional Funding Required

9. **Litter and dog waste bins (Appendix 1, Scheme 1):** At the June meeting, £86 was de-allocated for litter and dog waste bins but only £66 remained unspent. Members are therefore requested to re-allocate an additional £20 to cover the deficit.

Underspend – De-allocate Funding

10. None.

Nelson Ward Initiatives

11. The 2018/19 allocation for Ward Initiatives has been allocated per member as follows:

Ward	Councillor	2018/198 Allocation	Committed to Date	Balance
Bradley	Mohammed Iqbal	£300.00	£0.00	£300.00
	Mohammad Sakib	£300.00	£0.00	£300.00
	Nadeem Younis	£300.00	£0.00	£300.00

Clover Hill	Eileen Ansar	£300.00	£0.00	£300.00
	Wayne Blackburn	£300.00	£0.00	£300.00
	Mrs Kathleen Shore	£300.00	£0.00	£300.00
Marsden	Tommy Cooney	£300.00	£0.00	£300.00
	Neil McGowan	£300.00	£0.00	£300.00
Southfield	Mohammad Ammer	£300.00	£0.00	£300.00
	David Whalley	£300.00	£0.00	£300.00
	Sheila Wicks	£300.00	£0.00	£300.00
Walverden	George Adam	£300.00	£0.00	£300.00
	Julie Henderson	£300.00	£0.00	£300.00
Whitefield	Nadeem Ahmed	£300.00	£0.00	£300.00
	Asjad Mahmood	£300.00	£0.00	£300.00
Total		£4,500.00	£0.00	£4,500.00

Current Spend

12. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure. Under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2018/19 for Nelson Committee.

LIST OF BACKGROUND PAPERS

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	11/05/15 Litter and dog waste bins	C Taylor (ES)	£66	-£86	-£20	£0	-£20	Request made for an additional £20 to cover the deficit
2	04/07/16 and 04/06/18 Nelson town centre premise improvement grants	M Williams (HHED)	£14,363	£10,000	£24,363	£3,000	£21,363	Ongoing. Breakdown of grants available on request from P Collins. New allocation of £10,000 on 04/06/18
3	06/06/16 and 04/06/18 Ward initiatives	J Laycock (NS)	£2,647	£4,500	£7,147	£1,150	£5,997	New allocation of £300 per councillor for 2018/19. The £1,150 in-year spend is for schemes committed last year (Marsden's street nameplates, potholes in Whitefield and Quarry Hill improvements).
4	06/04/14 and 05/03/18 Provide grit bins to each ward	J Laycock (NS)	£417	-£417	£0	£0	£0	Remaining balance of £417 de-allocated on 04/06/18
5	05/12/11 Safer routes to Bradley school	S Whalley (NS)	£3,500	£0	£3,500	£0	£3,500	£3,382 deallocated at NAC 3/10/2016. £6,000 spend currently shown differently on the ledger, awaiting journal transfer
7	01/07/13 Replace missing gully grates on unadopted streets	S Whalley (NS)	£825	£0	£825	£75	£750	Ongoing. £597 deallocated 03/10/2016
8	06/07/15 Acquisition of Athol Street triangle	T Horsley (NS)	£6,294	£0	£6,294	£0	£6,294	Ongoing
13	30/11/15 Walverden Park interpretation boards	K Roberts (NS)	£1,200	£0	£1,200	£0	£1,200	Ongoing
21	06/02/17 Street lighting at Rook Street, Nelson	J Laycock (NS)	£2,781	£0	£2,781	£0	£2,781	
22	29/03/17 and 6/11/17 Nelson Food Festival	M Williams (HHED)	£5,000	£0	£5,000	£0	£5,000	Ongoing

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2018/19	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
28	25/05/17 Repair, cleaning and maintenance of Nelson bus shelters	S Farnell (NS)	£4,149	-£4,149	£0	£0	£0	Remaining balance of £4,149 de-allocated on 04/06/18
30	06/11/17 and 04/06/18 Walverden Park footpath improvements	K Roberts (NS)	£2,000	£2,000	£4,000	£0	£4,000	Ongoing
31	06/11/17 Hodge House fitness facility access contribution	J Laycock (NS)	£593	£0	£593	£0	£593	Ongoing
32	04/12/17 Repair to highway collapse to rear of 30–32 Regent Street	S Whalley (NS)	£800	-£800	£0	£0	£0	Remaining balance of £800 de-allocated on 04/06/18
33	26/03/18 Grant to Pendle Tigers Cricket Club	J Laycock (NS)	£300	£0	£300	£300	£0	Completed
34	09/05/18 Capital Works to Whitefield Area	J Laycock (NS)	£0	£7,000	£7,000	£0	£7,000	
35	04/06/18 Capital works to Bradley 2018/19	J Laycock (NS)	£0	£7,500	£7,500	£0	£7,500	
	Subtotal		£44,935	£25,548	£70,483	£4,525	£65,958	
	Un-allocated Funds		£506	£25,952	£26,458		£26,458	
	Total Funds Available 18/19		£45,441	£51,500	£96,941	£4,525	£92,416	