

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: Footpath Repairs project joint bid Barley & Roughlee PC's.
2. Bid submitted by: Derek Heap (Chairman)
3. On behalf of (please include contact details):

**Barley with Wheatley Booth Parish Council
C/O 2 Barley Green, Barley, Burnley, Lancashire BB12 9JU
Tel. 01282 692264**

- 4 (a). Does your organisation have a constitution: Parish Council
- (b). Does it have a board of governors/directors or a committee that oversees its work? Yes
- (c). Does your organisation have its own bank account? Yes
- (d). How many signatures are required to authorise a payment from your bank account? Two
5. Is your organisation VAT-registered?* Yes
6. Amount requested: £5,000.00

7. Brief details of project:

To undertake repairs to a popular public footpath in the Thorneyholme to Whitehough area in the parishes of Barley and Roughlee. The path is in a dangerous condition in three places where the riverbank has collapsed. Further deterioration is inevitable without timely action.

8. Main outcomes to be achieved:

To ensure this important footway route is available and safe for use and to prevent further deterioration which would incur higher repair costs.

9. When will the project be implemented? Summer 2018
10. Who will undertake the project works? Contractors to be appointed
11. Is there match funding for the project from elsewhere? Yes

This project is a joint bid by Barley and Roughlee Parish Councils and will be managed and supported by Pendle BC officers.

Barley Parish Council will be contributing £5,000 on behalf of the Parish Councils and Lancashire County Council are making a contribution of at least £5k.

12. Are there long-term revenue consequences and how will these be funded? None

Local landowners will assume responsibility along with Lancashire County Council.

**Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT*

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: Loop Systems, Sound System and overhead projector for main lounge at Holmefield House.

2. Bid submitted by: Iain Andrew Lord

3. On behalf of (please include contact details): Barrowford Parish Council, Holmefield House, Gisburn Road, Barrowford BB9 8ND. Tel: 01282 696349 Email: barrowfordpc@barrowford.org.uk

- 4(a). Does your organisation have a constitution?**.....
- (b). Does it have a board of governors/directors or a committee that oversees its work?**.....
- (c). Does your organisation have its own bank account?**.....
- (d). How many signatures are required to authorise a payment from your bank account?**

5. Is your organisation VAT-registered?*No but can reclaim Vat

6. Amount requested: £4,000

7. Brief details of project: To install hearing loops in the main rooms at Holmefield House, the installation of a sound system and amplifier, to upgrade the existing outdated overhead projector with a unit more compatible to laptop, tablet and Bluetooth connection.

8. Main outcomes to be achieved: To improve the experience of using the main rooms at Holmefield House by providing loop facilities for the hard of hearing, a sound system in the lounge with microphone and amplifier to allow presentations and an updated overhead projector to enable better user experience of the room for both presentations and social activities.

9. When will the project be implemented? The work will be ordered and carried out on awarding of the grant with a proposed completion date by mid-September.

10. Who will undertake the project works? The works will be carried out by a Burnley Company who specialise in these types of installations.

11. Is there match funding for the project from elsewhere? £600

If so, please give details: The Friends of Holmefield House are contributing to the proposed scheme with the Parish Council contributing matched funding in officer time project managing and overseeing the work.

12. Are there long-term revenue consequences and how will these be funded?

Any future repair/service costs will be met by the Parish Council and Friends of Holmefield House.

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**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

**Short Project Title: Playing Surface Improvements at the Recreation Ground
Beverley Road Blacko.....**

Bid submitted by: Margaret Wood – Parish Clerk

**On behalf of (please include contact details):Blacko Parish Council c/o Parish
Clerk, 30 Dryden Street, Padiham, Lancashire, BB12 8TQ**

Brief Details of the Organisation’s Constitution and Financial Standing:
Parish Council

Amount requested: £1000.....

Brief details of Project: Aeration and fertalisation on the Playing fields

**Main Outcomes to be Achieved: Eradication of moss, balance soil composition
and improve grass conditions.....**

When will Project be implemented? During 2018

**Who will undertake the Project works? Pendle Parks Deparment & Parish
Lenghtsman**

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? Yes

**If so, please give details: The bid will be matched by : The Parish Council and the
Blacko Events committee. During the construction of the Boule Court it was
identified that there were serious nutrient deficiencies and surface compaction**

Are there long-term revenue consequences and how will these be funded?

No

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: Refurbish and repaint the village playground equipment.
2. Bid submitted by: Jennifer Sutcliffe, Parish Clerk
3. On behalf of: Goldshaw Booth Parish Council. Tel: 07977 913090. Email: clerk@goldshawbooth.org.uk
- 4(a). Does your organisation have a constitution? No
- (b). Does it have a board of governors/directors or a committee that oversees its work? No
- (c). Does your organisation have its own bank account? Yes
- (d). How many signatures are required to authorise a payment from your bank account? Two
5. Is your organisation VAT registered?* No
6. Amount requested: £850.00
7. Brief details of project: The children's play equipment positioned in the village requires refurbishment as the metal frames are corroding. Treatment of the affected areas and repainting is required.
8. Main outcomes to be achieved: To enhance the appearance of the site and prolong the life of the equipment.
9. When will the project be implemented? Before the end of 2018
10. Who will undertake the project works? A local contractor
11. Is there match funding for the project from elsewhere? No
If so, please give details:
12. Are there long-term revenue consequences and how will these be funded?
No

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(FORM B: EXTERNAL BID)

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: To rectify and control water / drainage problems in the playing field.

Bid submitted by: Jennifer Sutcliffe – Parish Clerk

3. On behalf of (please include contact details): Goldshaw Booth Parish Council, 07977 913090, email clerk@goldshawbooth.org.uk

4.(a).Does your organisation have a constitution? No

(b).Does it have a board of governors/directors or a committee that oversees its work?No

(c).Does your organisation have its own bank account? Yes

(d).How many signatures are required to authorise a payment from your bank account? Two

5. Is your organisation VAT-registered?* No

6. Amount requested: £2000

7. Brief details of project: To alleviate the water drainage problems on the playing field. Investigations have identified the problem as a blockage to a land drain and damage caused by tree roots.

8. Main outcomes to be achieved: To improve the drainage and to increase the usability of the playing field.

9. When will the project be implemented? As soon as possible if funding is approved

10. Who will undertake the project works? A local contractor

**11. Is there match funding for the project from elsewhere? No
If so, please give details:**

12. Are there long-term revenue consequences and how will these be funded? No

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**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: Painting of railings on the approach to the village.
 2. Bid submitted by: Jennifer Sutcliffe – Parish Clerk
 3. On behalf of (please include contact details): Goldshaw Booth Parish Council
 - 4(a). Does your organisation have a constitution? No
 - (b). Does it have a board of governors/directors or a committee that oversees its work?
No
 - (c). Does your organisation have its own bank account? Yes
 - (d). How many signatures are required to authorise a payment from your bank account?
Two
 5. Is your organisation VAT-registered?* No
 6. Amount requested: £1500.00
 7. Brief details of project: To refurbish and repaint the metal safety railings positioned along the roadside at Nanny Maud, Newchurch in Pendle. The railings have not been refurbished for many years and are showing signs of corrosion and deterioration.
 8. Main outcomes to be achieved: To enhance the appearance of the railings and prolong the life of the safety features.
 9. When will the project be implemented? As soon as possible if funding is approved
 10. Who will undertake the project works? A local contractor
 11. Is there match funding for the project from elsewhere? No
- If so, please give details:
12. Are there long-term revenue consequences and how will these be funded? No

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**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. **Short project title:** Playing Field Drainage Works
2. **Bid submitted by:** Patricia Rosthorn
3. **On behalf of (please include contact details):** Higham With West Close Booth Parish Council
- 4(a). **Does your organisation have a constitution?** No
(b). **Does it have a board of governors/directors or a committee that oversees its work?** No
(c). **Does your organisation have its own bank account?** Yes
(d). **How many signatures are required to authorise a payment from your bank account?** 2
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £2,000
7. **Brief details of project:** To rectify flooding areas on the playing fields by putting in a new drainage section. A filter device at the stream, digger hire and a new manhole as well as drainage materials.
8. **Main outcomes to be achieved:** The fields flood in certain sections and become extremely boggy. This needs attention urgently to allow the children to play in all areas of the playing field and to make it a more safe and pleasant area for walking on.
9. **When will the project be implemented?** ASAP
10. **Who will undertake the project works?** Lengthsman
11. **Is there match funding for the project from elsewhere?** Not at present
If so, please give details:
12. **Are there long-term revenue consequences and how will these be funded?**
No

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**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: **COMMUNITY CAR PARK**
2. Bid submitted by: **OLD LAUND BOOTH PARISH COUNCIL**
3. On behalf of (please include contact details):**C/O REBECCA HAY, OLLISTAN, 239 RED LEES ROAD, CLIVIGER, BURNLEY, BB10 4RF**
- 4(a). Does your organisation have a constitution? **YES**
(b). Does it have a board of governors/directors or a committee that oversees its work? **YES**
(c). Does your organisation have its own bank account? **YES**
(d). How many signatures are required to authorise a payment from your bank account? **2**
5. Is your organisation VAT-registered?* **YES**
6. Amount requested: **£4,850**
7. Brief details of project:**WE WISH TO EXTEND THE LAND AT THE BACK OF THE VILLAGE HALL TO PROVIDE ADDITIONAL CAR PARKING SPACES. WE HAVE SECURED HELP FROM LCC TO PROVIDE THE TOPPING AND SURFACE IF WE CAN FIND THE FUNDS TO DIG OUT AND DRAIN THE AREA.**
8. Main outcomes to be achieved:**RESOLVE MAJOR CAR PARKING PROBLEMS IN THE VILLAGE CAUSED PARTICULARLY BY SCHOOL, DROPPING OFF AND PICKING UP. ...**
9. When will the project be implemented? **ASAP**
10. Who will undertake the project works? **COUNCIL EMPLOYED CONTRACTOR**
11. Is there match funding for the project from elsewhere?
If so, please give details: **NOT ACTUAL MONEY, BUT WE HAVE SECURED HELP FROM LCC TO PROVIDE THE TOPPING AND SURFACE IF WE CAN FIND THE FUNDS TO DIG OUT AND DRAIN THE AREA**
12. Are there long-term revenue consequences and how will these be funded?
THE PARISH COUNCIL WILL MAINTAIN THE CAR PARK THROUGH PRECEPT.

**Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT*

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: Riverside Wildflower Project.....
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2. Bid submitted by: Mary Reed, Clerk/RFO

3. On behalf of (please include contact details): Roughlee Booth Parish Council
.....roughleeclerk591@gmail.com...Tel: 01282 611126.

4(a). Does your organisation have a constitution? Yes

(b). Does it have a board of governors/directors or a committee that
oversees its work? Yes

(c). Does your organisation have its own bank account? Yes.....

(d). How many signatures are required to authorise a payment from your
bank account? Two

5. Is your organisation VAT-registered?* Yes

6. Amount requested: £2,000.....

7. Brief details of project: Remove existing vegetation from 6 stone planters and the
installation of an additional large stone planter on the concrete buttress by the river, to
be filled with wild flowers

8. Main outcomes to be achieved: To improve the appearance of an unsightly area in the
centre of the village namely the wide concrete buttress by the river. To encourage the
growth of wild flowers and attract pollinating insects.....
.....

9. When will the project be implemented? Summer 2018.....

10. Who will undertake the project works? Environmental Action Group, Pendle BC.....
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11. Is there match funding for the project from elsewhere? No.....

If so, please give details:

12. Are there long-term revenue consequences and how will these be funded?

No, the area will be maintained by volunteers.
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not VAT-registered and is unable to reclaim VAT*

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: Footpath Repair Project(Roughlee/Barley)

2. Bid submitted by: Mary Reed, Clerk/RFO

3. On behalf of (please include contact details): Roughlee Booth Parish Council (Barley PC are submitting a separate bid for the same project).

roughleeclerk591@gmail.com...Tel: 01282 611126.

- 4(a). Does your organisation have a constitution?Yes
- (b). Does it have a board of governors/directors or a committee that oversees its work?Yes
- (c). Does your organisation have its own bank account?Yes.....
- (d). How many signatures are required to authorise a payment from your bank account?Two

5. Is your organisation VAT-registered?*Yes

6. Amount requested: £5,000.....

7. Brief details of project: To undertake repairs to a major public footpath route from Thorneyholme to Whitehough in the parishes of Roughlee and Barley. The path is in a dangerous condition in three places where the riverbank has collapsed. Further deterioration is inevitable without timely action.

8. Main outcomes to be achieved: To prevent further deterioration of the public footpath (and higher repair costs). To make the footpath safe for the public to use.

9. When will the project be implemented? Summer 2018.....

10. Who will undertake the project works? Paid-for Contractors

11. Is there match funding for the project from elsewhere?
If so, please give details: Barley PC contribution of £5,000 from their own funds; Tom Partridge, Pendle BC, contribution of £5,000.

12. Are there long-term revenue consequences and how will these be funded?
No, the area will be maintained by the landowners following completion of the work.

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**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Barrowford Town Centre Premises Improvement Grants

Bid submitted by: Housing Health and Economic Development

On behalf of (please include contact details): Housing Health and Economic Development , Elliott House, 9 Market Square, Nelson

Amount requested: £4,500

Brief details of Project: Premises improvement grants will be promoted, targeted and administered by Housing Health and Economic Development staff, who will support the applicant throughout the process. All retail premises within the defined town centre boundary would be eligible for a 50% grant at a maximum of £1500. The main aim of the premises improvement grants scheme is to improve the overall look of the town.

In the previous budget year, 2017/18, the area committee did not allocate funding and a case for re-introducing these grants is presented in a report to the Committee to go in-front of them for a decision in May 2018.

Main Outcomes to be Achieved: To improve the appearance of the town centre by assisting commercial organisations to improve premises and encourage the use of vacant properties. The grants scheme is a tool used to encourage private investment in town centre buildings; the outcome of this investment is an aesthetic improvement to the town centre which in turn increases retail and public confidence in the area. The grants can encourage the use of vacant buildings as they can reduce the overall cost of changing the exterior and interior of the building to suit the needs of the incoming business

When will Project be implemented? From budget approval to 31 March 2019

Who will undertake the Project works? Private contractors appointed by individual applicant, which can be either the owner or tenant of the premises. Applicants must provide 3 quotes to demonstrate value for money before the grant is approved.

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? Yes

If so, please give details: The grants scheme are based on 50% (max £1500) funding from PBC and 50% from the private sector (Grant applicant)

Are there long-term revenue consequences and how will these be funded?

Financial Assistance

Premises Improvement Grant

These grants are made to help with **Capital expenditure** on eligible buildings which are those:

- occupied by commercial users and are located within the Borough of Pendle and lying with the town centre boundaries (PBC-local Plan)
- redundant commercial properties located within and immediately adjacent to the Town Centre Planning Boundaries

All applicants must meet at least one of the five criteria detailed below:

- a) improve the town's streetscape by enhancing the appearance of the property
- b) assist in the occupation of shops that have been empty for some time;
- c) lead to the introduction of businesses that extend the range of choice of goods and services;
- d) resolve a problem affecting the future of the property or its potential;
- e) create additional jobs, other than construction jobs;

- **Restrictions**

All works must adhere to restrictions imposed by conservation area status i.e timber must be used for shop fronts, window frames and doors.

All schemes must result in a notable improvement in the appearance of the property and must be carried out in accordance with building regulations/planning permissions/advertisement consents required or approved.

Applications will be accepted from tenants, provided they have a FRI lease or subject to written permission being obtained from the owner of the property.

Works should not be started until an offer has been made in writing. Applications for retrospective assistance will not be considered.

All grants are at the discretion of the grant giving organisations and are subject to the availability of finance.

- **Support Available:**

The grant is set at a rate of up to 50% of eligible works up to a maximum grant of £3,000. The maximum in the West Craven Area is £1,500.

• **Eligible Works**

Eligible Items (Subject to planning consent being obtained if required)	In-eligible items
<ul style="list-style-type: none"> • Complete new shop front • New windows (that cover a reasonable proportion of the frontage of the building) • Signs and painting – provided it is part of a bigger package of improvements, including new windows, new shop front including external doors • Creation of external seating areas, including railings • Stone cleaning to enhance the appearance of a building • Items of a permanent nature which will enhance the appearance and value of the building • New items to make premises more accessible for people 	<ul style="list-style-type: none"> • Re-painting a property • Signs • Maintenance items, such as roofing and guttering, pointing • Internal improvements – such as shop fitting, plastering, electrics, furniture, heating systems etc • Security items – such as shutters • Revenue expenditure – ie printing, marketing, websites etc • Staffing and suppliers costs • Non- permanent items such window displays

For further information please contact:

For Barrowford, Earby and Nelson – Ashleigh Smith 01282 661688

For Barnoldswick, Brierfield, and Colne - Mike Williams 01282 661963