

**MINUTES OF A MEETING OF THE MANAGEMENT TEAM
HELD ON 20th MARCH, 2018**

PRESENT: D. Langton, P. Mousdale, N. Watson, D. Walker, J. Whittaker, P. Atkinson and H. Culshaw

ALSO ATTENDING: M. Mason and L. Johnson

(Apologies for absence were received from V. Green and L. Ritchie).

ACTION BY

149. MINUTES

The Minutes of the Management Team meeting held on 5th March, 2018 were submitted.

AGREED

That the Minutes be approved.

**150. TIMETABLE FOR FUTURE MEETINGS AND
POLICY AND RESOURCES WORK PROGRAMME**

The timetable for future meetings was submitted for consideration in conjunction with the Policy and Resources Work Programme.

AGREED

All Management Team

That items for future meetings be forwarded to Jane Watson.

151. STRATEGIC PLAN 2018-2020

Management Team considered the Strategic Plan for 2018-2020 along with the associated work programme.

They discussed the content of the Plan and identified timescales for reports to go to both Management Team and the Policy and Resources Committee where appropriate.

Management Team were asked to contact Marie Mason with any additions/amendments to their Service Plans. These would be reported to Management Team at the end of May.

AGREED

(1) That the report be noted.

(2) That a list of future items for both Management

Jane Watson

Team and the Policy Resources Committee be circulated for information.

152. LOCAL NATURE RESERVE MANAGEMENT PLAN

Management Team received a presentation on progress with the management plans for the Local Nature Reserves.

Of the five Local Nature Reserves in the Borough, four were Council owned and one was owned and managed by the County Council.

The proposal was for new management plans to be written over the next four years and the timescales were included in the report.

It was noted that the Local Nature Reserves were visited by a variety of users but there was potential to encourage more visitors if work was done to raise their profiles.

Management Team were also advised that there had been a request for a further extension to the Alkincoats Local Nature Reserve. A report would be submitted to the relevant Committees in the usual way.

AGREED

(1) That the report be noted.

(2) That consideration be given to raising the profile of the Local Nature Reserves.

Lee Johnson

(3) That a report on the proposed extension to Alkincoats Local Nature Reserve be submitted to a future Management Team meeting.

**Lee Johnson/
Jane Watson**

**153. ANNUAL GOVERNANCE STATEMENT 2017/18 –
MANAGEMENT ASSURANCE STATEMENT**

The Financial Services Manager submitted a report which supported the preparation of the Council's Annual Governance Statement for 2017/18.

AGREED

(1) That each member of Management Team completes an assurance statement for their service as part of the Annual Governance Statement Assurance gathering process.

All Management Team

(2) That the completed assurance statements be returned to the Financial Services Manager by 16th April, 2018.

All Management Team

DRAFT