

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: NELSON COMMITTEE

DATE: 26 MARCH 2018

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CAPITAL PROGRAMME 2017/18 AND 2018/19

PURPOSE OF REPORT

To update members on the Committee's 2017/18 and 2018/19 capital budgets.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That members note the capital programme funding change detailed in paragraph 6.
- (3) That members consider the new bid in paragraph 9.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2016/17

1. This is £5,749.

New Allocation for 2017/18

2. This is the same as last year, ie £51,500 (comprised of £30,290 capital and £21,210 revenue).

Effective Total Allocation for 2017/18

3. This is £57,249 (made up of £5,749 from 2016/17 – plus £51,500).

Commitments for 2017/18

4. These total **£56,443** (see Appendix 1 for a detailed breakdown).

Balance for 2017/18

5. This is **£806**.

New Allocation for 2018/19

6. As members may be aware, a significant difference this year is that the revenue contribution has been deleted, meaning that **all spending must now be of a capital nature only**. The loss of revenue funding has been offset by additional capital funding, so the new contribution remains the same at **£51,500**. However, some projects which were funded in previous years will no longer be eligible for support as capital resources cannot be used to fund revenue expenditure. Members are referred to the Financial Implications section on page 4 for guidance on what constitutes revenue or capital expenditure.

Additional Sources of Capital Funding

7. Appendix 2 to this report is a list (for information) of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Nelson Committee area.

Financial Advice

8. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for Internal, Form B for External and Form C for Nelson Ward Initiatives) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

9. **Pendle Tigers Cricket Club** – submitted by Sharaz Arif – £300 to provide a contribution towards Pendle Tigers Cricket Club (see bid at Appendix 3).

Existing Bids

Overspend – Additional Funding Required

10. None.

Underspend – De-allocate Funding

11. None.

Nelson Ward Initiatives

12. The 2017/18 allocation for Ward Initiatives has been allocated per member as follows:

Ward	Councillor	2017/18 Allocation	Committed to Date	Balance
Bradley	Mohammed Iqbal	£500.00	£500.00	£0.00
	Mohammad Sakib	£500.00	£500.00	£0.00
	Nadeem Younis	£500.00	£500.00	£0.00

Clover Hill	Eileen Ansar	£500.00	£200.00	£300.00
	Wayne Blackburn	£500.00	£250.00	£250.00
	Mrs Kathleen Shore	£700.00*	£450.00	£250.00
Marsden	Tommy Cooney	£500.00	£200.00	£300.00
	Brian Parker	£500.00	£500.00	£0.00
Southfield	Mohammad Ammer	£500.00	£500.00	£0.00
	David Whalley	£500.00	£500.00	£0.00
	Sheila Wicks	£500.00	£500.00	£0.00
Walverden	George Adam	£500.00	£350.00	£150.00
	Julie Henderson	£500.00	£350.00	£150.00
Whitefield	Nadeem Ahmed	£500.00	£0.00	£500.00
	Asjad Mahmood	£500.00	£500.00	£0.00
Total		£7,700.00	£5,800.00	£1,900.00

*£200 underspend from Cllr Shore's 2016/17 allocation

Current Spend

July 2017

13. **Lomeshaye Residents' Association Eid Party:** £300 from Cllr Mahmood.
14. **Thomas Street Bowling Club Green Maintenance:** £50 each from Cllrs Adam, Ammer, Ansar, Blackburn, Henderson, Shore, Whalley and Wicks.
15. **Pendle Forest Cricket Club Grass Cutting:** £116 from Cllr Iqbal.

September 2017

16. **The Rocking Horse Club:** £200 from Cllr Cooney.
17. **Southfield Area Residents' Association Luncheon Club:** £100 each from Cllrs Ammer, Whalley and Wicks.

October 2017

18. **McMillan Nursery School:** £100 each from Cllrs Adam, Ammer, Ansar, Blackburn, Henderson, Shore, Whalley and Wicks.

December 2017

19. **Pendle Youth and Children's Choir:** £100 each from Cllrs Blackburn and Whalley, and £50 each from Cllrs Adam, Ammer, Ansar, Henderson, Iqbal, Shore, Wicks and Younis.

January 2018

20. **St John with St Philip PCC:** £100 each from Cllrs Ammer, Whalley and Wicks.
21. **Boys' Club at Little Marsden Parish Centre:** £150 each from Adam and Henderson.

February 2018

22. **1104 Pendle Squadron:** £150 from Cllr Mrs Shore.
23. **Valley Mills Allotment Society:** £100 each from Cllrs Ammer and Wicks, and £50 from Cllr Whalley.
24. **Bodies in Motion:** £284 from Cllr Iqbal.
25. **Watan Cricket Club:** £50 from Cllr Iqbal, £500 from Cllr Sakib and £450 from Cllr Younis.
26. **Refurbishment and Replacement of Street Nameplates within Marsden Ward:** £500 from Cllr Parker.

March 2018

27. **Whitefield Cricket Club:** £200 from Cllr Mahmood.
28. **Reading Café at Marsden Community Primary School:** £100 from Cllr Shore

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

In previous years, and in accordance with proper accounting practice, the revenue allocations could be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2017/18 for Nelson Committee.

Appendix 2: List of Section 106 Agreements for the Nelson Committee Area.

LIST OF BACKGROUND PAPERS

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	11/05/15 Litter and dog waste bins	C Taylor (ES)	£1,267	£0	£1,267	£1,201	£66	Continual spend throughout year; journal transfers quarterly
2	04/07/16 Nelson town centre premise improvement grants	P Collins (HHED)	£15,128	£15,000	£30,128	£15,765	£14,363	Ongoing. Breakdown of grants available on request from P Collins
3	06/06/16 Ward initiatives	J Laycock (NS)	£1,420	£7,500	£8,920	£5,000	£3,920	Ongoing
4	06/04/14 and 05/03/18 Provide grit bins to each ward	J Laycock (NS)	£85	£2,007	£2,092	£1,191	£901	Ongoing
5	05/12/11 Safer routes to Bradley school	S Whalley (NS)	£6,000	£3,500	£9,500	£6,000	£3,500	£3,382 deallocated at NAC 3/10/2016. £6,000 spend currently shown differently on the ledger, awaiting journal transfer
6	30/01/12 Locality working in the Southfield ward	T Horsley (NS)	£0	£0	£0	£0	£0	£2,500 originally agreed at NAC on 3/10/2010 for a front yard spring clean in the Southfield ward (minute 94). £2,500 allocated on 4/1/2012 and £2,500 on 30/1/2012
7	01/07/13 Replace missing gully grates on unadopted streets	S Whalley (NS)	£140	£750	£890	£65	£825	Ongoing. £597 deallocated 03/10/2016
8	06/07/15 Acquisition of Athol Street triangle	T Horsley (NS)	£7,387	£0	£7,387	£112	£7,275	Ongoing
9	01/06/15 Improvement schemes within Clover Hill ward	J Laycock (NS)	£1,695	-£1,695	£0	£0	£0	Completed. £1,695 de-allocated on 05/02/2018

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
10	06/07/15 Back Beddington Street improvement scheme	S Whalley (NS)	£7,075	£0	£7,075	£7,075	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
11	01/08/16 Cambridge Street improvements	J Laycock (NS)	£6,000	£0	£6,000	£6,000	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
12	03/08/15 Steven Burke Cycle Track - phase two	T Wilson (NS)	£2,000	£0	£2,000	£0	£2,000	Match Funding - £30k agreed from LEF, £5k from New Ground, £2k BWPAC, £1k from Tesco bags for Help, £3k from CSP, £600 from LCC, £10k from Neighbourhood Services. Works tendered, contractor being appointed.
13	30/11/15 Walverden Park interpretation boards	K Roberts (NS)	£1,200	£0	£1,200	£0	£1,200	Ongoing
14	03/10/16 Back 154 Leeds Road/St Mary's Street, Nelson	S Whalley (NS)	£7,000	£0	£7,000	£7,000	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
15	04/07/16 Back Hereford Street/St Mary's Street, Nelson	S Whalley (NS)	£8,000	£0	£8,000	£8,000	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
16	01/08/16 Surface patching to various back streets	S Whalley (NS)	£500	£0	£500	£500	£0	Works completed

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
17	01/08/16 Works to Whitefield area	S Whalley (NS)	£3,500	£0	£3,500	£3,500	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
18	03/10/16 Back 20/42 Bankhouse	S Whalley (NS)	£4,300	£0	£4,300	£4,300	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
19	05/12/16 Arthur Street community garden	T Wilson (NS)	£1,100	£0	£1,100	£1,100	£0	Completed
20	09/01/17 Improvements to back streets (three blocks of Barkerhouse Road)	J Laycock (NS)	£10,000	£0	£10,000	£10,000	£0	Works completed, spend currently shown differently on the ledger, awaiting journal transfers. Other items to be journalled. Income - £85k from LCC, £12.5k from NTC, £1.8k from residents' contributions.
21	06/02/17 Street lighting at Rook Street, Nelson	J Laycock (NS)	£2,781	£0	£2,781	£0	£2,781	
22	29/03/17 and 6/11/17 Nelson Food Festival	M Williams (HHED)	£0	£10,000	£10,000	£5,000	£5,000	Ongoing
23	29/03/17 and 6/11/17 Whitefield Ward highway improvements	S Whalley (NS)	£0	£7,070	£7,070	£7,070	£0	Completed, Match funding agreed from NTC – £7,118. £118 de-allocated on 05/02/2018
24	07/08/17 Upgrade to street lighting at Back 12-46 Every Street, Nelson	S Whalley (NS)	£0	£1,250	£1,250	£1,250	£0	Completed
25	07/08/17 Pothole repairs between Wickworth Street and Marsden Hall Road South	S Whalley (NS)	£0	£2,000	£2,000	£2,000	£0	Completed

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
26	07/08/17 Tea in the Park, Whitefield Community Association	J Laycock (NS)	£0	£669	£669	£669	£0	Complete. The original bid was £1,338. NAC agreed to contribute £669 and Nelson Town Council be requested to match fund
27	04/09/07 Clean footpath between Fletcher and Bracewell Street	D Walker (ES)	£0	£300	£300	£300	£0	Completed
28	25/05/17 Repair, cleaning and maintenance of Nelson bus shelters	S Farnell (NS)	£0	£4,149	£4,149	£0	£4,149	The Executive resolved on 25/05/17 the redirection of £4,149 for repair, maintenance and cleaning of Nelson bus shelters in 2017/18 for a period of 12 months from NAC capital programme
29	6/11/17 Pothole repairs to Burlington Street	J Laycock (NS)	£0	£550	£550	£550	£0	Completed
30	6/11/17 Walverden Park footpath improvements	K Roberts (NS)	£0	£2,000	£2,000	£0	£2,000	Ongoing
31	6/11/17 Hodge House fitness facility access contribution	J Laycock (NS)	£0	£593	£593	£0	£593	Ongoing
32	4/12/17 Repair to highway collapse to rear of 30–32 Regent Street	S Whalley (NS)	£0	£800	£800	£0	£800	Ongoing
	Subtotal		£86,578	£56,443	£143,021	£93,648	£49,373	£99.3k income to be journalled back onto capital programme
	Un-allocated Funds		£5,749	-£4,943	£806		£806	
	Total Funds Available 17/18		£92,327	£51,500	£143,827	£93,648	£50,179	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress
13/03/0786P	1826	IA022	29/6/2004	Yes	29/6/2004	Land at Edge End Lane, Nelson	A play area in the locality of the development at Edge End Lane, Nelson	Nelson	Date of agreement	30,000.00	2,838.50	2,838.50		28/6/2011	K Roberts	Bradshaw Street MUGA completed. Residual money is for ongoing maintenance of the site
13/98/0169P		IA052	2/12/1998	Yes	2/12/1998	Clitheroe Road, Brierfield	Transfer land	Nelson	Two years of agreement being signed	19,783.14	6,551.38		6,844.00		K Roberts	Money is for ongoing maintenance. EAG doing some tidying. Check time limit
13/04/0740P - 13/07/0808P		IA055	7/12/2004	No	No	Great Marsden Hotel, Barkerhouse Road, Nelson	£20,000 for equipped play area	Nelson	Prior to occupation	20,000.00	10,824.90				K Roberts	Marsden MUGA completed. Residual money is for ongoing maintenance of the site. Is all the £10,824.90 needed for maintenance? Drainage improvements scheme was mentioned in past

(FORM B: EXTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Pendle Tigers Cricket Club

Bid submitted by: Sharaz Arif

On behalf of (please include contact details): Pendle Tigers Cricket Club, Sharaz Arif 07791560775 (Treasury). Imran Anwar 07740152141 (Club Chairman)

Brief Details of the Organisation's Constitution and Financial Standing:

A small, predominately member funded cricket club. Pendle Tigers Cricket Club (PTCC) prides itself on providing a friendly and inclusive platform for young local players to play and participate in the Pendle District Cricket League.

2018/19 Season Financial Breakdown:

Expenses

Pendle District Cricket League entry fees: £650

Insurance: £120

General team kit: £200

Revenue

Members season sees: F/T members (10 x 35) + P/T members (6x20) = £470

Sponsorship: £50

Fundraising activities: £160

Surplus/Deficit: -£290

Amount requested: £300

Brief details of Project: PTCC is one of the newest and the youngest team to participate in the Pendle District Cricket League. The club has participated in this league for almost 5 years, with a young squad made up of many college and university students. The aim of the club is to provide a friendly platform to play competitive cricket and provide further diversity in a league predominately made up of established teams with long standing players. Part of this funding will be used to subsidise season fees for student members.

Main Outcomes to be Achieved: Successful completion of 2018 Pendle District Cricket League season. Embed further communal and sporting values within the team to progress and grow the club

When will Project be implemented? 2018

Who will undertake the Project works? Sharaz Arif and Imran Anwar

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? Yes

If so, please give details: Brierfield and Reedley Committee - £300.

Are there long-term revenue consequences and how will these be funded?

N/A