

**REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER**

**TO: NELSON COMMITTEE**

**DATE: 5 FEBRUARY 2018**

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## **CAPITAL PROGRAMME 2017/18**

### **PURPOSE OF REPORT**

To update members on the Committee's 2017/18 capital budget.

### **RECOMMENDATIONS**

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That members allocate the requested fund noted in paragraph 9.
- (3) That members de-allocate funds noted in paragraphs 10 and 11.

### **REASON FOR RECOMMENDATIONS**

To enable the capital programme to be allocated efficiently and effectively.

### **ISSUE**

#### ***Uncommitted Balance from 2016/17***

1. This is £5,749.

#### ***New Allocation for 2017/18***

2. This is the same as last year, ie £51,500 (comprised of £30,290 capital and £21,210 revenue).

#### ***Effective Total Allocation for 2017/18***

3. This is £57,249 (made up of £5,749 from 2016/17 – plus £51,500).

## **Commitments for 2017/18**

4. These total **£57,249** (see Appendix 1 for a detailed breakdown).

## **Balance for 2017/18**

5. This is **£0**.

## **Additional Sources of Capital Funding**

6. Appendix 2 to this report is a list (for information) of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Nelson Committee area.

## **Financial Advice**

7. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for Internal, Form B for External and Form C for Nelson Ward Initiatives) in order that members can evaluate them on a consistent basis.

## **New/Deferred Bids**

8. None.

## **Existing Bids**

### Overspend – Additional Funding Required

9. **Item 4 – Grit and Grit Bins:** There is an overspend of £7. The Committee is requested to allocate funds to cover this overspend.

### Underspend – De-allocate Funding

10. **Item 23 – Whitefield Ward Highway Improvements:** The works have been completed, with an underspend of £118. The Committee is requested to return the remaining balance of £118 to the capital programme pot.
11. **Item 9 – Improvement schemes within Clover Hill ward:** Works commissioned to the EAG have been completed, with an underspend of £1,695. The Committee is requested to return the remaining balance of £1,695 to the capital programme pot.

## **Nelson Ward Initiatives**

12. The 2017/18 allocation for Ward Initiatives has been allocated per member as follows:

<b>Ward</b>	<b>Councillor</b>	<b>2017/18 Allocation</b>	<b>Committed to Date</b>	<b>Balance</b>
<b>Bradley</b>	Mohammed Iqbal	£500.00	£166.00	£334.00
	Mohammad Sakib	£500.00	£0.00	£500.00
	Nadeem Younis	£500.00	£50.00	£450.00
<b>Clover Hill</b>	Eileen Ansar	£500.00	£200.00	£300.00
	Wayne Blackburn	£500.00	£250.00	£250.00
	Mrs Kathleen Shore	£700.00*	£200.00	£500.00

<b>Marsden</b>	Tommy Cooney	£500.00	£200.00	£300.00
	Brian Parker	£500.00	£0.00	£500.00
<b>Southfield</b>	Mohammad Ammer	£500.00	£400.00	£100.00
	David Whalley	£500.00	£450.00	£50.00
	Sheila Wicks	£500.00	£400.00	£100.00
<b>Walverden</b>	George Adam	£500.00	£350.00	£150.00
	Julie Henderson	£500.00	£350.00	£150.00
<b>Whitefield</b>	Nadeem Ahmed	£500.00	£0.00	£500.00
	Asjad Mahmood	£500.00	£300.00	£200.00
<b>Total</b>		<b>£7,700.00</b>	<b>£3,316.00</b>	<b>£4,384.00</b>

\*£200 underspend from Cllr Shore's 2016/17 allocation

## ***Current Spend***

### July 2017

13. **Lomeshaye Residents' Association Eid Party:** £300 from Cllr Mahmood.
14. **Thomas Street Bowling Club Green Maintenance:** £50 each from Cllrs Adam, Ammer, Ansar, Blackburn, Henderson, Shore, Whalley and Wicks.
15. **Pendle Forest Cricket Club Grass Cutting:** £116 from Cllr Iqbal.

### September 2017

16. **The Rocking Horse Club:** £200 from Cllr Cooney.
17. **Southfield Area Residents' Association Luncheon Club:** £100 each from Cllrs Ammer, Whalley and Wicks.

### October 2017

18. **McMillan Nursery School:** £100 each from Cllrs Adam, Ammer, Ansar, Blackburn, Henderson, Shore, Whalley and Wicks.

### December 2017

19. **Pendle Youth and Children's Choir:** £100 each from Cllrs Blackburn and Whalley, and £50 each from Cllrs Adam, Ammer, Ansar, Henderson, Iqbal, Shore, Wicks and Younis.

### January 2018

20. **St John with St Philip PCC:** £100 each from Cllrs Ammer, Whalley and Wicks.
21. **Boys' Club at Little Marsden Parish Centre:** £150 each from Adam and Henderson.

## IMPLICATIONS

**Policy:** The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

**Financial:** Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Capital Programme Commitments for 2017/18 for Nelson Committee.

Appendix 2: List of Section 106 Agreements for the Nelson Committee Area.

## **LIST OF BACKGROUND PAPERS**

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	<b>11/05/15</b> Litter and dog waste bins	C Taylor (ES)	£1,267	£0	£1,267	£0	£1,267	Continual spend throughout year; journal transfers quarterly
2	<b>04/07/16</b> Nelson town centre premise improvement grants	P Collins (HHED)	£15,128	£15,000	£30,128	£14,040	£16,088	Full allocation committed to grants. Breakdown of grants available on request from P Collins
3	<b>06/06/16</b> Ward initiatives	J Laycock (NS)	£1,420	£7,500	£8,920	£3,116	£5,804	Ongoing
4	<b>06/04/14</b> Provide grit bins to each ward	J Laycock (NS)	£85	£1,000	£1,085	£1,092	-£7	Grit topped up in November will show on ledger for January report
5	<b>05/12/11</b> Safer routes to Bradley school	S Whalley (NS)	£6,000	£3,500	£9,500	£6,000	£3,500	£3,382 deallocated at NAC 3/10/2016. £6,000 spend currently shown differently on the ledger, awaiting journal transfer
6	<b>30/01/12</b> Locality working in the Southfield ward	T Horsley (NS)	£0	£0	£0	£0	£0	£2,500 originally agreed at NAC on 3/10/2010 for a front yard spring clean in the Southfield ward (minute 94). £2,500 allocated on 4/1/2012 and £2,500 on 30/1/2012
7	<b>01/07/13</b> Replace missing gully grates on unadopted streets	S Whalley (NS)	£140	£750	£890	£65	£825	Ongoing. £597 deallocated 03/10/2016
8	<b>06/07/15</b> Acquisition of Athol Street triangle	T Horsley (NS)	£7,387	£0	£7,387	£12	£7,375	Ongoing
9	<b>01/06/15</b> Improvement schemes within Clover Hill ward	J Laycock (NS)	£1,695	£0	£1,695	£0	£1,695	Ongoing through EAG

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10	<b>06/07/15</b> Back Beddington Street improvement scheme	S Whalley (NS)	£7,075	£0	£7,075	£7,075	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
11	<b>01/08/16</b> Cambridge Street improvements	J Laycock (NS)	£6,000	£0	£6,000	£6,000	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
12	<b>03/08/15</b> Steven Burke Cycle Track - phase two	T Wilson (NS)	£2,000	£0	£2,000	£0	£2,000	Match Funding - £30k agreed from LEF, £5k from New Ground, £2k BWPAC, £1k from Tesco bags for Help, £3k from CSP, £600 from LCC, £10k from Neighbourhood Services. Works tendered, contractor being appointed.
13	<b>30/11/15</b> Walverden Park interpretation boards	K Roberts (NS)	£1,200	£0	£1,200	£0	£1,200	Ongoing
14	<b>03/10/16</b> Back 154 Leeds Road/St Mary's Street, Nelson	S Whalley (NS)	£7,000	£0	£7,000	£7,000	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
15	<b>04/07/16</b> Back Hereford Street/St Mary's Street Nelson	S Whalley (NS)	£8,000	£0	£8,000	£8,000	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
16	<b>01/08/16</b> Surface patching to various back streets	S Whalley (NS)	£500	£0	£500	£500	£0	Works completed

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17	<b>01/08/16</b> Works to Whitefield area	S Whalley (NS)	£3,500	£0	£3,500	£3,500	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
18	<b>03/10/16</b> Back 20/42 Bankhouse	S Whalley (NS)	£4,300	£0	£4,300	£4,300	£0	Works completed, invoice currently being processed, therefore spend currently shown differently on the ledger, awaiting journal transfer
19	<b>05/12/16</b> Arthur Street community garden	T Wilson (NS)	£1,100	£0	£1,100	£1,100	£0	Completed
20	<b>09/01/17</b> Improvements to back streets (three blocks of Barkerhouse Road)	J Laycock (NS)	£10,000	£0	£10,000	£10,000	£0	Works completed, spend currently shown differently on the ledger, awaiting journal transfers. Other items to be journalled. Income - £85k from LCC, £12.5k from NTC, £1.8k from residents' contributions.
21	<b>06/02/17</b> Street lighting at Rook Street, Nelson	J Laycock (NS)	£2,781	£0	£2,781	£0	£2,781	
22	<b>29/03/17 and 6/11/17</b> Nelson Food Festival	M Williams (HHED)	£0	£10,000	£10,000	£5,000	£5,000	Ongoing
23	<b>29/03/17 and 6/11/17</b> Whitefield Ward highway improvements	S Whalley (NS)	£0	£7,188	£7,188	£7,070	£118	Completed, Match funding agreed from NTC - £7,118
24	<b>07/08/17</b> Upgrade to street lighting at Back 12-46 Every Street, Nelson	S Whalley (NS)	£0	£1,250	£1,250	£1,250	£0	Complete
25	<b>07/08/17</b> Pothole repairs between Wickworth Street and Marsden Hall Road South	S Whalley (NS)	£0	£2,000	£2,000	£2,000	£0	Complete



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26	<b>07/08/17</b> Tea in the Park, Whitefield Community Association	J Laycock (NS)	£0	£669	£669	£669	£0	Complete. The original bid was £1,338. NAC agreed to contribute £669 and Nelson Town Council be requested to match fund
27	<b>04/09/07</b> Clean footpath between Fletcher and Bracewell Street	D Walker (ES)	£0	£300	£300	£300	£0	Completed
28	<b>25/05/17</b> Repair, cleaning and maintenance of Nelson bus shelters	S Farnell (NS)	£0	£4,149	£4,149	£0	£4,149	The Executive resolved on 25/05/17 the redirection of £4,149 for repair, maintenance and cleaning of Nelson bus shelters in 2017/18 for a period of 12 months from NAC capital programme
29	<b>6/11/17</b> Pothole Repairs to Burlington Street	J Laycock (NS)	£0	£550	£550	£0	£550	Ongoing
30	<b>6/11/17</b> Walverden Park Footpath Improvements	K Roberts (NS)	£0	£2,000	£2,000	£0	£2,000	Ongoing
31	<b>6/11/17</b> Hodge House Fitness Facility Access Contribution	J Laycock (NS)	£0	£593	£593	£0	£593	Ongoing
32	<b>4/12/17</b> Repair to Highway Collapse to rear of 30–32 Regent Street	S Whalley (NS)	£0	£800	£800	£0	£800	Ongoing
	<b>Subtotal</b>		<b>£86,578</b>	<b>£57,249</b>	<b>£143,827</b>	<b>£88,089</b>	<b>£55,738</b>	£99.3k income to be journaled back onto capital programme
	<b>Un-allocated Funds</b>		<b>£5,749</b>	<b>-£5,749</b>	<b>£0</b>		<b>£0</b>	
	<b>Total Funds Available 17/18</b>		<b>£92,327</b>	<b>£51,500</b>	<b>£143,827</b>	<b>£88,089</b>	<b>£55,738</b>	

## Section 106 Agreements

### Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress
13/03/0788P	1826	IA022	29/6/2004	Yes	29/6/2004	Land at Edge End Lane, Nelson	A play area in the locality of the development at Edge End Lane, Nelson	Nelson	Date of agreement	30,000.00	2,838.50	2,838.50		28/6/2011	K Roberts	Bradshaw Street MUGA completed. Residual money is for ongoing maintenance of the site
13/98/0169P		IA052	2/12/1998	Yes	2/12/1998	Clitheroe Road, Brierfield	Transfer land	Nelson	Two years of agreement being signed	19,783.14	6,551.38		6,844.00		K Roberts	Money is for ongoing maintenance. EAG doing some tidying. Check time limit
13/04/0740P - 13/07/0608P		IA055	7/12/2004	No	No	Great Marsden Hotel, Barkerhouse Road, Nelson	£20,000 for equipped play area	Nelson	Prior to occupation	20,000.00	10,824.90				K Roberts	Marsden MUGA completed. Residual money is for ongoing maintenance of the site. Is all the £10,824.90 needed for maintenance? Drainage improvements scheme was mentioned in past