

**MINUTES OF A MEETING OF THE MANAGEMENT TEAM
HELD ON 21st NOVEMBER, 2017**

PRESENT: D. Langton, P. Mousdale, V. Green, D. Walker, N. Watson, J. Whittaker, P. Atkinson and L. Ritchie

ALSO ATTENDING:

ACTION BY

95. MINUTES

The Minutes of the Management Team meeting held on 17th October, 2017 were submitted.

AGREED

That the Minutes be approved.

96. TIMETABLE FOR FUTURE MEETINGS AND FORWARD PLAN

The timetable for future meetings was submitted for consideration in conjunction with the Forward Plan and amended.

AGREED

That items for all future meetings be forwarded to Jane Watson.

All Service Managers

97. HORIZON SCANNING

The Strategic Director submitted a report which outlined relevant emerging national policies and funding opportunities for the Council.

98. PROPOSED CHANGES TO THE ADMINISTRATION OF THE ISSUING OF RESIDENT'S ONLY PARKING PERMITS

The Neighbourhood Services Manager submitted a report advising that Lancashire County Council intended to take back the administration of the issuing of residents' only parking permits.

Management Team discussed the three options the County had suggested for the transfer of the service with option 3 being the preferred option (transfer to take place on 1st February, 2018 – two month's free grace on permits so that residents would not need to apply for their new permit until 1st April, 2018).

Concerns were expressed, however, that this option

would penalise Pendle from any income from renewing the permits which was usually around January/February time.

It was reported that the change in administration would not affect the introduction of new schemes. Pendle would continue to consider any new applications for residents only parking; carry out surveys; report to the Area Committees and recommend to LCC Highways.

It was noted that the County Council wanted to streamline the service and eventually introduce a county-wide permit charge.

AGREED

(1) That it be noted that option 3 was the preferred option for the transfer of the administration of the issuing of residents only parking permits subject to further discussions with the County Council around the lack of income Pendle would experience if this option was implemented with 2 months grace.

**Peter Atkinson/
Vince Green/
Sandra Farnell**

(2) That, subject to (1) above, officers liaise with Chipside Lancashire and Lancashire County Council in order to provide this change of service commencing in February, 2018.

**Peter Atkinson/
Sandra Farnell**

99. IMPROVING ACCESS TO SOCIAL HOUSING FOR VICTIMS OF DOMESTIC ABUSE – CONSULTATION

Management Team were advised of a recently launched consultation by the Government in relation to improving access to social housing for victims of domestic abuse.

The consultation was on proposals to issue statutory guidance to local authorities to assist victims of domestic abuse in refuges to access social housing.

The deadline for any response was 5th January, 2018.

AGREED

That the response to the consultation questions be agreed and the Portfolio Holder for Housing be consulted on the responses before submission.

**Julie Whittaker/
Wayne Forrest**

100. STRATEGIC PLAN WORKSHOP

Management Team were advised that the Strategic Plan Workshop was scheduled for 28th November, 2017.

At that workshop Management Team would be expected to provide an update on the Strategic Plan along with any new ideas for the forthcoming year such as any changes in legislation; service delivery or savings options.

All Management Team

101. EXECUTIVE REPORTS

(a) Funding Supported Housing: Policy Statement and Consultation

The Housing, Health and Economic Development Services Manager submitted a report on the policy statement issued by the Government in relation to funding for supported housing.

AGREED

That the report be submitted to the Executive on 14th December, 2017.

**Wayne Forrest/
Jane Watson**

(b) The Borough of Pendle (Lomeshaye Industrial Estate – Phase 1) Compulsory Purchase Order 2017

The Housing, Health and Economic Development Services Manager submitted a report on the proposed compulsory purchase of land adjoining Lomeshaye Industrial Estate, Brierfield. This would facilitate the first phase of the proposed extension to the Industrial Estate.

AGREED

That, subject to some amendments, the report be submitted to the Executive on 14th December, 2017.

**Judith Stockton/
Jane Watson**

(c) Income Opportunities for the Pendle Walking Festival

The Housing, Health and Economic Development Services Manager submitted a report on opportunities for raising income to support the Pendle Walking Festival.

Management Team asked for further information to be included in the report and for more work to be done around the sponsorship of the event.

AGREED

That this report be submitted to a future Executive meeting.

**Julie Whittaker/
Jane Watson**