



EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

**Four Month Period Commencing
1st December, 2017**

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:-

15th December, 2017

15th January, 2018

12th February, 2018

16th March 2018

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £50,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £50,000 or more, or
- ❑ a contract worth £50,000 or more; or
- ❑ a new or unprogrammed capital scheme of £50,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Eileen Ansar
Councillor Mohammed Arshad
Councillor David Clegg
Councillor Tony Greaves
Councillor Ken Hartley
Councillor Julie Henderson
Councillor Mohammed Iqbal
Councillor Asjad Mahmood
Councillor Mohammad Sakib
Councillor David Whipp

Tourism
Communities, Parks, Recreation and Devolution
Environmental Services
Deputy Leader and Finance
Health and Wellbeing
Planning and Development
Leader, Economic Development and Communications
Housing
Partnership Services and Skills
Neighbourhood Services and Community Safety

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right hand column of the Plan. Alternatively you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7.00 p.m. on the dates shown below. **If you wish to speak at the meeting you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's web-site at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 17th November, 2017

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	EXECUTIVE DIRECTORS AND CONTACT OFFICERS
Transfer of Services and Facilities to Town and Parish Councils	To consider miscellaneous issues relating to the transfer programme.	14.12.2017	No	Communities, Parks, Recreation and Devolution	Philip Mousdale Corporate Director Tel: 661634 philip.mousdale@pendle.gov.uk
Transport for the North (Road and Rail Proposals)	To receive a report on the recently published proposals.	14.12.2017	No	Neighbourhood Services and Community Safety	Peter Atkinson Neighbourhood Services Manager Tel: 661063 peter.atkinson@pendle.gov.uk
Early Flooding Issues	To receive an update on the proposed flood defence scheme and to seek approval to proceed with flood resilience measures.	14.12.2017	No	Neighbourhood Services and Community Safety	Peter Atkinson Neighbourhood Services Manager Tel: 661063 peter.atkinson@pendle.gov.uk
Empty Homes Strategy and Action Plan	To agree an updated strategy and action plan.	14.12.2017	No	Housing	Julie Whittaker Housing, Health and Economic Development Services Manager Tel: 661038 julie.whittaker@pendle.gov.uk

Colne BID	To receive an update on progress with the BID.	14.12.2017	No	Leader, Economic Development and Communications	Julie Whittaker Housing, Health and Economic Development Services Manager Tel: 661038 julie.whittaker@pendle.gov.uk
Revenue Budget 2018/19	To receive an update on the budget development for 2018/19 and approve the revised budget for 2017/18	14.12.2017	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Capital Budget 2018/19	To consider draft proposals for the capital programme for 2018/19 and an update on the current year's capital programme	14.12.2017	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Capital Programme 2018/19 – 2020/21	To consider the scope for generating capital receipts from asset disposals.	14.12.2017	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Business Rates - Discretionary Relief Policy	To receive an updated policy for the award of various discretionary business rate reliefs.	14.12.2017	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Council Tax Base 2018/19	To approve the Council Tax Base for 2018/19	14.12.2017	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
CPO Extension to Lomeshaye	To approve the Statement of Reasons	14.12.2017	No	Leader, Economic Development and	Julie Whittaker Housing, Health and Economic

Industrial Estate				Communications	Development Services Manager Tel: 661038 julie.whittaker@pendle.gov.uk
Small Sites Developers Panel	To approve the criteria for establishing a Developer Panel	14.12.2017	No	Housing	Julie Whittaker Housing, Health and Economic Development Services Manager Tel: 661038 julie.whittaker@pendle.gov.uk
Recommended Write-Offs	Sundry Debtors, Housing Benefit, Council Tax and Non Domestic Rate.	14.12.2017	No	Finance	Vince Green Financial Services Manger Tel: 661867 vince.green@pendle.gov.uk
Waste Services	To consider any detailed implementation matters relating to the changes to the Council's Waste Services	14.12.2017	No	Environmental Services	Philip Mousdale Corporate Director Tel: 661634 philip.mousdale@pendle.gov.uk
Transfer of Services and Facilities to Town and Parish Councils	To consider miscellaneous issues relating to the transfer programme.	07.02.2018	No	Communities, Parks, Recreation and Devolution	Philip Mousdale Corporate Director Tel: 661634 philip.mousdale@pendle.gov.uk
Capital Budget 2018/19	To consider the General Fund Capital Programme for 2017/18.	07.02.2018	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Revenue Budget 2018/19	To consider the General Fund Revenue Budget proposals for 2017/18	07.02.2018	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk

Annual Treasury Management Strategy 2017/18	To consider the strategy for 2017/18 and recommend it to Council for approval	16.03.2018	No	Finance	Vince Green Financial Services Manager Tel: 661867 vince.green@pendle.gov.uk
Sports Strategy	To consider the strategy.	May, 2018	No	Communities, Parks, Recreation and Devolution	Peter Atkinson Neighbourhood Services Manager Tel: 661063 peter.atkinson@pendle.gov.uk