

**REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER**

**TO: NELSON COMMITTEE**

**DATE: 4 DECEMBER 2017**

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## **CAPITAL PROGRAMME 2017/18**

### **PURPOSE OF REPORT**

To update members on the Committee's 2017/18 capital budget.

### **RECOMMENDATIONS**

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That members consider the new bid detailed in paragraph 8.

### **REASON FOR RECOMMENDATIONS**

To enable the capital programme to be allocated efficiently and effectively.

### **ISSUE**

#### ***Uncommitted Balance from 2016/17***

1. This is £5,749.

#### ***New Allocation for 2017/18***

2. This is the same as last year, ie £51,500 (comprised of £30,290 capital and £21,210 revenue).

#### ***Effective Total Allocation for 2017/18***

3. This is £57,249 (made up of £5,749 from 2016/17 – plus £51,500).

#### ***Commitments for 2017/18***

4. These total **£56,449** (see Appendix 1 for a detailed breakdown).

### **Balance for 2017/18**

5. This is **£800**.

### **Additional Sources of Capital Funding**

6. Appendix 2 to this report is a list (for information) of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Nelson Committee area.

### **Financial Advice**

7. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for Internal, Form B for External and Form C for Nelson Ward Initiatives) in order that members can evaluate them on a consistent basis.

### **New/Deferred Bids**

8. **Repair to Highway Collapse to Rear of 30-32 Regent Street, Nelson:** submitted by Scott Whalley, Engineering Manager – £800 (see bid at Appendix 3).

### **Existing Bids**

#### Overspend – Additional Funding Required

9. None.

#### Underspend – De-allocate Funding

10. None.

### **Nelson Ward Initiatives**

11. The 2017/18 allocation for Ward Initiatives has been allocated per member as follows:

Ward	Councillor	2017/18 Allocation	Committed to Date	Balance
<b>Bradley</b>	Mohammed Iqbal	£500.00	£116.00	£384.00
	Mohammad Sakib	£500.00	£0.00	£500.00
	Nadeem Younis	£500.00	£0.00	£500.00
<b>Clover Hill</b>	Eileen Ansar	£500.00	£150.00	£350.00
	Wayne Blackburn	£500.00	£150.00	£350.00
	Mrs Kathleen Shore	£700.00*	£150.00	£550.00
<b>Marsden</b>	Tommy Cooney	£500.00	£200.00	£300.00
	Brian Parker	£500.00	£0.00	£500.00
<b>Southfield</b>	Mohammad Ammer	£500.00	£250.00	£250.00
	David Whalley	£500.00	£250.00	£250.00
	Sheila Wicks	£500.00	£250.00	£250.00
<b>Walverden</b>	George Adam	£500.00	£150.00	£350.00
	Julie Henderson	£500.00	£150.00	£350.00

<b>Whitefield</b>				
	Nadeem Ahmed	£500.00	£0.00	£500.00
	Asjad Mahmood	£500.00	£300.00	£200.00
<b>Total</b>		<b>£7,700.00</b>	<b>£2,116.00</b>	<b>£5,584.00</b>

\*£200 underspend from Cllr Shore's 2016/17 allocation

## ***Current Spend***

### July 2017

12. **Lomeshaye Residents' Association Eid Party:** £300 from Cllr Mahmood.
13. **Thomas Street Bowling Club Green Maintenance:** £50 each from Cllrs Adam, Ammer, Ansar, Blackburn, Henderson, Shore, Whalley and Wicks.
14. **Pendle Forest Cricket Club Grass Cutting:** £116 from Cllr Iqbal.

### September 2017

15. **The Rocking Horse Club:** £200 from Cllr Cooney.
16. **Southfield Area Residents' Association Luncheon Club:** £100 each from Cllrs Ammer, Whalley and Wicks.

### October 2017

17. **McMillan Nursery School:** £100 each from Cllrs Adam, Ammer, Ansar, Blackburn, Henderson, Shore, Whalley and Wicks.

## **IMPLICATIONS**

**Policy:** The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

**Financial:** Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.

3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Capital Programme Commitments for 2017/18 for Nelson Committee.

Appendix 2: List of Section 106 Agreements for the Nelson Committee Area.

Appendix 3: Repair to Highway Collapse to Rear of 30-32 Regent Street, Nelson (Form A).

## **LIST OF BACKGROUND PAPERS**

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	<b>11/05/15</b> Litter and dog waste bins	C Taylor (ES)	£1,267	£0	£1,267	£0	£1,267	Continual spend throughout year, journal transfers quarterly
2	<b>04/07/16</b> Nelson town centre premise improvement grants	P Collins (HHED)	£15,128	£15,000	£30,128	£9,693	£20,435	Full allocation committed to grants. Breakdown of grants available on request from P Collins
3	<b>06/06/16</b> Ward initiatives	J Hacking (NS)	£1,420	£7,500	£8,920	£2,116	£6,804	Ongoing
4	<b>06/04/14</b> Provide grit bins to each ward	J Hacking (NS)	£85	£1,000	£1,085	£0	£1,085	Grit topped up in November will show on ledger for January report
5	<b>05/12/11</b> Safer routes to Bradley school	S Whalley (NS)	£6,000	£3,500	£9,500	£0	£9,500	£3,382 deallocated at NAC 3/10/2016. £6,000 spend currently shown on item 20, to be journaled.
6	<b>30/01/12</b> Locality working in the Southfield ward	T Horsley (NS)	£0	£0	£0	£0	£0	£2,500 originally agreed at NAC on 3/10/2010 for a front yard spring clean in the Southfield ward (minute 94). £2,500 allocated on 4/1/2012 & £2,500 on 30/1/2012
7	<b>01/07/13</b> Replace missing gully grates on unadopted streets	S Whalley (NS)	£140	£750	£890	£65	£825	Ongoing. £597 deallocated 03/10/2016
8	<b>06/07/15</b> Acquisition of Athol Street triangle	T Horsley (NS)	£7,387	£0	£7,387	£12	£7,375	Ongoing
9	<b>01/06/15</b> Improvement schemes within Clover Hill ward	J Hacking (NS)	£1,695	£0	£1,695	£0	£1,695	Ongoing through EAG

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
10	<b>06/07/15</b> Back Beddington Street improvement scheme	S Whalley (NS)	£7,075	£0	£7,075	£0	£7,075	Works completed, invoice currently being processed, therefore shown differently on the ledger, £7,075 spend on item 20 to be journalled.
11	<b>01/08/16</b> Cambridge Street improvements	J Hacking (NS)	£6,000	£0	£6,000	£0	£6,000	Works completed, invoice currently being processed, therefore shown differently on the ledger, £6,000 spend on item 20 to be journalled.
12	<b>03/08/15</b> Steven Burke Cycle Track - phase two	T Wilson (NS)	£2,000	£0	£2,000	£0	£2,000	Match Funding - £30k agreed from LEF, £5k from New Ground, £2k BWPAC, £1k from Tesco bags for Help, £3k from CSP, £600 from LCC, £10k from Neighbourhood Services. Works tendered, contractor being appointed.
13	<b>30/11/15</b> Walverden Park interpretation boards	K Roberts (NS)	£1,200	£0	£1,200	£0	£1,200	Ongoing
14	<b>03/10/16</b> Back 154 Leeds Road/St Mary's Street, Nelson	S Whalley (NS)	£7,000	£0	£7,000	£0	£7,000	Works completed, invoice currently being processed, therefore shown differently on the ledger, £7,000 spend on item 20 to be journalled.
15	<b>04/07/16</b> Back Hereford Street/St Mary's Street Nelson	S Whalley (NS)	£8,000	£0	£8,000	£0	£8,000	Works completed, invoice currently being processed, therefore shown differently on the ledger, £8,000 spend on item 20 to be journalled.
16	<b>01/08/16</b> Surface patching to various back streets	S Whalley (NS)	£500	£0	£500	£500	£0	Works completed

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
17	<b>01/08/16</b> Works to Whitefield area	S Whalley (NS)	£3,500	£0	£3,500	£420	£3,080	Works completed, invoice currently being processed, therefore shown differently on the ledger, £3,080 spend on item 20 to be journalled.
18	<b>03/10/16</b> Back 20/42 Bankhouse	S Whalley (NS)	£4,300	£0	£4,300	£0	£4,300	Works completed, invoice currently being processed, therefore shown differently on the ledger, £4,300 spend on item 20 to be journalled.
19	<b>05/12/16</b> Arthur Street community garden	T Wilson (NS)	£1,100	£0	£1,100	£1,100	£0	Completed
20	<b>09/01/17</b> Improvements to back streets (three blocks of Barkerhouse Road)	J Hacking (NS)	£10,000	£0	£10,000	£141,610	-£131,610	Works completed, invoice currently being processed, therefore shown differently on the ledger, £10,000 spend. Other items to be journalled. Income - £85k from LCC, £12.5k from NTC, £1.8k from residents' contributions and £41,455 from NAC items. Total funds = £150,755, awaiting final invoice.
21	<b>06/02/17</b> Street lighting at Rook Street, Nelson	J Hacking (NS)	£2,781	£0	£2,781	£0	£2,781	
22	<b>29/03/17</b> <b>06/11/17</b> Nelson Food Festival	M Williams (HHED)	£0	£10,000	£10,000	£5,000	£5,000	£5,000 allocated on 29/03/17 for the 2017 Food Festival (complete) and £5,000 allocated on 06/11/17 for the 2018 Food Festival
23	<b>29/03/17</b> Whitefield Ward highway improvements	S Whalley (NS)	£0	£5,000	£5,000	£0	£5,000	Match funding agreed from NTC, works tendered
24	<b>07/08/17</b> Upgrade to street lighting at Back 12-46 Every Street, Nelson	S Whalley (NS)	£0	£1,250	£1,250	£1,250	£0	Complete

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
25	<b>07/08/17</b> Pothole repairs between Wickworth Street and Marsden Hall Road South	S Whalley (NS)	£0	£2,000	£2,000	£2,000	£0	Complete
26	<b>07/08/17</b> Tea in the Park, Whitefield Community Association	J Hacking (NS)	£0	£669	£669	£669	£0	Complete. The original bid was £1,338. NAC agreed to contribute £669 and Nelson Town Council be requested to match fund
27	<b>04/09/07</b> Clean footpath between Fletcher and Bracewell Street	D Walker (ES)	£0	£300	£300	£300	£0	Completed
28	<b>25/05/17</b> Repair, cleaning and maintenance of Nelson bus shelters	S Farnell (NS)	£0	£4,149	£4,149	£0	£4,149	The Executive resolved on 25/05/17 the redirection of £4,149 for repair, maintenance and cleaning of Nelson bus shelters in 2017/18 for a period of 12 months from NAC capital programme
29	<b>06/11/17</b> Pothole repairs to Burlington Street	J Hacking (NS)	£0	£550	£550	£0	£550	Ongoing
30	<b>06/11/17</b> Top-up to Whitefield ward highway improvements (Item 23)	S Whalley (NS)	£0	£2,188	£2,188	£0	£2,188	Awaiting match funding from NTC
31	<b>06/11/17</b> Walverden Park footpath improvements	K Roberts (NS)	£0	£2,000	£2,000	£0	£2,000	Ongoing
32	<b>06/11/17</b> Hodge House fitness facility access contribution	J Hacking (NS)	£0	£593	£593	£0	£593	Ongoing
	<b>Subtotal</b>		<b>£86,578</b>	<b>£56,449</b>	<b>£143,027</b>	<b>£164,735</b>	<b>-£21,708</b>	£99.3k income to be journaled back onto capital programme
	<b>Un-allocated Funds</b>		<b>£5,749</b>	<b>-£4,949</b>	<b>£800</b>	<b>£0</b>	<b>£800</b>	
	<b>Total Funds Available 17/18</b>		<b>£92,327</b>	<b>£51,500</b>	<b>£143,827</b>	<b>£164,735</b>	<b>-£20,908</b>	



## Section 106 Agreements

Appendix 2

### Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress
13/03/0766P	1826	IA022	29/6/2004	Yes	29/6/2004	Land at Edge End Lane, Nelson	A play area in the locality of the development at Edge End Lane, Nelson	Nelson	Date of agreement	30,000.00	2,838.50	2,838.50		28/6/2011	K Roberts	Bradshaw Street MUGA completed. Residual money is for ongoing maintenance of the site
13/98/0169P		IA052	2/12/1998	Yes	2/12/1998	Clitheroe Road, Brierfield	Transfer land	Nelson	Two years of agreement being signed	19,783.14	6,551.38		6,844.00		K Roberts	Money is for ongoing maintenance. EAG doing some tidying. Check time limit
13/04/0740P - 13/07/0808P		IA055	7/12/2004	No	No	Great Marsden Hotel, Barkerhouse Road, Nelson	£20,000 for equipped play area	Nelson	Prior to occupation	20,000.00	10,824.90				K Roberts	Marsden MUGA completed. Residual money is for ongoing maintenance of the site. Is all the £10,824.90 needed for maintenance? Drainage improvements scheme was mentioned in past

**(FORM A: INTERNAL BIDS)****BIDS FOR FUNDING FROM AREA COMMITTEES  
CAPITAL (AND REVENUE) PRO FORMA**

**Short Project Title:** Repair to Highway Collapse to Rear of 30–32 Regent Street, Nelson

**Bid submitted by:** Scott Whalley, Engineering Manager

**On behalf of (please include contact details):** Neighbourhood Services, Elliott House, 9 Market Square, Nelson (Tel No 661050)

**Amount requested:** £800

**Brief details of Project:** Project to carry out repair of a collapsed private highway drain to the rear of 30–32 Regent Street. United Utilities has CCTV'd its assets within this back street and found no problems. LCC has stated this highway is unadopted and therefore any existing highway drains would be private and the responsibility of the land owners. The highway now has a dangerous depression to the surface causing potential risks of trips and falls, putting road users at risk. The scheme would be to open the highway, investigate and repair any damages to existing drains, fill and fully compact the opening and provide bitmac patching to the surface

**Main outcomes to be achieved:** To improve the highway, and remove the existing risks for improving safety

**When will Project be implemented?** ASAP

**Who will undertake the Project works?** Neighbourhood Services' appointed contractor

**Is the bid for capital or revenue funding?** Capital

**Is there match funding for the Project from elsewhere?** No  
**If so, please give details:**

**Are there long-term revenue consequences and how will these be funded?** No, the works will be carried out without prejudice