

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: BARROWFORD AND WESTERN PARISHES COMMITTEE

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CAPITAL PROGRAMME 2017/18

PURPOSE OF REPORT

To advise members on the Committee's 2017/18 capital budget.

RECOMMENDATIONS

- (1) That members note £5,093 is uncommitted.
- (2) That members note only the schemes listed in Appendix 1 have agreed funding.
- (3) That members deallocate funding as detailed in paragraphs 9.
- (4) That members consider the new bid detailed in paragraph 10.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted from 2016/17

1. This is £10.

Allocation for 2017/18

2. This is £20,520 (£12,070 capital plus £8,450 revenue).

Effective Total Allocation for 2017/18

3. This is £20,530.

Commitments for 2017/18

4. These total £37,959 including commitments carried forward from 2016/17 (see appendix 1)

Uncommitted for 2017/18

5. This is £5,093.

Additional Source of Capital Funding

6. Appendix 2 to this report for information is a list of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Barrowford and Western Parishes area.

Financial Advice

7. Please refer to the Financial Implications section of this report. New bids for funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

Existing Bids

Overspend – Additional Funding Required

8. None.

Underspend – Deallocate Funding

9. Town Centre Premises Improvement Grants (appendix 1, scheme 2) - Scheme completed. Request £57 underspend be deallocated.

New/Deferred Bids

10. Upgrade of Barrowford Celtic Floodlights - £2,700 (appendix 3)

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (e.g. officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Financial Manager in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for Barrowford and Western Parishes Committee.

Appendix 2: List of Section 106 Agreements for Barrowford and Western Parishes.

Appendix 3: Funding bid from Barrowford Celtic Football Club

LIST OF BACKGROUND PAPERS

None.

(Shaded schemes are completed)

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	07/07/16 - £313 06/07/17 - £506 Litter and dog waste bins	C Taylor (ES)	-£6	£506	£500	£0	£500	Ongoing. Journal Transfer at year end to put expenditure to the capital programme. Expected Completion Date: 31/03/18
2	09/07/15 - £4,000 07/07/16 - £3,000 Town centre premises improvement grants	P Collins (HHED)	£6,057	£0	£6,057	£6,000	£57	Completed August 2017. Request £57 underspend be deallocated.
3	08/05/08 – £2,500 05/07/12 - £2,500 Flood Prevention in the area of Barrowford and Western Parishes	L Edwards (NS)	£3,000	£0	£3,000	£0	£3,000	No scheme identified. Money allocated to help deal with emergency flooding situations. Expected Completed Date: Not known.
4	03/07/14 - £6,000 Holmefield House car park refurbishment	I Lord (Barrowford PC)	£6,000	£0	£6,000	£1,100	£4,900	Invoice paid regarding architectural works to achieve planning permission. Work going out to tender. Expected Completion Date: Not known.
5	09/07/15 - £3,000 Storage building on playing fields	M Tetley (Higham PC)	£640	£0	£640	£640	£0	Completed June 2017.
6	07/07/16 - £5,000 Contribution to ride-on mower	I Lord (Barrowford PC)	£5,000	£0	£5,000	£0	£5,000	Pending final agreement with PBC regarding taking over the park as this will determine the type of mower required. Ordered container to store mower. Expected Completion Date: 31/03/18
7	07/07/16 - £2,500 Footpath – Higham Village Green	P Rosthorn (Higham PC)	£2,500	£0	£2,500	£255	£2,245	Work completed. Invoices being processed.
8	07/07/16 - £1,500 Floral Fence	R Hey (Old Laund Booth PC)	£1,500	£0	£1,500	£1,500	£0	Completed July 2017.
9	07/07/16 - £1,000 Riverside Project	M Reed (Roughlee PC)	£1,000	-£559	£441	£441	£0	Work Completed. £559 underspend be deallocated 10/08/17.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
10	07/07/16 - £2,000 Steven Burke Sports Hub – Phase 2	K Roberts (NS)	£2,000	£0	£2,000	£0	£2,000	Awaiting confirmation of additional funding. Expected completion Date: 31/03/18.
11	07/07/16 - £3,000 Pétanque on playing fields	M Wood (Blacko PC)	£3,000	£0	£3,000	£0	£3,000	PC advised - drainage repairs and petanque build to be done at the same time. Expected Completion Date: 31/10/17
12	09/02/17 - £400 Barrowford Cricket Club – materials to install new kitchen	J Hibbert (NS)	£400	£0	£400	£400	£0	Completed April 2017.
13	30/03/17 - £1,767 Speed Indicator Device for Higherford, Barrowford and Pendleside villages.	R Oliver (Barrowford PC)	£1,767	£0	£1,767	£0	£1,767	No feedback received on this.
14	06/07/17 - £490 Litter Signs	K Wood (Blacko PC)		£490	£490	£0	£490	PC in discussion with LCC regarding the type of signs that can be installed. Expected Completion Date: Not known.
15	06/07/16 - £2,000 Car Park Extension	R Hey (Old Laund Booth PC)		£2,000	£2,000	£0	£2,000	This is part of a £10,000 scheme. Additional funding required. Expected Completion Date: Not Known.
16	06/07/17 - £1,000 Stile Replacement Programme	M Reed (Roughlee PC)		£1,000	£1,000	£0	£1,000	Work started. Expected Completion Date: 31/10/17
17	06/07/17 - £500 Screening for Wildlife Pond	J Sutcliffe (Goldshaw Booth PC)		£500	£500	£0	£500	Work to start at the end of the year due to the presence of wildlife. Expected Completion Date: 31/03/18.
18	06/07/17 - £1,000 Replacement Notice Board at Spen Brook	J Sutcliffe (Goldshaw Booth PC)		£1,000	£1,000	£0	£1,000	Notice Board ordered. Expected Completion Date: 31/10/17.
19	06/07/17 - £6,000 Electric supply to Barrowford Cricket Club	J Ormerod (Barrowford Cricket Club)		£6,000	£6,000	£0	£6,000	Work started. Expected Completion Date: 31/10/17.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
20	06/07/17 - £2,500 Community Notice Board and Goal Posts on playing field	P Rosthorn (Higham PC)		£2,500	£2,500	£0	£2,500	No feedback from PC on this.
21	06/07/17 - £2,000 Barley Village Green and Car Park improvements	D Heap (Barley with Wheatley Booth PC)		£2,000	£2,000	£0	£2,000	Work will not be completed until early next year. Expected Completion Date: 31/03/18.
	Subtotals		£32,858	£15,437	£48,295	£10,336	£37,959	
	Uncommitted Funds		£10	£5,083	£5,093	-	£5,093	
	TOTAL FUNDS AVAILABLE 2017/18		£32,868	£20,520	£53,388	£10,336	£43,052	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
13/03/0416P	1610	IA019	29/3/2004	Yes	21/3/2004	Grange Avenue, Barrowford	Future maintenance of land to be transferred to PBC	Barrowford	Date of agreement	9,626.91	9,626.91	9,626.91		None	K Roberts	Site is hard landscaped and well maintained. Money to be used for maintenance	TW 9/10/2014
13/03/0032P		IA064	11/10/2009	Yes	27/10/2009	Wheatley Court	Provision of open space in the locality	Barrowford	5 years from payment	10,000.00	10,000.00			16/01/2017	K Roberts		NW 20/3/2013
13/10/94830	4942	IA060			26/10/210	Land at Gisburn Road, Barrowford	Enhancement of cycling facilities and improvements to bus service serving development	Barrowford	Prior to opening to public	130,000.00	30,000.00	30,000.00		7 years from payment	P Atkinson	ESP producing plans for cycle link improvements in accordance with the Cycling Strategy. £100,000 to LCC for the bus subsidy	Input by BK 21/12/12 updated by TW 21/7/2015
13/98/0325P + 13/00/0563P	LEG/8	IA004	14/3/2000	Yes	13/3/2000	Land at Gisburn Road, Barrowford	Provision of equipped play area	Barrowford	By instalments	48,000.00	780.00			27/07/2007	K Roberts	£780 residual	TW 5/11/2014
13/06/0116P	4088	IA044	12/5/2006	Yes	25/5/2007	Land at Clover Croft Mill, Higham	Provision of public open space in vicinity of development	Barrowford	Prior to the occupation of first dwelling	33,000.00	33,000.00	33,000.00	33,000.00	7 years from final payment	Parish Council	Money was passed to the Parish Council who paid for the facility	VG 22/5/2015

	Needs to be actively monitored
	Progressing according to timescale but requires monitoring
	No concerns as to progress

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Upgrade of Barrowford Celtic Floodlights

Bid submitted by: Paul Ashworth (Secretary of Barrowford Celtic)

On behalf of (please include contact details):

Barrowford Celtic Football Club, Paul Ashworth (Club Secretary), 8 Eden Close,
Barrowford, Nelson, Lancs BB9 6JP. Tel: 07855874555 Email:
info@barrowfordceltic.org.uk

Brief Details of the Organisation's Constitution and Financial Standing:

Barrowford Celtic are a local grassroots football club based on Bullholme Playing Fields in Barrowford, we have 23 teams this season competing in various leagues throughout Lancashire, the teams range from under 7s up to open age with both girls and boys. We also have an academy for the younger age groups from under 4s to under 6s. Approx 320 players in total involved with the club for this coming season.

Constitution:

Chairman: Andy Devanney, Vice Chairman: Rob McAuley, Vice Chairman: Matt Simpson, Welfare Officer: Martin Smith, Secretary: Paul Ashworth, Treasurer: Pamela McAuley, Development Officer: Ian Fraser, Disciplinary Officer: Allan Vickerman, Assistant Development Officer: Jamie McAuley.

Present Financial Standing: £3,659.76

Amount requested: £2,700

Brief details of Project: The Club are looking to upgrade the three existing floodlights that are positioned around the perimeter of Bullholme. The lights are fairly old and the light emitted from them is weak. As such, we are looking to change the existing lights (of which there are 10 lamps) for LED floodlighting units. The new lights would provide a vastly improved overall lighting level and the club would benefit from lower energy consumption and 3 years maintenance free (with the exception of unlawful damage).

The total cost of the scheme is £3,900.

We are also looking to potentially install a further lighting column between the second and third existing lights to increase the area of light in the future. Further bids will be made to other external sources to enable this.

Main Outcomes to be Achieved:

- It will allow us to use a larger area of Bullholme for training purposes during the winter months.
- Stronger light emittance.
- Lower energy consumption (thus lower bills for the Club in the long term).
- Provide better facilities for Barrowford Celtic

When will Project be implemented?

As soon as funding is secured.

Who will undertake the Project works?

LITE Installations Ltd (a Pendle Council approved lighting/electrical contractor).

Is the bid for capital or revenue funding? Capital**Is there match funding for the Project from elsewhere? Yes**

If so, please give details: Pendle Council's Neighbourhood Services section have intonated that they would be willing to contribute £900 towards the scheme. In addition, the club would be willing to contribute £300 towards the total cost.

Are there long-term revenue consequences and how will these be funded?

No – we pay for any electric used by the floodlights via quarterly bills (hopefully these will come down in the long run due to the use of LED lights). A sub-meter is located within the Council's Sports Pavilion. Any faults with the lights would be paid for by the Club. As per the detail given above, the LED lights should be 3 years maintenance free.