

**COLNE MARKET PANEL MEETING
HELD: MONDAY 10th July 2017
VENUE: GRANNY'S CAFÉ - COLNE MARKET**

PERSONS IN ATTENDANCE:

Ian Varley. Market manager
Karen Riley. The pet stop
Maureen Hardacre. Glamourize
Carly Wilson. Amelia's attic
Shaunie Withnall..Saintz Dragons
Jade Wolstenholme..Fortress of solitude
Sophie Hodgkinson..Beautiful you
Chris Blacoe..Collinsons Deli
Wendy Collinson..Collinsons deli
Craig Edwards..The toy emporium
Kathryn Pana..KP Krafts
Apologies received from Dorothy Lord, Tony Brown,

The meeting opened at 4:30pm.

1 Introductions: Ian Varley welcomed everyone to the meeting.

2 Matters Arising:

None

3 EVENTS 2017:

The meeting was opened with suggestions from Kirsty (hall keeper) for future event ideas for the market, various ideas were put forward including Rockstar popstar,Lipsync challenge, best lookalike, Flower power day and wild west day, the traders voted to go with a Wild west day on August 5th.

The event will be organised by Carly, Kirsty, Sophie and Kathryn.

Further information will follow.

TRADERS ARE REMINDED THAT THE ROADS AROUND THE MARKET WILL SHUT AT 3PM FOR THE GRAND PRIX ON JULY 26TH

4 REPORTS RE COMIC COLNE:

It was noted that the figures for the Comic Colne event would be included in the minutes.

The date for next year's Comic Colne was agreed for June 30th.

The possibility of hiring a Marquee/gazebo was discussed and agreed that the organisers will gather the required information.

It was discussed that costs for stalls etc could be raised to cover the cost.

See ATTACHED APENDIX.

5 OPENING HOURS REPORT ON FOOTFALL:

Ian addressed the collation of figures gathered regarding 4pm and after customers, It was agreed that it was well worth keeping the market open until 5pm and again traders were reminded that opening times were 9am until 5pm.

It was also mentioned that traders are failing to put notices or arranging to put notices on their stalls when they were closed, this is a requirement.

6 ANY OTHER BUSINESS:

Wendy asked where things were up to in regard to getting the extra signatories on the traders fund account, Michael confirmed that it was still ongoing due to an issue with his passport, Chris again expressed his concern at the amount of time it was taking and that only one person was at present a signatory.

Michael confirmed that when the lady dealing with it was back from holidays it would be dealt with.

Michael was again asked to confirm what the funds were to be used for he replied that originally it was to afford legal attention if the council placed parking meters on the market car park and also for events.

It was agreed that at future meetings traders would have 10mins at the beginning of the meeting to confirm bank account amounts/accounts statements etc.

Again it was mentioned that trolleys are still blocking the corridors, traders are again asked to use courtesy and put them in the appropriate place when they had finished using them.

Craig brought up the ongoing concerns with the shutter between Shaws and the market, all traders have concerns that going into the winter months they would return to the situation where the doors were left open and the cold air comes straight into the market, it was confirmed it caused bad feeling and had a very negative response from the public on social media.

Ian confirmed he had a couple of ideas that they were hoping to try once they had been passed by the relevant people.

Wendy also confirmed that at present Shaw's are using an air conditioning unit and have it positioned so that the hot air from the motor is blowing straight at her stall. Again Ian agreed to address both matters.

It was agreed that the possibility of staying open longer for the Christmas light switch on would be discussed at the next meeting.

The next meeting is set for AUGUST 7TH AT 4.30.

The meeting was closed at 17.45

APENDIX
COMIC – COLNE

Rent for 7 stalls @ £15..	£105.00
Donation from traders fund	£ 60.00
Tombola	<u>£141.00</u>
Total....	£306.00

Flyers	£36.51
Gift vouchers (1x£10 3x£5)	£25.00
Sweet occasions	£ 5.00
Cafe (cosplay)	£13.00
Paint	£12.00
Medals	<u>£ 5.00</u>
	£96.51

Total amount after deductions £209.49

<u>Pendleside hospice</u>	
Tombola	£30.00
H,P Letters	<u>£31.35</u>
	£61.35

Plus unknown amount collected in collection tub.

Planned date for Comic-Colne 2018 is either June 30th or July 7th.

Feedback and points learnt ..

1. Invest in a banner for outside for advertising.
2. Start to plan much sooner I.e. January.
3. Competition judging needs to be at a later time.
4. Better age variation in competitions, and definitely a handmade and bought category in the fancy dress.
5. Stalls shutting early is not an option, on such a busy event stalls need to be open as late as possible, if stalls are not open temporary stalls should be put in front.
6. Any traders not specifically involved who want to do anything on the day need to notify so that we can add to our advertising to make for a better event and also to make sure they have everything they need.
7. We intend to charge for things like the Pokemon hunt next year to increase the event takings.

It is intended that all funds raised will be put towards next year's Comic-Colne as there are still funds available in the present traders fund, however if at any time this money is used up then money can be taken from the Comic-colne money on a lend basis:

For example if the fund gives £50 to a future event that event must raise in excess of £50 so as to repay the initial amount, this ensures we can make next years Comic-colne a bigger and better success without struggling to pay for such likes as advertising etc.

Finally the superhero board drawn and painted by Shaunie Withnell is now her property but will be available at future events.