

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: WEST CRAVEN COMMITTEE

DATE: 8 AUGUST 2017

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CAPITAL PROGRAMME 2017/18

PURPOSE OF REPORT

To advise members on the Committee's 2017/18 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendices 1-3 have agreed funding.
- (2) That members consider the deferred bid at paragraph 8 and the new bid at paragraph 9.
- (3) That members approve the de-allocations at paragraphs 11 and 12.
- (4) That members note the table at Appendix 3 showing the money allocated to the Bracewell and Brogden Meeting in 2015/16. The balance remaining for 2017/18 is £3,014.

REASONS FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2016/17

1. This is £1,733.
 - Barnoldswick balance: £0.
 - Earby balance: £1,733.

Allocation for 2017/18

2. This is £19,800 capital plus £13,860 totalling £33,660.

- Barnoldswick allocation: £22,440.
- Earby allocation: £11,220.

Effective Total Allocation for 2017/18

3. This is £35,393.

- Barnoldswick effective total allocation: £22,440.
- Earby effective total allocation: £12,953.

Commitments for 2017/18

4. These total £22,550 (see Appendices 1 and 2 for a detailed breakdown).

- Barnoldswick commitments: £18,300.
- Earby commitments: £4,250.

Balance for 2017/18

5. This is £12,843.

- Barnoldswick balance: £4,140.
- Earby balance: £8,703.

Additional Source of Capital Funding

6. Appendix 4 to this report is a list of current Section 106 (Planning) Agreements where finance has been received relating to the West Craven Committee area.

Financial Advice

7. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

8. ***Earby Fieldfest 2017*** – family fun event on Spring Field Playing Fields – submitted by the Earby Fieldfest Committee – £2,000 (see bid form at Appendix 5).
9. ***Junior Section Training*** – first aid training for the coaches of Barlick Fell Runners and for equipment for the junior training sessions – £750 (see bid form at Appendix 6).

Existing Allocations

Overspend – Additional Funding Required

10. None.

Underspend – De-allocate Funding

11. **£1,283** – Funding for the reintroduction of the M1 bus was approved from Pendle Council's central revenue budget. All expenditure for this year has been journaled to this budget and therefore £1,283 at Appendix 1, item 7 is to be deallocated.

12. **£642** – Funding for the reintroduction of the M1 bus was approved from Pendle Council's central revenue budget. All expenditure for this year has been journalled to this budget and therefore £642 at Appendix 2, item 3 is to be deallocated.

Possible Future Allocations (no allocation made yet)

13. There were no future allocations at the time of writing the report.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (e.g. buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset; substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (e.g. officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Financial Manager in order to assist members when considering the allocation of the capital and revenue budgets. This list is as follows:

1. The funding shall assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective

management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: the capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for Barnoldswick 2017/18.

Appendix 2: Capital Programme Commitments for Earby 2017/18.

Appendix 3: Commitments from the Grant to Bracewell and Brogden Meeting 2017/18.

Appendix 4: List of Section 106 Agreements for the West Craven Area.

Appendix 5: Earby Fieldfest 2017 – Earby Fieldfest Committee (Bid Form B).

Appendix 6: Junior Section Training (Bid Form B).

LIST OF BACKGROUND PAPERS

None.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	31/03/16 Litter and dog waste bins - Barnoldswick	C Taylor (ES)	£3,705	£0	£3,705	£0	£3,705	
2	05/07/16 and 09/05/17 Premises improvement grant scheme - Barnoldswick	P Collins (HHED)	£6,879	£3,000	£9,879	£0	£9,879	£3,000 approved 09/05/17
3	07/06/11 Contribution to wheelchair route at Victory Park	S Whalley (NS)	£1,823	£0	£1,823	£501	£1,322	Further improvements are ongoing.
4	08/10/13 Improvements to lighting on Walmsgate Car Park	S Farnell (NS)	£1,194	£0	£1,194	£0	£1,194	Electrical connections for floodlighting. Check if still required
5	03/03/15 Pavement improvement scheme Long Ing/ Clayton Street	S Whalley (NS)	£2,000	£0	£2,000	£0	£2,000	
6	07/07/15 Barnoldswick Town Centre improvement scheme	Barnoldswick Town Council	£8,640	£0	£8,640	£0	£8,640	Money from the former LRRAP. The sum of £6,640 was added to the Barnoldswick allocation for 2015/16. £2,000 allocated towards an improvement scheme for Barnoldswick Town Centre to match the £2,000 provided by Barnoldswick Town Council

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
7	10/07/16 Reintroduction of the M1 bus service	T Wilson (NS)	£1,283	£0	£1,283	£0	£1,283	Money was allocated from Pendle's central revenue budget for the reintroduction of the M1 bus. This money can therefore be de-allocated from the WCAC Capital Programme
8	08/11/16 Maintenance and improvement work at Harper/ Parker Street Car Park	T Wilson (NS)	£1,870	£0	£1,870	£0	£1,870	Residents meeting to be arranged to decide on the best way forward
9	07/02/17 Realignment of the fencing around the dog enclosure at Letcliffe Park to exclude toilet block	K Roberts (NS)	£995	£0	£995	£0	£995	
10	07/03/17 Barnoldswick Town Football Club, upgrading kitchen facilities	Barnoldswick Town Football Club	£1,000	£0	£1,000	£1,000	£0	Completed
11	07/03/17 Valley Gardens Fair	Barnoldswick Town Council	£746	£0	£746	£746	£0	Completed
12	01/04/17 Sensory Garden at Memorial Gardens	J Hacking (NS)	£0	£10,000	£10,000	£0	£10,000	
13	01/04/17 Drainage problems on Kelbrook Road	S Whalley (NS)	£0	£4,000	£4,000	£4,000	£0	£8,167 spent with £4,000 from the WCAC Capital Programme and £4,167 from Barnoldswick Town Council
14	09/05/17 Gardening Workshops for schools	Garden Gates Association	£0	£300	£300	£300	£0	Completed
15	04/07/17 St Joseph's Centre repairs	St Joseph's Centre	£0	£1,000	£1,000	£0	£1,000	

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
	Subtotal Barnoldswick		£30,135	£18,300	£48,435	£6,547	£41,888	
	Un-allocated Funds Barnoldswick		£0	£4,140	£4,140		£4,140	
	Total Funds Available 17/18 Barnoldswick		£30,135	£22,440	£52,575	£6,547	£46,028	

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	12/05/15 Litter and dog waste bins - Earby	C Taylor (ES)	£681	£0	£681	£0	£681	
2	12/05/15 Premises improvement grant scheme - Earby	P Collins (HHED)	£3,185	£0	£3,185	£1,500	£1,685	
3	10/05/16 Reintroduction of the M1 bus service	T Wilson (NS)	£642	£0	£642	£0	£642	Money was allocated from Pendle's central revenue budget for the reintroduction of the M1 bus. This money can therefore be de-allocated from the WCAC Capital Programme
4	05/07/16 Paths and drain works at Cemetery Road Car Park	T Wilson (NS)	£1,000	£3,000	£4,000	£1,000	£3,000	Additional £3,000 allocated on 04/07/17 for resurfacing of Cemetery Road Car Park. (Earby Town Council has been asked to contribute £1,000 and the Executive the remaining £2,000 needed making a total of £6,000 available for resurfacing if approved.)
5	02/08/16 Property flood resilience measures	S Whalley (NS)	£4,994	£0	£4,994	£4,994	£0	Additional £10,000 has been approved for this from Pendle Council's central funding making £14,994 available in total. £9,551 has been spent to date. £4,994 from WCAC capital programme and £4,557 still available to spend from the central fund

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
6	07/02/17 New entrance gate and fencing at Anne's Wood	The Woodland Trust	£400	£0	£400	£0	£400	
7	07/03/17 Salterforth Festive Decorations	Salterforth Parish Council	£750	£0	£750	£0	£750	
8	07/03/17 Kelbrook and Sough Festive Decorations	Kelbrook and Sough Parish Council	£1,000	£0	£1,000	£0	£1,000	
9	01/04/17 Salterforth Fun Day		£0	£750	£750	£750	£0	
9	04/07/17 Salterforth Toilet Group		£0	£500	£500	£0	£500	
	Subtotal Earby		£12,652	£4,250	£16,902	£8,244	£8,658	
	Un-allocated Funds Earby		£1,733	£6,970	£8,703		£8,703	
	Total Funds Available 17/18 Earby		£14,385	£11,220	£25,605	£8,244	£17,361	

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	28/03/17 Enhanced path maintenance		£0	£194	£194	£0	£194	
	Subtotal Bracewell and Brogden		£0	£194	£194	£0	£194	
	Un-allocated Funds Bracewell and Brogden		£3,014	(£194)	£2,820	£0	£2,820	
	Total Funds Available 17/18 Bracewell and Brogden		£3,014	£0	£3,014	£0	£3,014	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress
13/05/0722P	3380	IA029	30/11/2005	Yes	8/5/2006	Dotcliffe Mill, Earby	Footway improvements to Dotcliffe Road, Kelbrook	West Craven	No development shall commence	10,000.00	8,872.56			5 years from payment (11/1/2013)	P Atkinson	Footway completed but TRO not. Money is sitting on wrong item. Should be £10,000 remaining but money to go back to developer?
13/04/0555P	2345	IA033	8/10/2004	Yes	21/3/2005	Grove Street, Earby	Brownfield fund	West Craven	Prior to development	19,200.00	19,200.00			None	D Morris	Redevelopment of existing sites for industry. Money is for anywhere in the borough. Brierfield Mill?
13/04/0555P	2345	IA033	8/10/2004	Yes	21/3/2005	Grove Street, Earby	Flood alleviation work	West Craven	Prior to the occupation of 18th dwelling	20,000.00	20,000.00			10 years from payment (23/1/2018)	P Atkinson	Completed - Water Street flood alleviation scheme
13/09/0376P		IA056	9/11/2009	Yes	9/2/2010	Ravenscroft Way, Barnoldswick	CCTV	West Craven	On the signing of the agreement	35,000.00	5,795.00			5 years from 9/2/2010	P Atkinson	Residual money for ongoing maintenance
13/04/0381P	2248	IA034	11/8/2004	Yes	30/06/2005	Gisburn Street/West Close Road, Barnoldswick	Commutated sum for maintenance of land to be transferred to PBC	West Craven	Prior to first occupation	24,719.61	24,719.61	24,719.61		None	K Roberts	Parks carrying out some maintenance works on three specified areas of land
		IA064	21/10/2013	Yes		Unit 8, West Craven Business Park	Cycle Path connection to Bridleway 38	West Craven		24,637.50	24,637.50	24,637.50			P Atkinson	Need to spend by 2018

(FORM B: EXTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Earby Fieldfest 2017

Bid submitted by: Jodie Llewellyn – Treasurer

On behalf of (please include contact details): Earby Fieldfest Committee.

Email Address: jodiellewellyn@hotmail.com. Mobile: 07788 266 277

Brief Details of the Organisation's Constitution and Financial Standing:

Earby Fieldfest Committee is a voluntary group who have come together to organise a family event for Earby on an annual basis. The committee has a constitution, a building society account and is in the final stages of obtaining all the necessary permissions including a premises licence which is required for this year's event. The members of the organising committee are more than willing to attend the meeting to answer any questions if required.

Amount requested: £2,000.00

Brief details of Project: Family Festival “**Earby FieldFest**”. This is a non-profit event which is taking place at Springfield Playing Fields (outside Earby Spring Field School). We have over 20 acts performing throughout the day from 12.30pm till 9.30pm. With the *likes* of Taylor Swift, Pink, Freddy Mercury, Elton John and Justin Bieber to name just a few this is going to be an amazing event ending with a firework finale

On the day there will be a bouncy castle and face painting plus food and drink facilities. This year's event will be licenced for 1,000 tickets which are about to go on sale through Facebook and local shops

Main Outcomes to be Achieved: To bring to Earby a fun family-orientated event featuring some of the UK's best tribute performers and up and coming artists. We also have the opportunity to bring 90s boy band 5ive to the event providing we are able to secure the sponsorship required

When will Project be implemented? Sunday, 13 August 2017

Who will undertake the Project works? Earby Fieldfest committee members assisted by volunteers from the Earby community along with appropriate professional support

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? If so, please give details:

No; however other funding requests have been submitted, including letters to local businesses

Are there long-term revenue consequences and how will these be funded? No

(FORM B: EXTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Junior Section Training

Bid submitted by: Stephen Chew

On behalf of (please include contact details): Barlick Fell Runners, 24 Robinson Fold, Barnoldswick, BB18 5LU
Mobile: 07971 137 931, or Landline: 01282 565100

Brief Details of the Organisation's Constitution and Financial Standing:
The club is a not-for-profit organisation with over 300 members. We currently have over £2,000 in the bank but this goes on the running costs

Amount requested: £750

Who should the cheque be made payable to? Barlick Fell Runners

Brief details of Project: The money will be used to train emergency first aid so our coaches can respond to any emergency situations. Also, to buy equipment for junior training sessions

Main Outcomes to be Achieved: So we can deliver good, safe training sessions for our 100 junior members

When will Project be implemented? As soon as funding is sorted

Who will undertake the Project works? TYRO Training will be doing the training in first aid

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? No
If so, please give details:

Are there long-term revenue consequences and how will these be funded?
No