

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: BRIERFIELD AND REEDLEY COMMITTEE

DATE: 13 JUNE 2017

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CAPITAL PROGRAMME 2017/18

PURPOSE OF REPORT

To advise members on the Committee's 2017/18 capital budget.

RECOMMENDATIONS

- (1) That members note £22,204 is uncommitted.
- (2) That members note only the schemes listed in Appendix 1 have agreed funding.
- (3) That members consider the deferred bids and new bids detailed in paragraph 11.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance carried forward from 2016/17

1. This is £2,244.

Allocation for 2017/18

2. This is £19,960 (i.e. £11,740 capital plus £8,220 revenue).

Effective Total Allocation for 2017/18

3. This is £22,204.

Commitments for 2017/18

4. These total £34,317 including commitments carried forward from 2016/17 (see Appendix 1).

Balance for 2017/18

5. This is £22,204
6. At the meeting held on 9th May, 2017, following two proposals, the decision to appoint a Chairman to the Committee for the municipal year was deferred. A subsequent meeting was held on 17th May, 2017 with Councillors N. Ashraf and P. McCormick (who had both been proposed to Chair the Committee), the appropriate Group Leaders and officers of the Council. At this meeting the Chairmanship of the Committee was decided, subject to agreeing that no more than 50% of the Committee's Capital (and Revenue) budget may be allocated prior to the meeting on 7th November, 2017 without the unanimous approval of the Committee.

Population/Electorate Breakdown

7. Brierfield ward – 4,862/3,611; Reedley ward – 5,291/4,279 (2011 Census/2016 Electorate).

Additional Sources of Capital Funding

8. Appendix 2 to this report, for information, is a list of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Brierfield and Reedley Committee area.
9. The Pendle Three-Tier Forum (now disbanded) on 1 April 2014 stressed the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

Financial Advice

10. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

11. Brierfield Town Centre Premises Improvement Grants - £6,000 (see appendix 3)
Blocked and missed gully grates - £1,500 (see appendix 4)
Litter and Dog waste bins - £600 (see appendix 5)
Alleygating Maintenance - £930 (see appendix 6)
Brierfield Youth Panel Canal Project - £750 (see appendix 7)

Existing Bids

Underspend – De-allocate Funding

12. None.

Overspend – Additional Funding Required

13. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery); and "enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries, professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risks and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2017/18 for Brierfield and Reedley Committee.

Appendix 2: List of Section 106 Agreements for Brierfield and Reedley.

Appendix 3: Bid for Funding – Premises Improvement Grants

Appendix 4: Bid for Funding – Blocked and missed gully grates.

Appendix 5: Bid for Funding – Litter and Dog waste bins

Appendix 6: Bid for Funding – Alleygating Maintenance

Appendix 7: Bid for Funding - Brierfield Youth Panel Canal Project

LIST OF BACKGROUND PAPERS

None.

Brierfield and Reedley Committee Commitments for 2017/18

(Shaded schemes are completed)

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/ Remarks
1	01/03/16 - £500 Litter and dog waste bins	C Taylor (ES)	£402	£0	£402	£0	£402	Ongoing - budget transfer of £451 on 12/04/17 put the 2016/17 expenditure to the capital programme.
2	10/05/11 - £6,000 07/06/16 - £3,000 Town centre premises improvement grants	P Collins (HHED)	£7,675	£0	£7,675	£0	£7,675	Ongoing. £6,000 earmarked leaving £1,675 for any further applications.
3	11/05/10 - £2,500 Flood prevention works within the Brierfield and Reedley area	L Edwards (NS)	£2,500	£0	£2,500	£0	£2,500	Allocated to help deal with emergency flooding situations.
4	02/10/12 - £3,000 Provision and maintenance of red grit bins	S Farnell (ES)	£978	£0	£978	£0	£978	Ongoing. 06.12.16 - New grit bin at Clements Drive, Reedley
5	03/12/13 - £2,500 01/03/16 - £3,500 Provision of a speed indicator device	S Farnell (NS)	£3,632	£0	£3,632	£0	£3,632	Location agreed with LCC. Purchase order raised for LCC to carry out the work.
6	02/02/16 - £750 Flood prevention on Patterdale Close, Reedley	L Edwards (NS)	£750	£0	£750	£0	£750	For the construction of a bund to prevent flooding of properties.



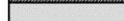
Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/ Remarks
7	01/03/16 - £9,000 Highway improvements (unadopted and adopted) Funding divided as follows: £987 - Back Taylor St £850 - Higher Reedley Rd £4,500 - Hardy Ave £2,663 - Deallocated	S Whalley (NS)	£4,500	£0	£4,500	£4,500	£0	Back Taylor St – completed Higher Reedley Road - completed. Hardy Avenue, Brierfield – additional £3,885 taken from scheme 13 budget (see below).
8	01/03/16 - £1,200 Footpaths	T Partridge (NS)	£795	£0	£795	£0	£795	Money allocated for Footpaths but no scheme/s identified. Grafton Ave to Park Lane - £405 spent on footpath sign plates.
9	05/07/16 - £350 Mansfield Crescent to Marsden Heights footpath overlay	S Whalley (NS)	£350	£0	£350	£0	£350	Waiting for confirmation of additional funding from Brierfield Town Council before the scheme can commence.
10	09/08/16 - £240 Signage at Taylor Street MUGA, Brierfield	T Horsley (NS)	£240	£0	£240	£0	£240	Awaiting update on this.
11	09/08/16 - £1,380 Implementation of Limefield Avenue PSPO, Brierfield	T Horsley (NS)	£1,380	£0	£1,380	£0	£1,380	This forms part of the 2016/17 PSPO implementation.
12	07/02/17 - £500 Replacement trees at Burnley Rd, Sackville St and Railway St	S Whalley (NS)	£500	£0	£500	£0	£500	Awaiting update on this.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/ Remarks
13	07/02/17 - £18,000 Back street works in Brierfield and Reedley, including lighting	S Whalley (NS)	£18,000	£0	£18,000	£3,885	£14,115	Hardy Avenue, Brierfield (cont.) - £3,885 Also to be funded from this budget: Back Commercial Street, Brierfield – resurfacing works. Back Clegg Street, Brierfield – resurfacing works.
14	07/03/17 - £1,000 Brierfield Volleyball Club – Volley Ball Tournament	J Hibbert (NS)	£1,000	£0	£1,000	£0	£1,000	Funding subject to receipt of satisfactorily completed capital programme bid form from Brierfield Volleyball Club.
15	28/03/17 - £1,000 Contribution to Pendle Tigers Cricket Club	J Hibbert (NS)	£1,000	£0	£1,000	£1,000	£0	Completed April 2017.
	Subtotals		£43,702	£0	£43,702	£9,385	£34,317	
	Uncommitted Funds		£2,244	£19,960	£22,204	-	£22,204	
	TOTAL FUNDS AVAILABLE 2017/18		£45,946	£19,960	£65,906	£9,385	£56,521	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
	LEG/8/475	IA006				Higher Reedley Road	Maintenance of green land at Hillingdon Road and Higher Reedley Road	Brierfield	Capital received	40,630.00	26,193.64	24,770.69			K Roberts	Money is being used for ongoing maintenance by Parks	VG 22/5/2015
13/98/0034P	LEG/8	IA018		Yes	5/1/1999	Hillsborough Avenue, Brierfield	Maintenance of land	Brierfield	Date of transfer	9,315.00	9,237.85	9,237.85			K Roberts	Money is being used for ongoing and ad hoc maintenance by Parks	TW 9/10/2014
13/08/0558P & 13/10/0296P	4582		11/5/2010 and 6/8/2010		10/5/2011	Land at Reedley Drive, Reedley	Open space contribution	Brierfield	On transfer of open space land which shall be before 22 dwellings occupied	224,276.00				Any monies not expended five years after the 10 years' maintenance period		22 houses to be built before we receive the money. Barnfield to build pavilion, one football pitch and one cricket pitch as part of the agreement	Input by BK 21/12/2012. Updated by TW 9/10/2014

-  Needs to be actively monitored
-  Progressing according to timescale but requires monitoring
-  No concerns as to progress

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Brierfield Town Centre Premises Improvement Grants

Bid submitted by: Housing, Health and Economic Development

On behalf of (please include contact details): Housing, Health and Economic Development, Elliott House, 9 Market Square, Nelson

Amount requested: £6,000

Brief details of Project: Premises improvement grants are promoted, targeted and administered by Housing, Health and Economic Development staff, who support the applicant throughout the process. All retail premises within the defined town centre boundary are eligible for a 50% grant at a maximum of £3000, for improvements to their premises. The main aim of the premises improvement grants scheme is to improve the overall look of the town.

In the previous budget year, 2015/16, the area committee allocated £3000. In addition there was a slippage of was £5,275. Of the total available budget of £8, 275, £600 has been spent and £6000 is committed, with a remainder of £1675. Two further businesses have shown interest in taking up the grant. A full report outlining the outcomes will be submitted in May/June.

Main Outcomes to be Achieved: To improve the appearance of the town centre by assisting commercial organisations to improve premises and encourage the use of vacant properties. The grants scheme is a tool used to encourage private investment in town centre buildings; the outcome of this investment is an aesthetic improvement to the town centre which in turn increases retail and public confidence in the area. The grants can encourage the use of vacant buildings as they can reduce the overall cost of changing the exterior and interior of the building to suit the needs of the incoming business

When will Project be implemented? From budget approval to 31 March 2018

Who will undertake the Project works? Private contractors appointed by individual applicant, which can be either the owner or tenant of the premises. Applicants must provide 3 quotes to demonstrate value for money before the grant is approved

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? Yes

If so, please give details: The grants scheme are based on 50% (max £3000) funding from PBC and 50% from the private sector (Grant applicant)

Are there long-term revenue consequences and how will these be funded?

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**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Blocked and Missing Gully Grates

Bid submitted by: Scott Whalley, Engineering Manager

On behalf of (please include contact details): Neighbourhood Services, Elliott House, 9 Market Square, Nelson

Amount requested: £1,500

Brief details of Project: There is currently no budget for replacing missing gully grates on unadopted back streets. The intention of this bid is to provide a service, for provision of missing gully grates, alongside clearing out blocked gullies to unadopted back streets. There is currently no provision for jetting of gullies to unadopted highways, and the request for this service has been increasing.

Main outcomes to be achieved: To provide a service to Pendle residents for safety and cleansing reasons

When will Project be implemented? Ad hoc

Who will undertake the Project works? Neighbourhood Services

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? No

If so, please give details:

Are there long-term revenue consequences and how will these be funded? No

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Litter and Dog Waste Bins – Brierfield and Reedley Committee

Bid submitted by: David Walker, Environmental Services Manager

On behalf of (please include contact details): Environmental Services, Pendle Borough Council,
Tel 01282 661746, email david.walker@pendle.gov.uk

Amount requested: £600 plus any slippage from 2017/18

Brief details of Project: To provide new litter and dog waste bins for the financial year 2017/18.

Main Outcomes to be Achieved: To provide sufficient waste receptacles to help keep Pendle streets cleaner and to be able to respond to demand for such receptacles from members of the public, council members, etc.

When will Project be implemented? 2017/18

Who will undertake the Project works? Environmental Services.

Is the bid for capital or revenue funding? Both - Capital 75% and Revenue 25%.

Is there match funding for the Project from elsewhere? No

If so, please give details:
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Are there long-term revenue consequences and how will these be funded?

Emptying of existing bins is currently funded via Environmental Services revenue budget. Any increases in the number of bins will need additional revenue costs.

All requests that we receive for bins to be put out in a new location are assessed by officers from Environmental Services. There must be sufficient demand and need for a new bin to be put out. The revenue cost of this bid is for the installation costs of bins.

Please note that once erected, Environmental Services will incur the cost of maintaining or replacing damaged receptacles which is a further burden on the budget.

This bid is mindful of the development taking place in Brierfield (Northlight) hence more bins may be needed this year.

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Alleygating Maintenance (Repairs and Paint Work)

Bid submitted by: Geoff Whitehead

On behalf of (please include contact details):

Community Protection and Localities Team, Elliott House, 9 Market Square, Nelson Tel: 01282 – 661660, Email; geoff.whitehead@pendle.gov.uk

Amount requested: £930

Brief details of Project: Under the Public Space Protection Order (PSPO) Neighbourhood Services Manager submitted a report regarding a statutory consultation on proposals to maintain the closure of footways by alleygates scheme. On 10th January, 2017, Area Committee Brierfield resolved that a PSPO for the existing schemes be agreed. There are 2 alleygate schemes in Brierfield and Reedley comprising of 4 gates; the two schemes require repairs and complete paint work, which will cost £465 each scheme totalling to £930. The schemes are located at Wood Street / Walter Street / Bird Street, Brierfield and Reedley Road, Reedley.

Main Outcomes to be achieved: The gates will continue to serve their purpose of reducing crime and anti – social behaviour. The proposed works will prolong the life of the existing gates; repairs and paintwork will improve the appearance of the gates which will add to the uplift of the area

When will Project be implemented? As soon as the money is allocated

Who will undertake the Project works?

Contractor (T & F Steel Designs Ltd)

Is the bid for capital or revenue funding?

Capital funding

Is there match funding for the Project from elsewhere? No

If so, please give details: N.A.

Are there long-term revenue consequences and how will these be funded?

No

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Brierfield Youth Panel Canal Project.....

Bid submitted by: Lynne Blackburn Youth Worker

On behalf of (please include contact details): Brierfield Action in the Community 1-3 Colne Road
Brierfield

01282 696100

Brief Details of the Organisation's Constitution and Financial Standing:

Registered Charity 1112377 and registered with Companies House 4596483, managed by 5 trustees, all annual accounts audited through an independent auditor.

Working with the community of Brierfield and Reedley, our main aims are to work with young people, over 50s and community cohesion through creative community projects and the cafe project.

(Accounts and copies of constitution are available if needed)

Amount requested: £750

Brief details of Project: The youth panel have adopted a section of the canal in Brierfield with the support of Pendle Council, Pick up for Pendle and the Canal & River Trust and want to make it more accessible to the community. We would like to put up bird boxes, hedgehog boxes, plant flowers and bulbs, install benches and generally improve the environment and make it a more appealing place for people to visit and community activities. We will continue to litter pick and clean the area with the support of the Canal and River Trust, Pendle Council and local community.

We aim to work with a local artist who will help us to create some outdoor furniture - benches and picnic table.

Main Outcomes to be Achieved:

The quality of the environment and the area will improve, it will be more pleasant - less litter, more places to sit, plants, wildlife - bird boxes

The space will be more user friendly for the community to use for events and generally socialising and enjoying the outdoors. It will encourage and enhance wildlife by installing bird boxes, hedgehog boxes. Plants and bulbs will be planted which will encourage wildlife and improve the environment.

This will have an impact from a social aspect, it will be a pleasant and friendlier places to visit encouraging people to use the area more. This in turn will impact on emotional health and well being. In addition the volunteers will learn new skills.

By having regular litter picks it will encourage the community to become more involved.

When will Project be implemented? Starting in July 2017

Who will undertake the Project works? Brierfield Action in the Community youth panel, Canal & River Trust, Pendle Council, Pick up for Pendle and community volunteers
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Is the bid for capital or revenue funding? Capital.....

Is there match funding for the Project from elsewhere?
If so, please give details:

In kind support and the use of the barge through the Canal and River Trust. We will approach local businesses for support with plants and materials
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Are there long-term revenue consequences and how will these be funded?

No, the project will be maintained by the volunteers
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