

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: WEST CRAVEN COMMITTEE

DATE: 6 JUNE 2017

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CAPITAL PROGRAMME 2016/17 AND 2017/18

PURPOSE OF REPORT

To advise members on the Committee's 2016/17 and 2017/18 capital budgets.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendices 1–6 have agreed funding.
- (2) That the new bid at paragraph 15 be considered.
- (3) That members note the table at Appendix 5 showing the money allocated to the Bracewell and Brogden Meeting in 2015/16. The balance remaining for 2016/17 is £2,008 shown at Appendix 5. The new balance for 2017/18 is £3,208 shown at Appendix 6.

REASONS FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2015/16

1. This is £1,324.
 - Barnoldswick balance: £34.
 - Earby balance: £1,290.

Allocation for 2016/17

2. This is £19,800 capital plus £13,860 revenue contribution to capital – totalling £33,660.
 - Barnoldswick allocation: £22,440.
 - Earby allocation: £11,220.

Release of £40,000 held back from Area Committees 2015/16 Funding Allocations

3. On 30 June 2016 the Executive agreed to release in the current year the £40,000 held back from the Area Committee 2015/16 funding allocations pending progress on the implementation of service/asset transfers.
4. At the same meeting West Craven Committee was asked to consider allocating its share of the £40,000 to the re-introduction of the last (M1) bus service to and from Barnoldswick.
5. The amount held back from West Craven Committee was £7,920.
 - Barnoldswick: £5,280.
 - Earby: £2,640.

Effective Total Allocation for 2016/17

6. This is £42,904.
 - Barnoldswick effective total allocation: £27,754.
 - Earby effective total allocation: £15,150.

Commitments for 2016/17

7. These total £41,171 (see Appendices 1 and 3 for a detailed breakdown).
 - Barnoldswick commitments: £27,754.
 - Earby commitments: £13,417.

Balance for 2016/17

8. This is £1,733
 - Barnoldswick balance: £0.
 - Earby balance: £1,733.

New Allocation for 2017/18

9. This is the same as last year, ie £19,800 capital plus £13,860 totalling £33,660.
 - Barnoldswick allocation: £22,440.
 - Earby allocation: £11,220.

Effective Total Allocation for 2017/18

10. This is £35,393.
 - Barnoldswick effective total allocation: £22,440.
 - Earby effective total allocation: £12,953.

Commitments for 2017/18

11. These total £18,050 (see Appendices 2 and 4 for a detailed breakdown).
- Barnoldswick commitments: £17,300.
 - Earby commitments: £750.

Balance for 2017/18

12. This is £17,343:
- Barnoldswick balance: £5,140.
 - Earby balance: £12,203.

Additional Source of Capital Funding

13. Appendix 4 to this report is a list of current Section 106 (Planning) Agreements where finance has been received relating to the West Craven Committee area.
14. The Pendle Three-Tier Forum (now disbanded) on 1 April 2014 stressed the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

Financial Advice

15. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

16. **St Joseph's Community Centre** – renew guttering and fascia boards – submitted by the Treasurer – £1,000 (see bid form at Appendix 8).

Existing Allocations

Overspend – Additional Funding Required

17. None.

Underspend – De-allocate Funding

18. None.

Possible Future Allocations (no allocation made yet)

19. There were no future allocations at the time of writing the report.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). “Enhancement” means substantially lengthening the useful life of the asset; substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers’ salaries and professional fees). Anything not covered by “proper practices” must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council’s Financial Manager in order to assist members when considering the allocation of the capital and revenue budgets. This list is as follows:

1. The funding shall assist a scheme which contributes to meeting the Council’s corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council’s policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: the capital programme is required to be allocated and managed in accordance with the Council’s policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for Barnoldswick 2016/17.

Appendix 2: Capital Programme Commitments for Barnoldswick 2017/18.

Appendix 3: Capital Programme Commitments for Earby 2016/17.

Appendix 4: Capital Programme Commitments for Earby 2017/18.

Appendix 5: Commitments from the Grant to Bracewell and Brogden Meeting 2016/17.

Appendix 6: Commitments from the Grant to Bracewell and Brogden Meeting 2017/18.

Appendix 7: List of Section 106 Agreements for the West Craven Area.

Appendix 8: Renew guttering and fascia boards – St Joseph’s Community Centre (Form B).

LIST OF BACKGROUND PAPERS

None.

West Craven Committee Commitments for Barnoldswick 2016/17 (Year-End Report)

Appendix 1

Sch. No	Date Allocated and Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 31/3/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
1	31/03/16 Litter and dog waste bins – Barnoldswick	C Taylor (ES)	£5,139	£1,262	£3,877	£0	£3,877	£172	£3,705	
2	05/07/16 Premises improvement grant scheme	P Collins (HHED)	£7,354	£3,028	£4,326	£3,500	£7,826	£947	£6,879	
3	07/06/11 Contribution towards completion of the wheelchair route at Victory Park	S Whalley (NS)	£8,397	£0	£8,397	£0	£8,397	£6,574	£1,823	Path work completed. Further works for Interpretation ongoing
4	12/06/12 Festivals and events	Cllr D Whipp	£300	£0	£300	-£300	£0	£0	£0	Completed. £300 de-allocated
5	05/02/13 Improvements to Esp Lane	S Whalley (NS)	£1,000	£0	£1,000	£0	£1,000	£1,000	£0	Completed
6	08/10/13 Improvement to lighting on Walmsgate car park	S Farnell (NS)	£1,194	£0	£1,194	£0	£1,194	£0	£1,194	Electrical connections for new floodlighting
7	03/03/15 Pavement Improvement Scheme Long Ing/ Clayton Street	S Whalley (NS)	£2,000	£0	£2,000	£0	£2,000	£0	£2,000	

Sch. No	Date Allocated and Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 31/3/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
8	Barnoldswick Town Centre Improvement Scheme	Barnoldswick Town Council	£6,640	£0	£6,640	£0	£6,640	£0	£6,640	Additional money from the former LRRAP scheme. The sum of £6,640 was added to the Barnoldswick allocation for 2015/16
9	07/07/15 Barnoldswick Town Centre Improvement Scheme	Barnoldswick Town Council	£2,000	£0	£2,000	£0	£2,000	£0	£2,000	£2,000 allocated towards an improvement scheme for Barnoldswick Town Centre to match the £2,000 provided by Barnoldswick Town Council
10	08/09/15 Memorial Gardens connection to water supply and some ancillary repairs	Barnoldswick Town Council	£3,000	£0	£3,000	-£210	£2,790	£2,790	£0	Completed. £210 de-allocated
11	29/03/16 Permanent flood barrier along Skipton Road, Barnoldswick	S Whalley (NS)	£0	£0	£0	£12,500	£12,500	£12,500	£0	£10,000 approved on 29/3/2016; £2,500 on 10/5/2016. Total cost was £25,000; £12,500 to come from Barnoldswick Town Council.
12	10/07/16 Reintroduction of the M1 bus	T Wilson (NS)	£0	£0	£0	£5,133	£5,133	£3,850	£1,283	
13	05/07/16 Contribution towards the cost of a covered walkway in the garden at Cravenside	T Wilson (NS)	£0	£0	£0	£0	£0	£0	£0	Cheque from Friends of Cravenside for £1,746 returned. £254 previously de-allocated
14	02/08/16 Barnoldswick Cricket Club for electronic scoreboard	T Wilson (NS)	£0	£0	£0	£1,000	£1,000	£1,000	£0	Completed

Sch. No	Date Allocated and Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 31/3/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
15	02/08/16 Barnoldswick Town Football Club for replacement showers	T Wilson (NS)	£0	£0	£0	£1,000	£1,000	£1,000	£0	Completed
16	04/10/16 Contribution towards installing a barrier at Greenberfield Lane Car Park	T Wilson (NS)	£0	£0	£0	£520	£520	£520	£0	Completed
17	08/11/16 Maintenance and improvement work at Harper/Parker Street car park	T Wilson (NS)	£0	£0	£0	£1,870	£1,870	£0	£1,870	Residents' meeting to be arranged
18	07/02/17 Realignment of the fencing around the dog enclosure at Letcliffe Park to exclude the toilet block	K Roberts (NS)	£0	£0	£0	£995	£995	£0	£995	
19	07/03/17 Barnoldswick Town Football Club – upgrading kitchen facilities	Barnoldswick Town Football Club	£0	£0	£0	£1,000	£1,000	£0	£1,000	
20	07/03/2017 Valley Gardens Fair	Barnoldswick Town Council	£0	£0	£0	£746	£746	£0	£746	

Sch. No	Date Allocated and Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 31/3/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
	Subtotals		£37,024	£4,290	£32,734	£27,754	£60,488	£30,353	£30,135	
	Uncommitted Funds		£34	–	£34	-£34	£0	–	£0	
	TOTAL FUNDS AVAILABLE 2016/17		£37,058	£4,290	£32,768	£27,720	£60,488	£30,353	£30,135	

West Craven Committee Commitments for Barnoldswick 2017/18

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	31/03/16 Litter and dog waste bins - Barnoldswick	C Taylor (ES)	£3,705	£0	£3,705	£0	£3,705	
2	05/07/16 & 09/05/17 Premises improvement grant scheme - Barnoldswick	P Collins (HHED)	£6,879	£3,000	£9,879	£0	£9,879	£3,000 approved 09/05/17
3	07/06/11 Contribution to wheelchair route at Victory Park	S Whalley (NS)	£1,823	£0	£1,823	(£492)	£2,315	The credit amount is due to the grant received from LEF towards the scheme. Further works for Interpretation and other improvements are ongoing.
4	08/10/13 Improvements to lighting on Walmsgate Car Park	S Farnell (NS)	£1,194	£0	£1,194	£0	£1,194	
5	03/03/15 Pavement improvement scheme Long Ing/ Clayton Street	S Whalley (NS)	£2,000	£0	£2,000	£0	£2,000	
6	07/07/15 Barnoldswick Town Centre improvement scheme	Barnoldswick Town Council	£8,640	£0	£8,640	£0	£8,640	Money from the former LRRAP. The sum of £6,640 was added to the Barnoldswick allocation for 2015/16. £2,000 allocated towards an improvement scheme for Barnoldswick Town Centre to match the £2,000 provided by Barnoldswick Town Council
7	10/07/16 Reintroduction of the M1 bus service	T Wilson (NS)	£1,283	£0	£1,283	£856	£427	
8	08/11/16 Maintenance and improvement work at Harper/ Parker Street Car Park	T Wilson (NS)	£1,870	£0	£1,870	£0	£1,870	Residents meeting to be arranged to decide on the best way forward regarding the trees.
9	07/02/17 Realignment of the fencing around the dog enclosure at Letcliffe Park to exclude toilet block	K Roberts (NS)	£995	£0	£995	£0	£995	

10	07/03/17 Barnoldswick Town Football Club, upgrading kitchen facilities	Barnoldswick Town Football Club	£1,000	£0	£1,000	£0	£1,000	
11	07/03/17 Valley Gardens Fair	Barnoldswick Town Council	£746	£0	£746	£0	£746	
12	01/04/17 Sensory Garden at Memorial Gardens	J Hacking (NS)	£0	£10,000	£10,000	£0	£10,000	
13	01/04/17 Drainage problems on Kelbrook Road	S Whalley (NS)	£0	£4,000	£4,000	£0	£4,000	
14	09/05/17 Gardening Workshops for schools	Garden Gates Association	£0	£300	£300	£0	£300	
	Subtotal Barnoldswick		£30,135	£17,300	£47,435	£364	£47,071	
	Un-allocated Funds Barnoldswick		£0	£5,140	£5,140		£5,140	
	Total Funds Available 17/18 Barnoldswick		£30,135	£17,300	£47,435	£364	£47,071	

West Craven Committee Commitments for Earby 2016/17 (Year-End Report)

Sch. No	Date Allocated and Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 31/3/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
1	12/05/15 Premises improvement grant scheme	P Collins (HHED)	£5,167	£640	£4,527	£0	£4,527	£1,342	£3,185	
2	12/05/15 Litter and dog waste Bins	C Taylor (ES)	£1,000	£279	£721	£0	£721	£40	£681	
3	29/03/16 Salterforth Fun Day 2016	Salterforth Fun Day Committee	£750	£0	£750	£0	£750	£750	£0	Completed
4	10/05/16 Reintroduction of the M1 bus service	T Wilson (NS)	£0	£0	£0	£2,567	£2,567	£1,925	£642	
5	05/07/16 Contribution towards paths and drain works at Cemetery Road car park	T Wilson (NS)	£0	£0	£0	£1,000	£1,000	£0	£1,000	On the Environmental Blight report. Contribution of £500 from Liberata also approved
6	05/07/16 Fencing at Hilltop, Earby Recreation Ground to create an enclosed dog area	K Roberts (NS)	£0	£0	£0	£1,850	£1,850	£1,850	£0	Completed. £150 de-allocated
7	02/08/16 Contribution towards Salterforth Toilet Group	T Wilson (NS)	£0	£0	£0	£500	£500	£500	£0	Completed

Sch. No	Date Allocated and Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 31/3/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
8	02/08/16 Clearing the land at Goodhall Close and Vitoria Road junction	T Wilson (NS)	£0	£0	£0	£350	£350	£350	£0	Completed. £50 de-allocated
9	02/08/16 Property flood resilience measures	S Whalley (NS)	£0	£0	£0	£5,000	£5,000	£6	£4,994	Additional £10,000 has been approved for this from Pendle Council's central funding making £15,000 available
10	07/02/17 New entrance gate and fencing at Anne's wood	The Woodland Trust	£0	£0	£0	£400	£400	£0	£400	
11	07/03/17 Salterforth festive decorations	Salterforth Parish Council	£0	£0	£0	£750	£750	£0	£750	
12	07/03/17 Kelbrook and Sough festive decorations	Kelbrook and Sough Parish Council	£0	£0	£0	£1,000	£1,000	£0	£1,000	
	Subtotals		£6,917	£919	£5,998	£13,417	£19,415	£6,763	£12,652	
	Uncommitted Funds		£1,290		£1,290	£443	£1,733		£1,733	
	TOTAL FUNDS AVAILABLE 2016/17		£8,207	£919	£7,288	£13,860	£21,148	£6,763	£14,385	

West Craven Committee Commitments for Earby 2017/18

Sch No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	12/05/15 Litter and dog waste bins - Earby	C Taylor (ES)	£681	£0	£681	£0	£681	
2	12/05/15 Premises improvement grant scheme - Earby	P Collins (HHED)	£3,185	£0	£3,185	£1,500	£1,685	
3	10/05/16 Reintroduction of the M1 bus service	T Wilson (NS)	£642	£0	£642	£428	£214	
4	05/07/16 Paths and drain works at Cemetery Road Car Park	T Wilson (NS)	£1,000	£0	£1,000	£0	£1,000	
5	02/08/16 Property flood resilience measures	S Whalley (NS)	£4,994	£0	£4,994	£0	£4,994	Additional £10,000 has been approved for this from Pendle Council's central funding making £15,000 available.
6	07/02/17 New entrance gate and fencing at Anne's Wood	The Woodland Trust	£400	£0	£400	£0	£400	
7	07/03/17 Salterforth festive decorations	Salterforth Parish Council	£750	£0	£750	£0	£750	
8	07/03/17 Kelbrook and Sough festive decorations	Kelbrook and Sough Parish Council	£1,000	£0	£1,000	£0	£1,000	
9	01/04/17 Salterforth Fun Day	T Wilson (NS)	£0	£750	£750	£750	£0	
	Subtotal Earby		£12,652	£750	£13,402	£2,678	£10,724	
	Un-allocated Funds Earby		£1,733	£10,470	£12,203		£12,203	
	Total Funds Available 17/18 Earby		£14,385	£11,220	£25,605	£2,678	£22,927	

Sch. No	Date Allocated and Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 31/3/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
1	Improvements to ESP Lane	S Whalley (NS)	£1,500	£0	£1,500	£0	£1,500	£1,500	£0	Completed
2	Church star at Bracewell	S Whalley (NS)	£200	£200	£0	£0	£0	£0	£0	Completed
3	01/12/15 Enhanced paths maintenance scheme	S Whalley (NS)	£200	£0	£200	-£6	£194	£194	£0	Completed. £6 de-allocated
4	05/01/16 Additional monies for Improvements to ESP Lane	S Whalley (NS)	£1,000	£0	£1,000	-£1,000	£0	£0	£0	Completed. £1,000 de-allocated
	Subtotals		£2,900	£200	£2,700	-£1,006	£1,694	£1,694	£0	
	Uncommitted Funds		£2,008		£2,008	£1,006	£3,014		£3,014	
	TOTAL FUNDS AVAILABLE 2016/17		£4,908	£200	£4,708	£0	£4,708	£1,694	£3,014	

Bracewell and Brogden Meeting Commitments for 2017/18

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2017/18	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	28/03/17 Enhanced path maintenance		£0	£194	£194	£0	£194	
	Subtotal Bracewell and Brogden		£0	£194	£194	£0	£194	
	Un-allocated Funds Bracewell and Brogden		£3,014	-£194	£2,820		£2,820	
	Total Funds Available 17/18 Bracewell and Brogden		£3,014	£0	£3,014	£0	£3,014	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress
13/05/0722P	3380	IA029	30/11/2005	Yes	8/5/2006	Dotcliffe Mill, Earby	Footway improvements to Dotcliffe Road, Kelbrook	West Craven	No development shall commence	10,000.00	8,872.56			5 years from payment (11/1/2013)	P Atkinson	Footway completed but TRO not. Money is sitting on wrong item. Should be £10,000 remaining but money to go back to developer?
13/04/0555P	2345	IA033	8/10/2004	Yes	21/3/2005	Grove Street, Earby	Brownfield fund	West Craven	Prior to development	19,200.00	19,200.00			None	D Morris	Redevelopment of existing sites for industry. Money is for anywhere in the borough. Brierfield Mill?
13/04/0555P	2345	IA033	8/10/2004	Yes	21/3/2005	Grove Street, Earby	Flood alleviation work	West Craven	Prior to the occupation of 18th dwelling	20,000.00	20,000.00			10 years from payment (23/1/2018)	P Atkinson	Completed - Water Street flood alleviation scheme
13/09/0376P		IA056	9/11/2009	Yes	9/2/2010	Ravenscroft Way, Barnoldswick	CCTV	West Craven	On the signing of the agreement	35,000.00	5,795.00			5 years from 9/2/2010	P Atkinson	Residual money for ongoing maintenance
13/04/0381P	2248	IA034	11/8/2004	Yes	30/06/2005	Gisburn Street/West Close Road, Barnoldswick	Commuted sum for maintenance of land to be transferred to PBC	West Craven	Prior to first occupation	24,719.61	24,719.61	24,719.61		None	K Roberts	Parks carrying out some maintenance works on three specified areas of land
		IA064	21/10/2013	Yes		Unit 8, West Craven Business Park	Cycle Path connection to Bridleway 38	West Craven		24,637.50	24,637.50	24,637.50			P Atkinson	Need to spend by 2018

(FORM B: EXTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Renew leaking gutter and fascia boards

Bid submitted by: Mrs Marjorie Higgins (Treasurer)

On behalf of (please include contact details): St Joseph's Community Centre,
Bolland Street, Barnoldswick BB18 5EZ

Brief Details of the Organisation's Constitution and Financial Standing:

The Centre is open to all the community, is run by volunteers and caters especially for the elderly and disabled – luncheon club, Christmas Day lunch etc

Amount requested: £1,000

Brief details of Project: Old plastic gutters are leaking especially over the disabled access and fire exit. The fascia boards are poor. The project is to replace the gutters with continuous aluminium guttering so that no joints on the south-facing wall cause expansion and gaps. New fascia boards and downfall pipes to be installed

Main Outcomes to be Achieved: 1. Prevent wet wheelchair access; 2. No dripping as people, especially disabled, leave and enter building; 3. Improved look for area

When will Project be implemented? March–April 2017

Who will undertake the Project works? Ross Roofing

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? No

If so, please give details:

Are there long-term revenue consequences and how will these be funded?

None