

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: BRIERFIELD AND REEDLEY COMMITTEE

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CAPITAL PROGRAMME 2016/17

PURPOSE OF REPORT

To advise members on the Committee's 2016/17 capital budget.

RECOMMENDATIONS

- (1) That members note £14,250 is uncommitted.
- (2) That members note only the schemes listed in Appendix 1 have agreed funding.
- (3) That members consider the underspend detailed in paragraphs 12–15.
- (4) That any late bids be considered by the Committee.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2015/16

1. This is £231.

Allocation for 2016/17

2. This is £19,960 (ie £11,740 capital plus £8,220 revenue).

Effective Total Allocation for 2016/17

3. This is £24,888 (including £4,697 retained in 2015/16 pending progress on the implementation of service/asset transfers which was reinstated by the Executive on 30 June 2016).

Commitments for 2016/17

4. These total £10,638 (see Appendix 1).

Balance for 2016/17

5. This is £14,250.

Population/Electorate Breakdown

6. Brierfield ward – 4,862/3,611; Reedley ward – 5,291/4,279 (2011 Census/2016 Electorate).

Additional Sources of Capital Funding

7. Appendix 2 to this report, for information, is a list of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Brierfield and Reedley Committee area.
8. The Pendle Three-Tier Forum (now disbanded) on 1 April 2014 stressed the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

Financial Advice

9. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

10. None.

Late Bids

11. Any late bids to be reported prior to or at the meeting.

Existing Bids

Underspend – De-allocate Funding

12. **Parking Area Outside 1–29 Reedley Road, Reedley (Appendix 1, Scheme 8)** – PBC's Engineering Manager advised that there is insufficient funding for this scheme. Request that £5,470 is de-allocated and the funds returned to the capital budget.
13. **Lighting Column at 11/13 William Street, Brierfield (Appendix 1, Scheme 11)** – All invoices paid. Request remaining balance of £350 is de-allocated and the funds returned to the capital budget.
14. **Contribution Towards Replacement LED floodlighting at Tunstill Square Car Park (Appendix 1, Scheme 18)** — All invoices paid. Request £225 is de-allocated and the funds returned to the capital budget.

15. **Lighting Column at Back Commercial Street, Brierfield (Appendix 1, Scheme 28)** – All invoices paid. Request remaining balance of £786 is de-allocated and the funds returned to the capital budget.

Overspend – Additional Funding Required

16. None.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery); and "enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries, professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risks and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2016/17 for Brierfield and Reedley Committee.

Appendix 2: List of Section 106 Agreements for Brierfield and Reedley.

LIST OF BACKGROUND PAPERS

None.

(Shaded schemes are completed)

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2016/17	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	02/06/15 and 01/03/16 Litter and dog waste bins	C Taylor (ES)	£853	£0	£853	£0	£853	Ongoing. Budget transfer required to put the expenditure to the capital programme.
2	07/06/16 Town centre premises improvement grants	P Collins (HHED)	£5,275	£3,000	£8,275	£600	£7,675	Ongoing. £6,000 earmarked leaving £1,675 for any further applications.
3	11/05/10 Flood prevention works within the Brierfield and Reedley area	L Edwards (NS)	£2,500	£0	£2,500	£0	£2,500	Allocated to help deal with emergency flooding situations.
4	02/10/12 Provision and maintenance of red grit bins	S Farnell (ES)	£1,522	£0	£1,522	£515	£1,007	Ongoing. 06.12.16 – New grit bin at Clements Drive, Reedley.
5	08/04/14 Festive decorations for Brierfield	S Whalley (NS)	£268	-£268	£0	£0	£0	Completed. 06/12/16 – £268 underspend deallocated.
6	08/04/14 Festive decorations for Reedley	S Whalley (NS)	£268	-£268	£0	£0	£0	Completed. 06/12/16 – £268 underspend deallocated.
7	07/08/12 Friday Night Football League	T Horsley (NS)	£300	-£300	£0	£0	£0	Initiative did not go ahead. £300 deallocated on 09/88/16.
8	04/09/12 Parking area outside 1–29 Reedley Road, Reedley	S Whalley (NS)	£5,470	£0	£5,470	£0	£5,470	Insufficient funding for scheme to commence. Request £5,470 be de-allocated.
9	06/11/12, 05/08/14 and 03/11/15 Resurfacing of Park Lane/ Park Drive, Reedley	S Whalley (NS)	£9,000	-£108	£8,892	£8,892	£0	Completed. 06/12/16 – £108 underspend de-allocated.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2016/17	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
10	05/03/13 Additional festive banners	N Yates (NS)	£0	£0	£0	£0	£0	Completed.
11	03/09/13 Lighting column at 11/13 William Street, Brierfield	S Whalley (NS)	£350	£0	£350	£0	£350	Scheme completed. Request £350 be de-allocated.
12	05/11/13 Heyhead Park tennis courts, Brierfield	K Roberts (NS)	£55	-£55	£0	£0	£0	Completed (final spend £3,890. Brierfield Town Council contribution £1,945). £55 deallocated on 29/03/16
13	03/12/13 Christmas banners in Brierfield	S Whalley (NS)	£5	-£5	£0	£0	£0	Completed. £5 underspend deallocated on 29/03/16
14	03/12/13 and 01/03/16 Provision of a speed indicator device	S Farnell (NS)	£6,000	£0	£6,000	£2,368	£3,632	Location agreed with LCC. Purchase order raised for LCC to carry out the work.
15	07/01/14 Improvements to Pendle Way, near Nelson Golf Course	T Partridge (NS)	£103	-£103	£0	£0	£0	Completed. 06/12/16 – £103 underspend deallocated.
16	05/08/14 Resurfacing of footway at Railway View, Brierfield	S Whalley (NS)	£530	-£530	£0	£0	£0	Completed. 06/12/16 – £530 underspend deallocated.
17	31/03/15 Provision of No Through Road signage at Victoria Avenue, Brierfield	S Farnell (NS)	£27	-£27	£0	£0	£0	Completed. £27 underspend de-allocated on 29/03/16.
18	07/07/15 Replacement LED floodlighting to Tunstill Square Car Park	S Whalley (NS)	£225	£0	£225	£0	£225	Completed. Request £225 be deallocated.
19	03/11/15 Purchase of two dog bins and one grit bin at Broadhurst Way and Kings Causeway, Brierfield	S Whalley (NS)	£0	£0	£0	£0	£0	Completed.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2016/17	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
20	01/12/15 Bollard at Sefton Street, Brierfield	N Yates (NS)	£0	£0	£0	£0	£0	Completed.
21	02/02/16 Purchase of one bench and installation of two benches on Sackville Street, Brierfield	N Yates (NS)	£0	£0	£0	£0	£0	Completed.
22	02/02/16 Flood prevention on Patterdale Close, Reedley	L Edwards (NS)	£750	£0	£750	£0	£750	For the construction of a bund to prevent flooding of properties.
23	02/02/16 and 05/07/16 Handrail on steps at Higher Reedley Road, Reedley	S Whalley (NS)	-£20	£520	£500	£500	£0	Completed.
24	01/03/16 Highway improvements (unadopted and adopted)	S Whalley (NS)	£8,013	£0	£8,013	£850	£,7163	£9,000 allocated 01/03/16: £987 – overspend resurfacing Back Taylor Street (29/03/16) £850 – spent – improvements to Higher Reedley Road (07/06/6) £4,500 – resurfacing Hardy Avenue, Brierfield (07/06/16) £2,663 uncommitted
25	01/03/16 Footpaths	T Partridge (NS)	£1,200	£0	£1,200	£0	£1,200	Money allocated for footpaths but no particular scheme identified.
26	01/03/16 Lighting	S Whalley (NS)	£3,000	-£3,000	£0	£0	£0	Completed. 07/06/16 – vired to item 28 below.
27	29/03/16 Queen's 90 th Birthday Celebrations	S Farnell (NS)		£500	£500	£500	£0	Completed.
28	07/06/16 Lighting column at Back Commercial Street, Brierfield	S Whalley (NS)		£3,500	£3,500	£2,714	£786	£3,000 from item 26 above plus £500 from 2016/17. Scheme completed request £786 underspend de-allocated.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2016/17	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
29	07/06/16 Collapsed wall at Higher Reedley Road, Reedley	S Whalley (NS)		£0	£0	£0	£0	Unable to proceed as additional funding could not be secured – £250 deallocated on 04/10/16.
30	05/07/16 Rothsay Road pothole repair	S Whalley (NS)		£500	£500	£500	£0	Completed
31	05/07/16 Mansfield Crescent to Marsden Heights footpath overlay	S Whalley (NS)		£350	£350	£0	£350	Waiting for confirmation of additional funding from Brierfield Town Council before the scheme can commence.
32	05/07/16 Repair to shed roof at children's allotment	S Farnell (NS)		£40	£40	£40	£0	Completed.
33	09/08/16 Clearing up at Railway Terrace, Brierfield	S Whalley (NS)		£1,480	£1,480	£1,480	£0	Completed.
34	09/08/16 Fencing repair to bottom of Clitheroe Road, Brierfield	S Whalley (NS)		£412	£412	£412	£0	Completed.
35	09/08/16 Clearing up at Back 2–18 Sefton Street, Brierfield	S Whalley (NS)		£920	£920	£920	£0	Completed September 2016.
36	09/08/16 Signage at Taylor Street MUGA, Brierfield	T Horsley (NS)		£240	£240	£0	£240	Public meeting to be held with residents in February 2017.
37	09/08/16 Implementation of Limefield Avenue PSPO, Brierfield	T Horsley (NS)		£1,380	£1,380	£0	£1,380	This forms part of the 2016/17 PSPO implementation.
38	06/09/16 Purchase of tools, plants, flowers and shrubs at Brierfield Railway Station.	S Farnell (NS)		£100	£100	£100	£0	Friends of Nelson and Brierfield Stations bid for funding. Completed September 2016.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2016/17	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
39	06/12/16 Contribution towards CCTV at St Luke's Church, Brierfield.	A Drinkwater (NS)		£1,500	£1,500	£1,500	£0	Completed December 2016
40	06/12/16 Strimming, rubbish removal, etc at Back Lord Street and Back Every Street, Brierfield.	S Whalley (NS)		£860	£860	£860	£0	Completed December 2016
	Subtotals		£45,694	£10,638	£56,332	£22,751	£33,581	
	Uncommitted Funds		£231	£14,019	£14,250	-	£14,250	
	TOTAL FUNDS AVAILABLE 2016/17		£45,925	£24,657	£70,582	£22,751	£47,831	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress
	LEG/8/475	IA006				Higher Reedley Road	Maintenance of green land at Hillingdon Road and Higher Reedley Road	Brierfield	Capital received	40,630.00	26,193.64				K Roberts	Check money is being used for ongoing maintenance by Parks
13/98/0034P	LEG/8	IA018		Yes	05/01/1999	Hillsborough Avenue, Brierfield	Maintenance of land	Brierfield	Date of transfer	9,315.00	9,237.85	9,237.85			K Roberts	Check money is being used for ongoing and ad hoc maintenance by Parks