

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: NELSON COMMITTEE

DATE: 6 FEBRUARY 2017

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CAPITAL PROGRAMME 2016/17

PURPOSE OF REPORT

To update members on the Committee's 2016/17 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That members consider the new bid in paragraph 9.
- (3) That members consider the underspend in paragraph 12.
- (4) That any late bids be considered by the Committee.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2015/16

1. This is £706.

Allocation for 2016/17

2. This is £30,290 capital plus £21,210 revenue contribution to capital – totalling £51,500. However, the £12,120 of the revenue contribution that was held back as cover in the event that savings did not materialise from the transfer of some assets to the town and parish councils from the 2015/16 budget has now been released following the 30 June 2016 Executive meeting. This gives an effective total allocation for 2016/17 of £63,620.

Effective Total Allocation for 2016/17

3. This is £64,326.

Commitments for 2016/17

4. These total £60,051 (see Appendix 1 for a detailed breakdown).

Balance for 2016/17

5. This is £4,275.

Additional Sources of Capital Funding

6. Appendix 2 to this report is a list (for information) of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Nelson Committee area.
7. The Pendle Three-Tier Forum (now disbanded) stressed at its meeting on 1 April 2014 the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

Financial Advice

8. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for Internal, Form B for External and Form C for Nelson Ward Initiatives) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

9. **Walverden Park Drainage Improvement Works: £2,200.** Bid submitted by Kieron Roberts (Green Spaces Manager), Neighbourhood Services (see bid form A in Appendix 3).

Existing Bids

10. None.

Overspend – Additional Funding Required

11. None.

Underspend – De-allocate Funding

12. **Deerstone Road and Linkside Avenue footpath improvements (item 12, Appendix 1):** Members are requested to deallocate the £911 remaining underspend and return the funds back to the capital programme.

Nelson Ward Initiatives

13. The 2016/17 allocation for Ward Initiatives has been allocated per member as follows:

Ward	Councillor	2016/17 Allocation	Committed to Date	Balance
Bradley	Mohammed Iqbal	£500.00	£300.00	£200.00
	Mohammad Sakib	£500.00	£100.00	£400.00
	Nadeem Younis	£500.00	£100.00	£400.00
Clover Hill	Eileen Ansar	£500.00	£250.00	£250.00
	Wayne Blackburn	£500.00	£250.00	£250.00
	Mrs Kathleen Shore	£500.00	£100.00	£400.00
Marsden	Tommy Cooney	£500.00	£0.00	£500.00
	Brian Parker	£500.00	£497.00	£3.00
Southfield	Mohammad Ammer	£500.00	£400.00	£100.00
	David Whalley	£500.00	£500.00	£0.00
	Sheila Wicks	£500.00	£500.00	£0.00
Walverden	George Adam	£500.00	£250.00	£250.00
	Julie Henderson	£500.00	£250.00	£250.00
Whitefield	Nadeem Ahmed	£500.00	£0.00	£500.00
	Asjad Mahmood	£500.00	£300.00	£200.00
Total		£7,500.00	£3,797.00	£3,703.00

Current Spend

June 2016

14. **Works to Marsden Golf Course:** £497 from Cllr Parker.
15. **Gully Emptying to Rear Oak Street:** £100 from Cllr Iqbal.
16. **Community Eid Party:** £300 from Cllr Mahmood.
17. **Southfield Fun Day:** £100 each from Cllrs Ammer, Whalley and Wicks.

July 2016

18. **Hodge House Allotment Show:** £100 from Cllr Whalley and £200 from Cllr Wicks.

October 2016

19. **St John Southworth Annual Show:** £100 each from Cllrs Ammer, Whalley and Wicks.

November 2016

20. **McMillan Nursery School Play Area:** £250 each from Cllrs Ansar and Blackburn.

December 2016

21. **Nelson Brass Band:** £100 each from Cllrs Ammer, Shore, Whalley and Wicks.

January 2017

22. **St Johns Churchyard:** £100 each from Cllr Ammer and Whalley.
23. **Marsden PTFA NAATs Event:** £125 each from Cllrs Adam and Henderson.
24. **Hodge House Residence Association Event:** £200 from Cllr Iqbal and £100 each from Cllrs Sakib and Younis.
25. **St Paul's CE Primary School, New Forest School:** £125 each from Cllrs Adam and Henderson.

Late Bids

26. Any late bids will be reported preferably just prior to or at the meeting.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2016/17 for Nelson Committee.

Appendix 2: List of Section 106 Agreements for the Nelson Committee Area.

Appendix 3: Walverden Park Drainage Improvement Works (Form B).

LIST OF BACKGROUND PAPERS

None.

(Shaded schemes are complete)

Scheme Details	Lead Officer and Service Area	c/f from Previous Year/s	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 12/01/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
1) 04/07/16 Nelson town centre premises improvement grants	P Collins (HHED)	£36,146	£15,918	£20,228	£15,000	£35,228	£5,971	£29,257	Full allocation committed to grants, breakdown of grants available on request from P Collins
2) 06/06/16 Ward initiatives	J Hacking (NS)	£8,350	£6,569	£1,781	£6,605	£8,386	£2,614	£5,772	£895 de-allocated from 15/16 allocation. Spend of £516 is late processing of 15/16 commitments.
3) 06/04/2014 Provide grit bins to each ward	J Hacking (NS)	£2,040	£1,312	£728	£0	£728	£643	£85	Grit topped up in November will show on ledger for January report
4) 11/05/2015 Dog and litter bins	C Taylor (ES)	£1,744	£285	£1,459	£0	£1,459	£0	£1,459	Continual spend throughout year, journal transfers quarterly
5) 05/12/2011 Safer Routes to Bradley School	S Whalley (NS)	£9,382	£0	£9,382	-£3,382	£6,000	£0	£6,000	£3,382 deallocated at NAC 3/10/2016
6) 30/01/2012 Locality working in the Southfield ward	T Horsley (NS)	£6,890	£1,350	£5,540	£0	£5,540	£0	£5,540	£2,500 originally agreed at NAC on 3/10/2010 for a front yard spring clean in the Southfield ward (minute 94). £2,500 allocated on 4/1/2012 & £2,500 on 30/1/2012

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7) 11/06/2012 Bradley play area	J Stockton (HHED)	£8,000	£0	£8,000	£0	£8,000	£8,000	£0	Complete.
8) 11/06/2012 Bradley play area	J Stockton (HHED)	£1,435	£0	£1,435	£0	£1,435	£1,435	£0	Complete.
9) 06/08/2012 Friday Night Football League	T Horsley (NS)	£300	£0	£300	-£300	£0	£0	£0	De-allocated 03/10/2016
10) 01/07/2013 Missing gully grates on unadopted streets	S Whalley(NS)	£942	£0	£942	-£597	£345	£205	£140	Ongoing. £597 deallocated 03/10/2016
11) 06/07/2015 Purchase of Athol Street triangle	T Horsley (NS)	£9,494	£2,107	£7,387	£0	£7,387	£0	£7,387	Ongoing.
12) 01/06/2015 Footpath Improvements to Deerstone Road/ Linkside Avenue	T Partridge (NS)	£5,800	£2,990	£2,810	£0	£2,810	£1,899	£911	Scheme completed, invoices being processed.
13) 01/06/2015 Improvement schemes within Clover Hill ward	J Hacking (NS)	£4,601	£1,150	£3,451	£0	£3,451	£1,756	£1,695	Ongoing through EAG.
14) 06/07/2015 Back Beddington Street improvement scheme	S Whalley (NS)	£7,000	£0	£7,000	£0	£7,000	£125	£6,875	Subject to residents' agreements and contributions. Land registry completed. Scheme tendered with item 26 & 28, to be value engineered.

Scheme Details	Lead Officer and Service Area	c/f from Previous Year/s	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 12/01/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
15) 01/08/2016 Cambridge Street improvements	J Hacking (NS)	£1,500	£0	£1,500	£4,500	£6,000	£0	£6,000	Subject to residents' agreements and contributions. £2,000 allocated Aug '15 missed off report, shown as 16/17 allocation. £2,500 allocated 1/8/2016 to be tendered with other NAC schemes.
16) 03/08/2015 Pendle BMX pump track	T Wilson (NS)	£2,000	£0	£2,000	£0	£2,000	£0	£2,000	Match funding from BWPAC. Other funding streams being sought
17) 30/11/2015 Walverden Park Interpretation Boards	K Roberts (NS)	£1,200	£0	£1,200	£0	£1,200	£0	£1,200	Ongoing.
18) 29/02/2016 Repair to fence on Chapel Street	S Whalley (NS)	£310	£0	£310	£-10	£300	£300	£0	Scheme completed. Remaining £10 deallocated 7/11/16
19) 29/02/2016 Annual maintenance at Cliffe Street play area	S Whalley (NS)	£1,315	£0	£1,315	£0	£1,315	£1,315	£0	Complete.
20) 07/11/2016 Tweed Street bollards	T Horsley (NS)	£600	£0	£600	£400	£1,000	£1,000	£0	Complete.
21) 30/03/2016 Jet washing of Back Every Street/Forest Street, Nelson	D Walker (ES)				£0	£0	£0	£0	De-allocated 03/10/2016

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22) 09/05/2016 Pendle Dementia Action Alliance	J Hacking (NS)				£900	£900	£900	£0	Completed
23) 06/06/2016 Bollards to Manchester Road shops	J Hacking (NS)				£800	£800	£0	£800	Requires match funding from NTC, bid submitted.
24) 04/07/2016 Pendle's Cycling Legacy Event	T Wilson (NS)				£1,000	£1,000	£0	£1,000	Subject to match funding being agreed from the other area committees
25) 03/10/2016 Back 154–174 Leeds Road, Nelson	S Whalley (NS)				£7,000	£7,000	£0	£7,000	£3,500 allocated at NAC 4/7/2016. Additional £3,500 allocated at NAC 3/10/2016
26) 04/07/2016 Back Hereford/St Marys Street, Nelson	S Whalley (NS)				£8,000	£8,000	£0	£8,000	Tendered with item 14 & 28, to be value engineered
27) 01/08/2016 Surface patching to various back streets	S Whalley (NS)				£500	£500	£0	£500	Ongoing.
28) 01/08/2016 Works to Whitefield area	S Whalley (NS)				£3,500	£3,500	£0	£3,500	Tendered with Items 14 & 26, to be value engineered
29) 05/09/2016 Contribution to event at Victoria Park Pavilion	J Hacking (NS)				£375	£375	£375	£0	Complete.

Scheme Details	Lead Officer and Service Area	c/f from Previous Year/s	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 12/01/2017	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
30) 05/09/2016 Provision of bollards to Pinder Street/Lee Road	S Whalley (NS)				£360	£360	£0	£360	Ongoing.
31) 03/10/2016 Back 20/42 Bankhouse Road	S Whalley (NS)				£4,300	£4,300	£0	£4,300	Ongoing.
32) 05/12/2016 Arthur Street Community Garden	T Wilson (NS)				£1,100	£1,100	£0	£1,100	Ongoing
33) 09/01/2017 Improvements to Back Streets (three blocks of Barkerhouse Road)	J Hacking (NS)				£10,000	£10,000	£0	£10,000	
Subtotals		£109,049	£31,681	£77,368	£60,051	£137,419	£26,538	£110,881	
Uncommitted Funds		£706	-	£706	£3,569	£4,275	-	£4,275	
TOTAL FUNDS AVAILABLE 2016/17		£109,755	£31,681	£78,074	£63,620	£141,694	£26,538	£115,156	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress
13/03/0786P	1826	IA022	29/6/2004	Yes	29/6/2004	Land at Edge End Lane, Nelson	A play area in the locality of the development at Edge End Lane, Nelson	Nelson	Date of agreement	30,000.00	2,838.50	2,838.50		28/6/2011	K Roberts	Bradshaw Street MUGA completed. Residual money is for ongoing maintenance of the site
13/98/0169P		IA052	2/12/1998	Yes	2/12/1998	Clitheroe Road, Brierfield	Transfer land	Nelson	Two years of agreement being signed	19,783.14	6,551.38		6,844.00		K Roberts	Money is for ongoing maintenance. EAG doing some tidying. Check time limit
13/04/0740P - 13/07/0808P		IA055	7/12/2004	No	No	Great Marsden Hotel, Barkerhouse Road, Nelson	£20,000 for equipped play area	Nelson	Prior to occupation	20,000.00	10,824.90				K Roberts	Marsden MUGA completed. Residual money is for ongoing maintenance of the site. Is all the £10,824.90 needed for maintenance? Drainage improvements scheme was mentioned in past

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Walverden Park Drainage Improvement Works

Bid submitted by: Kieron Roberts (Green Spaces Manager)

On behalf of (please include contact details): Neighbourhood Services, Fleet Street,
Nelson, BB9 7YQ

Amount requested: £2,200

Brief details of Project: The park has experienced drainage issues and flooding for a number of years particularly from the top field to the lower level path and beyond. As such, we asked the Council's Drainage Officer to investigate the problem

Fortunately, we seem to have identified the problem. The drainage network that caught water coming off the top field (at the Brunswick Street side of the park), specifically the pipe that runs parallel to the path directly below the top field banking, has been damaged by tree roots

As such, the drainage has not been working properly and a new drain and associated pipework needs to be installed on the top path in addition to a French drain at the edge of the storytelling area on the lowest level of the park (this area gets very boggy and has drainage issues)

The Engineering section has developed the scheme and we have put the works out tender to three local companies. The EAG has already completed a small part of the scheme by digging soil off the top of an existing land drain to improve water flow through existing drainage into Pendle Water at the lower level of the park

The works should improve the flooding issues significantly

Main Outcomes to be Achieved: Improvement of drainage in Walverden Park and alleviation of flooding in certain areas of the site

The works would be in accordance with the Council's Management Plan priority actions as reviewed annually for the Green Flag Award Scheme. This work is also a recognised priority for the Friends Group

When will Project be implemented? Before the end of March 2016

Who will undertake the Project works? Colin Braithwaite (Braithwaite's)

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? Yes

If so, please give details: £800 from PBC's Neighbourhood/Environmental Services.

Are there long-term revenue consequences and how will these be funded?

No – future maintenance and any cleaning out of gullies/drains will be carried out by the Council's Neighbourhood and Environmental Services