

**MINUTES OF A MEETING OF THE  
COLNE AND DISTRICT COMMITTEE  
HELD AT COLNE TOWN HALL  
ON 10<sup>th</sup> NOVEMBER, 2016**

*PRESENT –*

*Councillor G. Waugh (Chairman – in the Chair)*

**Councillors**

*N. Butterworth  
D. Clegg  
S. E. Cockburn-Price  
M. S. Foxley  
A. R. Greaves  
D. E. Lord  
J. Nixon  
S. Petty  
G. Roach  
P. White*

**Co-optees**

*A. Sutcliffe (Colne Town Council)*

**Officers in attendance:**

<i>Peter Atkinson</i>	<i>Neighbourhood Services Manager</i>
<i>Neil Watson</i>	<i>Planning, Building Control and Licensing Services Manager</i>
<i>Jane Watson</i>	<i>Head of Democratic Services</i>

*(Apologies for absence were received from Councillor J. Cooney).*



**90. DECLARATION OF INTERESTS**

Members were reminded of the requirements of the Member Code of Conduct concerning the declaration of interests.

**91. PUBLIC QUESTION TIME**

There were no questions from members of the public.

**92. MINUTES**

**RESOLVED**

That the Minutes of the meeting held on 6<sup>th</sup> October, 2016 be approved as a correct record and signed by the Chairman.

**93. PROGRESS REPORT**

A progress report on action arising from the last meeting was submitted for information.

**94. PLANNING APPLICATIONS**

**(a) Applications to be determined**

The Planning, Building Control and Licensing Services Manager submitted a report of planning applications to be determined as follows:-

**16/0651/LBC Listed Building Consent: Removal of existing equipment and installation of new CCTV receiver dishes within clock tower at Town Hall, Albert Road, Colne for Mr. C. Hill**

**RESOLVED**

That, subject to the receipt of no adverse comments following the expiry of the consultation period, the Planning, Building Control and Licensing Services Manager be granted delegated authority to grant consent subject to the following conditions and reasons:

1. That works approved shall be begun before the expiration of three years from the date of the consent. No later than three days after works first begin on site, written notice shall be given to the Local Planning Authority of the date on which works are first commenced.

**Reason:** To comply with Section 18 of the Planning (Listed Buildings and Conservation Areas) Act 1990 and to ensure the Local Planning Authority is informed of the commencement of the first works on the site.

2. The works hereby approved shall not be carried out except in complete accordance with the details shown on the submitted plans, numbers: Location Plan, 01, 02, 03, 04 and 05.

**Reason:** For the avoidance of doubt.

**REASON FOR DECISION**

***In accordance with Section 66 of the Planning (Listed Buildings and Conservation) Act 1990 special regard has been made to the desirability of preserving the special historic or architectural interest of the building. The proposal does not materially affect the special historic or architectural interest of the Grade II Listed Colne Town Hall and as such there is no reason to refuse consent.***

**(b) Planning Appeals**

The Planning, Building Control and Licensing Services Manager submitted, for information, a report giving the up-to-date position on appeals.

**95. ENFORCEMENT/UNAUTHORISED USES**

**(a) Outstanding Enforcements**

The Planning, Building Control and Licensing Services Manager submitted, for information, a report giving the up-to-date position on enforcement matters.

**(b) Enforcement Action**

The Head of Legal Services submitted, for information, a report giving the up-to-date position on enforcement matters.

**(c) Hubbs House Farm, Colne**

The Planning, Building Control and Licensing Services Manager ...

**96. COLNE HEALTH CENTRE – REVIEW OF PARKING PERMITS**

The Neighbourhood Services Manager submitted a report regarding the parking on Colne Health Centre car park and the Newtown area of Colne.

Earlier in the year a number of parking permits and dispensations had been issued for use on the health centre car park and on Dockray Street car park to help alleviate parking problems in this area. Approximately six months after the implementation of these measures a parking survey was undertaken to see if the parking problems had improved.

The survey had been carried out over seven consecutive days in September, 2016. The areas surveyed were Newton Street, Bence Street, West Street, Cross Skelton Street car park and the health centre car park.

From the results of the survey Newtown Street and West Street continued to be busy during the week but no further complaints had been received from residents. Bence Street had sufficient available parking space for residents and as such would not qualify for residents-only parking.

The twelve permits issued to the health centre personnel had been well received but it was suggested that the twenty dispensations for Dockray Street car park be reduced to ten to reflect the reduced demand. It was also apparent that Cross Skelton Street car park was very well used as a long-stay car park and to increase capacity it was suggested that the four disabled parking bays be reduced to two.

**RESOLVED**

- (1) That it be agreed that dispensations and permits, as detailed in the report, be issued on an annual basis.
- (2) That no further action be taken with regard to the proposed residents-only parking in the Newtown area.
- (3) That it be agreed that the four disabled parking bays on Cross Skelton Street car park be reduced to two bays.
- (4) That it be agreed that the twenty dispensations for Dockray Street car park be reduced to ten dispensations.

**REASON**

***To maintain the current balance of parking habits at Colne Health Centre and Cross Skelton Street car park and the surrounding on-street area.***

**97. USE OF FIVE PARKING BAYS ON CROSS SKELTON STREET  
CAR PARK, COLNE BY A TAXI COMPANY**

The Neighbourhood Services Manager reported receipt of a request from BCN Private Hire to use five parking bays on Cross Skelton Street car park for twenty four hours per day, seven days a week.

A recent survey in September, 2016 identified that there was sufficient space to accommodate five additional vehicles but this would take the car park up to capacity on some occasions. It was noted that the rateable value of a town centre parking bay was £250 per annum and it would cost approximately £300 to carry out the required marking of the taxi bays and signage.

**RESOLVED**

- (1) That approval be granted for three car parking spaces to be rented to BCN Private Hire on Cross Skelton Street car park.
- (2) That the annual rent of £250 plus VAT per annum per bay be approved.

**REASONS**

- (1) *To provide off-street parking for a local business to provide the opportunity for the expansion of this business whilst taking into account the parking requirements of local residents and businesses.*
- (2) *To assist with the continued maintenance of a town centre public car park.*

**98. CAPITAL PROGRAMME 2016/17**

The Neighbourhood Services Manager reported that the current balance for the Committee's capital programme for 2016/17 was £87.

A full report would be submitted to the next meeting.

**99. PROBLEM SITES**

The Planning, Building Control and Licensing Services Manager submitted a report on problem sites within the Colne and District area.

The Committee felt that 95 Skipton Road, Colne was now in a satisfactory condition and no longer needed to be on the list. There was a request that the vacant Kippax building be added to the list.

**RESOLVED**

- (1) That the report be noted.
- (2) That 95 Skipton Road, Colne be removed from the list.
- (3) That a report be submitted to the next meeting on the vacant Kippax building (former Colne Market Hall) with a view to it being added to the problem sites list.

**REASONS**

- (1) ***Improvements had been made to 95 Skipton Road, Colne.***
- (2) ***To establish the condition of the Kippax building and consider a possible future use.***

**100. COAT OF ARMS AT COLNE LIBRARY**

The Neighbourhood Services Manager reported that a letter had been sent to the County Council some time ago about the condition of the Coat of Arms and this has recently been followed up with a discussion with the library. The matter has been referred to their district manager and quotes for the work were being obtained.

**101. ENVIRONMENTAL CRIME**

The Environmental Services Manager submitted, for information, a report on environmental crime for the period 1<sup>st</sup> July to 30<sup>th</sup> September, 2016.

**102. WINTER BRIEFING NOTE – LANCASHIRE COUNTY COUNCIL**

A briefing note about how the County Council was preparing for the winter ahead had been circulated prior to the meeting. The Committee were advised that further information on the County's winter campaign and flooding issues could be found via the following links:

<http://www.lancashire.gov.uk/winter/>  
<http://www.lancashire.gov.uk/flooding.aspx>

**103. MISCELLANEOUS MINUTES**

Minutes of a meeting of the Friends of Greenfield LNR were submitted for information.

**104. OUTSTANDING ITEMS**

The following items had been requested by this Committee and reports would be submitted to a future meeting:

Roadside Advertisements (report requested 06.10.2016)

Chairman \_\_\_\_\_