

**REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER**

**TO: NELSON COMMITTEE**

**DATE: 5 DECEMBER 2016**

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## **CAPITAL PROGRAMME 2016/17**

### **PURPOSE OF REPORT**

To update members on the Committee's 2016/17 capital budget.

### **RECOMMENDATIONS**

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That members consider the existing bid in paragraph 10.
- (3) That any late bids be considered by the Committee.

### **REASON FOR RECOMMENDATIONS**

To enable the capital programme to be allocated efficiently and effectively.

### **ISSUE**

#### ***Uncommitted Balance from 2015/16***

1. This is £706.

#### ***Allocation for 2016/17***

2. This is £30,290 capital plus £21,210 revenue contribution to capital – totalling £51,500. However, the £12,120 of the revenue contribution that was held back as cover in the event that savings did not materialise from the transfer of some assets to the town and parish councils from the 2015/16 budget has now been released following the 30 June 2016 Executive meeting. This gives an effective total allocation for 2016/17 of £63,620.

#### ***Effective Total Allocation for 2016/17***

3. This is £64,326.

### **Commitments for 2016/17**

4. These total £48,951 (see Appendix 1 for a detailed breakdown).

### **Balance for 2016/17**

5. This is £15,375 (please note that the £10,000 for Southfield ward has not been shown as allocated from the Capital Programme as no bid form has been provided).

### **Additional Sources of Capital Funding**

6. Appendix 2 to this report is a list (for information) of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Nelson Committee area.
7. The Pendle Three-Tier Forum (now disbanded) stressed at its meeting on 1 April 2014 the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

### **Financial Advice**

8. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for Internal, Form B for External and Form C for Nelson Ward Initiatives) in order that members can evaluate them on a consistent basis.

### **New/Deferred Bids**

9. None.

### **Existing Bids**

10. **Back Beddington Street Improvement Scheme (Appendix 1, item xiv):** Members are requested to re-word the existing resolution to not include “subject to residents’ agreements and contributions”. The residents have given permission for the works but contributions were not sought.

### **Overspend – Additional Funding Required**

11. None.

### **Underspend – De-allocate Funding**

12. None.

### **Nelson Ward Initiatives**

13. The 2016/17 allocation for Ward Initiatives has been allocated per member as follows:

Ward	Councillor	2016/17 Allocation	Committed to Date	Balance
Bradley	Mohammed Iqbal	£500.00	£100.00	£400.00
	Mohammad Sakib	£500.00	£0.00	£500.00
	Nadeem Younis	£500.00	£0.00	£500.00

<b>Clover Hill</b>	Eileen Ansar	£500.00	£250.00	£250.00
	Wayne Blackburn	£500.00	£250.00	£250.00
	Mrs Kathleen Shore	£500.00	£0.00	£500.00
<b>Marsden</b>	Tommy Cooney	£500.00	£0.00	£500.00
	Brian Parker	£500.00	£497.00	£3.00
<b>Southfield</b>	Mohammad Ammer	£500.00	£200.00	£300.00
	David Whalley	£500.00	£300.00	£200.00
	Sheila Wicks	£500.00	£400.00	£100.00
<b>Walverden</b>	George Adam	£500.00	£0.00	£500.00
	Julie Henderson	£500.00	£0.00	£500.00
<b>Whitefield</b>	Nadeem Ahmed	£500.00	£0.00	£500.00
	Asjad Mahmood	£500.00	£300.00	£200.00
<b>Total</b>		<b>£7,500.00</b>	<b>£2,297.00</b>	<b>£5,203.00</b>

### ***Current Spend***

#### June 2016

14. **Works to Marsden Gold Course:** £497 from Cllr Parker.
15. **Gully Emptying to Rear Oak Street:** £100 from Cllr Iqbal.
16. **Community Eid Party:** £300 from Cllr Mahmood.
17. **Southfield Fun Day:** £100 each from Cllrs Ammer, Whalley and Wicks.

#### July 2016

18. **Hodge House Allotment Show:** £100 from Cllr Whalley and £200 from Cllr Wicks.

#### October 2016

19. **St John Southworth Annual Show:** £100 each from Cllrs Ammer, Whalley and Wicks.

#### November 2016

20. **McMillan Nursery School Play Area:** £250 each from Cllrs Ansar and Blackburn.

### ***Late Bids***

21. Any late bids will be reported preferably just prior to or at the meeting.

### **IMPLICATIONS**

**Policy:** The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

**Financial:** Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a

capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Capital Programme Commitments for 2016/17 for Nelson Committee.

Appendix 2: List of Section 106 Agreements for the Nelson Committee Area.

## **LIST OF BACKGROUND PAPERS**

None.

(Shaded schemes are complete)

Scheme Details	Lead Officer and Service Area	c/f from Previous Year/s	Spend to 31/03/2016	Allocation Available 01/04/2016	Allocated 2016/17	Total Allocation	Spend to 31/10/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
1) <b>04/07/2016</b> Nelson town centre premises improvement grants	P Collins (HHED)	£36,146	£15,918	£20,228	£15,000	£35,228	£2,335	£32,893	Full allocation committed to grants. Breakdown of grants available on request from P Collins
2) <b>06/06/2016</b> Ward initiatives	J Hacking (NS)	£8,350	£6,569	£1,781	£6,605	£8,386	£1,714	£6,672	£895 de-allocated from 2015/16 allocation. Spend of £516 is late processing of 2015/16 commitments
3) <b>06/04/2014</b> Provide grit bins to each ward	J Hacking (NS)	£2,040	£1,312	£728	£0	£728	£0	£728	Grit topped up in November will show on ledger for January report
4) <b>11/05/2015</b> Dog and litter bins	C Taylor (ES)	£1,744	£285	£1,459	£0	£1,459	£0	£1,459	Continual spend throughout year; journal transfers quarterly
5) <b>05/12/2011</b> Safer Routes to Bradley School	S Whalley (NS)	£9,382	£0	£9,382	-£3,382	£6,000	£0	£6,000	£3,382 deallocated at NAC 03/10/2016
6) <b>30/01/2012</b> Locality working in the Southfield ward	T Horsley (NS)	£6,890	£1,350	£5,540	£0	£5,540	£0	£5,540	£2,500 originally agreed at NAC on 03/10/2010 for a front yard spring clean in the Southfield ward (minute 94). £2,500 allocated on 04/01/2012 and £2,500 on 30/01/2012

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7) <b>11/06/2012</b> Bradley play area	J Stockton (HHED)	£8,000	£0	£8,000	£0	£8,000	£8,000	£0	Complete
8) <b>11/06/2012</b> Bradley play area	J Stockton (HHED)	£1,435	£0	£1,435	£0	£1,435	£1,435	£0	Complete
9) <b>06/08/2012</b> Friday Night Football League	T Horsley (NS)	£300	£0	£300	-£300	£0	£0	£0	De-allocated 03/10/2016
10) <b>01/07/2013</b> Missing gully grates on unadopted streets	S Whalley(NS)	£942	£0	£942	-£597	£345	£115	£230	Ongoing. £597 deallocated 03/10/2016
11) <b>06/07/2015</b> Purchase of Athol Street triangle	T Horsley (NS)	£9,494	£2,107	£7,387	£0	£7,387	£0	£7,387	Ongoing
12) <b>01/06/2015</b> Footpath Improvements to Deerstone Road/ Linkside Avenue	T Partridge (NS)	£5,800	£2,990	£2,810	£0	£2,810	£0	£2,810	Scheme completed. Invoices being processed
13) <b>01/06/2015</b> Improvement schemes within Clover Hill ward	J Hacking (NS)	£4,601	£1,150	£3,451	£0	£3,451	£1,756	£1,695	Ongoing through EAG
14) <b>06/07/2015</b> Back Beddington Street improvement scheme	S Whalley (NS)	£7,000	£0	£7,000	£0	£7,000	£125	£6,875	Subject to residents' agreements and contributions. Land Registry completed. Scheme tendered with item 26 and 28, to be value engineered

Scheme Details	Lead Officer and Service Area	c/f from Previous Year/s	Spend to 31/03/2016	Allocation Available 01/04/2016	Allocated 2016/17	Total Allocation	Spend to 31/10/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
15) <b>01/08/2016</b> Cambridge Street improvements	J Hacking (NS)	£1,500	£0	£1,500	£4,500	£6,000	£0	£6,000	Subject to residents' agreements and contributions. £2,000 allocated Aug 2015 missed off report, shown as 2016/17 allocation. £2,500 allocated 1/8/2016 to be tendered with other NAC schemes
16) <b>03/08/2015</b> Pendle BMX pump track	T Wilson (NS)	£2,000	£0	£2,000	£0	£2,000	£0	£2,000	Match funding from BWPAC. Other funding streams being sought
17) <b>30/11/2015</b> Walverden Park Interpretation Boards	K Roberts (NS)	£1,200	£0	£1,200	£0	£1,200	£0	£1,200	Ongoing
18) <b>29/02/2016</b> Repair to fence on Chapel Street	S Whalley (NS)	£310	£0	£310	-£10	£300	£300	£0	Scheme completed. Remaining £10 deallocated 07/11/2016
19) <b>29/02/2016</b> Annual maintenance at Cliffe Street play area	S Whalley (NS)	£1,315	£0	£1,315	£0	£1,315	£0	£1,315	Complete
20) <b>07/11/2016</b> Tweed Street bollards	T Horsley (NS)	£600	£0	£600	£400	£1,000	£0	£,1000	Quote received. Works ongoing
21) <b>30/03/2016</b> Jet washing of Back Every Street/Forest Street, Nelson	D Walker (ES)				£0	£0	£0	£0	De-allocated 03/10/2016

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22) <b>09/05/2016</b> Pendle Dementia Action Alliance	J Hacking (NS)				£900	£900	£900	£0	Completed
23) <b>06/06/2016</b> Bollards to Manchester Road shops	J Hacking (NS)				£800	£800	£0	£800	Requires match funding from NTC. Bid submitted
24) <b>04/07/2016</b> Pendle's Cycling Legacy Event	T Wilson (NS)				£1,000	£1,000	£0	£1,000	Subject to match funding being agreed from the other area committees
25) <b>03/10/2016</b> Back 154–174 Leeds Road, Nelson	S Whalley (NS)				£7,000	£7,000	£0	£7,000	£3,500 allocated at NAC 04/07/2016. Additional £3,500 allocated at NAC 03/10/2016
26) <b>04/07/2016</b> Back Hereford/St Marys Street, Nelson	S Whalley (NS)				£8,000	£8,000	£0	£8,000	Tendered with item 14 and 28, to be value engineered
27) <b>01/08/2016</b> Surface patching to various back streets	S Whalley (NS)				£500	£500	£0	£500	Ongoing
28) <b>01/08/2016</b> Works to Whitefield area	S Whalley (NS)				£3,500	£3,500	£0	£3,500	Tendered with Items 14 and 26, to be value engineered
29) <b>05/09/2016</b> Contribution to event at Victoria Park Pavilion	J Hacking (NS)				£375	£375	£0	£375	Complete



Scheme Details	Lead Officer and Service Area	c/f from Previous Year/s	Spend to 31/03/2016	Allocation Available 01/04/2016	Allocated 2016/17	Total Allocation	Spend to 31/10/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
30) <b>05/09/2016</b> Provision of bollards to Pinder Street/Lee Road	S Whalley (NS)				£360	£360	£0	£360	Ongoing
31) <b>03/10/2016</b> Back 20/42 Bankhouse Road	S Whalley (NS)				£4,300	£4,300	£0	£4,300	Ongoing
<b>Subtotals</b>		<b>£109,049</b>	<b>£31,681</b>	<b>£77,368</b>	<b>£48,951</b>	<b>£126,319</b>	<b>£16,680</b>	<b>£109,639</b>	
<b>Uncommitted Funds</b>		<b>£706</b>	<b>–</b>	<b>£706</b>	<b>£14,669</b>	<b>£15,375</b>	<b>–</b>	<b>£15,375</b>	
<b>TOTAL FUNDS AVAILABLE 2016/17</b>		<b>£109,755</b>	<b>£31,681</b>	<b>£78,074</b>	<b>£63,620</b>	<b>£141,694</b>	<b>£16,680</b>	<b>£125,014</b>	

## Section 106 Agreements

## Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
13/03/0786P	1826	IA022	29/6/2004	Yes	29/6/2004	Land at Edge End Lane, Nelson	A play area in the locality of the development at Edge End Lane, Nelson	Nelson	Date of agreement	30,000.00	2,838.50	2,838.50		28/6/2011	K Roberts	Bradshaw Street MUGA completed. Residual money is for ongoing maintenance of the site	TW 5/11/2014
13/98/0169P		IA052	2/12/1998	Yes	2/12/1998	Clitheroe Road, Brierfield	Transfer land	Nelson	Two years of agreement being signed	19,783.14	6,551.38		6,844.00		K Roberts	Money is for ongoing maintenance. EAG doing some tidying. Check time limit	TW 9/10/2014
13/04/0740P - 13/07/0808P		IA055	7/12/2004	No	No	Great Marsden Hotel, Barkerhouse Road, Nelson	£20,000 for equipped play area	Nelson	Prior to occupation	20,000.00	10,824.90				K Roberts	Marsden MUGA completed. Residual money is for ongoing maintenance of the site. Drainage improvement scheme was mentioned in past to enhance the site	TW 5/11/2014

	Needs to be actively monitored
	Progressing according to timescale but requires monitoring
	No concerns as to progress