



To: Members of the Scrutiny Management Team  
(Councillors George Adam, Marjorie Adams, Wayne Blackburn,  
Sarah Cockburn-Price, Ken Hartley, Nathan McCollum,  
Noel McEvoy, Steve Petty, Ken Turner (Chairman), David Whalley,  
and Sheila Wicks)

Other Members of the Council for information  
Press/Local Radio

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NOTICE OF MEETING

**SCRUTINY MANAGEMENT  
TEAM**

**TUESDAY 15<sup>TH</sup> NOVEMBER, 2016  
AT 7.00 P.M.**

**WILSON ROOM, NELSON TOWN HALL**

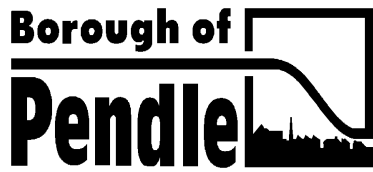
**(LIST OF ITEMS FOR DISCUSSION ATTACHED)**

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Contact **LYNNE ROWLAND**  
**TELEPHONE (01282) 661648**  
**E-MAIL [lynne.rowland@pendle.gov.uk](mailto:lynne.rowland@pendle.gov.uk)**  
**for further information**

07/11/16

Under the Openness of Local Government Bodies Regulations 2014, people attending open meetings can film, audio record, take photographs or use social media. Oral commentary is not allowed during meetings as it would be disruptive. If you are attending a meeting, you need to be aware that you may be filmed by others attending. This is not within our control.



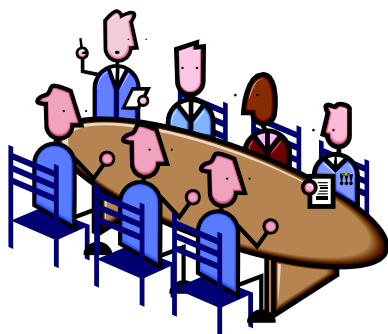
A MEETING OF THE

# SCRUTINY MANAGEMENT TEAM

will be held at  
**7.00 p.m. on Tuesday 15<sup>th</sup> November, 2016**  
**at the Town Hall, Nelson**

The meeting will commence with  
**PUBLIC QUESTION TIME**

Members of the public are invited to attend and ask questions of the Committee.



**Members of the public may speak on any agenda item in which they have a direct interest.**

**Petitions may also be presented**

You should try to make your request in writing or by telephone by 12 noon on the day of the meeting. If you are unable to do this however, the Chairman may still allow you to speak if you turn up at the meeting.

For further information please contact  
Committee Services on 01282 661648

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# **AGENDA FOR THE MEETING OF SCRUTINY MANAGEMENT TEAM 15<sup>TH</sup> NOVEMBER, 2016**

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## **1. DECLARATIONS OF INTEREST**

Members are reminded of the legal requirements concerning the declaration of interests.

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

In addition the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

Whipping declarations are also required.

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## **2. PUBLIC QUESTION TIME**

To receive, for a maximum of 15 minutes, questions from members of the public on issues which do not appear on the agenda.

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## **3. MINUTES**

**Enc.** To approve or otherwise the minutes of the meeting held on 13<sup>th</sup> September, 2016.

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## **4. REVIEW PLANNING**

### **(a) Impact of upper tier authorities on planning matters**

Further to a review of the impact of upper tier authorities on planning matters being included in the Team's work programme, the attached briefing note is submitted for consideration.

**(To follow)**

### **(b) Littering**

**Enc.** Further to a light touch review of littering being included in the Team's work programme, the attached briefing note is submitted for consideration.

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## **5. DISABILITY BUDGET CUTS**

Further to the decision at the last meeting, the Liberata Revenues and Benefits Manager submits the attached Discretionary Housing Payments (DHP) Policy and information on the promotion of DHP. A copy of the DHP application form is submitted for review. **(To follow)**

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## **6. EQUALITIES UPDATE**

**Enc.** The Housing Needs Manager submits the attached update report on equalities issues.

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## **7. HEALTH & SOCIAL CARE SCRUTINY PANEL**

**Enc.** The draft minutes of a meeting of the Health and Social Care Scrutiny Panel held on 18<sup>th</sup> October, 2016 are submitted for information.

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## **8. SCRUTINY IMPROVEMENT AND COMMUNICATIONS PLAN**

**Enc.** To consider progress against actions in the Overview and Scrutiny Improvement and Communications Plan.

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## **9. WORK PLAN**

**Enc.** The Team's work plan 2016/17 is submitted for information.

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## **10. EXECUTIVE WORK PROGRAMME/FORWARD PLAN**

**Enc.** To consider any issues arising from the Executive Forward Plan published on 14<sup>th</sup> October, 2016.

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