

REPORT FROM: NEIGHBOURHOOD SERVICES MANAGER

TO: NELSON COMMITTEE

DATE: 7 NOVEMBER 2016

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CAPITAL PROGRAMME 2016/17

PURPOSE OF REPORT

To update members on the Committee's 2016/17 capital budget.

RECOMMENDATIONS

- (1) That members note that only the schemes listed in Appendix 1 have agreed funding.
- (2) That members consider the new bids in paragraphs 9 and 10.
- (3) That members consider the existing bid in paragraph 11.
- (4) That members consider the underspend detailed in paragraphs 13 to 16.
- (5) That any late bids be considered by the Committee.

REASON FOR RECOMMENDATIONS

To enable the capital programme to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2015/16

1. This is £706.

Allocation for 2016/17

2. This is £30,290 capital plus £21,210 revenue contribution to capital – totalling £51,500. However, the £12,120 of the revenue contribution that was held back as cover in the event that savings did not materialise from the transfer of some assets to the town and parish councils from the 2015/16 budget has now been released following the 30 June 2016 Executive meeting. This gives an effective total allocation for 2016/17 of £63,620.

Effective Total Allocation for 2016/17

3. This is £64,326.

Commitments for 2016/17

4. These total £38,626 (see Appendix 1 for a detailed breakdown).

Balance for 2016/17

5. This is £25,700.

Additional Sources of Capital Funding

6. Appendix 2 to this report is a list (for information) of current Section 106 (Planning) Agreements where finance has been received provided by Planning and Legal Services relating to the Nelson Committee area.
7. The Pendle Three-Tier Forum (now disbanded) stressed at its meeting on 1 April 2014 the need to seek match funding for highway schemes and improvements. It was agreed that the Borough Council via its area committees should approach the County Council for match funding wherever possible.

Financial Advice

8. Please refer to the Financial Implications section of this report. Bids for new funding should be submitted on the usual forms (Form A for Internal, Form B for External and Form C for Nelson Ward Initiatives) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

9. **Duerden Street Community Garden: £1,104.** Bid submitted on behalf of Walverden and Cloverhill Residents' Action Group (see bid form as Appendix 3).
10. **Tweed Street Bollards: £400.** Bid submitted by Tim Horsley, Community Protection Coordinator on behalf of Cllr David Whalley (see bid form as Appendix 4).

Existing Bids

11. **Back Beddington Street Improvement Scheme (Appendix 1, item xiv):** Members are requested to re-word the existing resolution to not include "subject to residents' agreements and contributions". The residents have given permission for the works but contributions were not sought.

Overspend – Additional Funding Required

12. None.

Underspend – De-allocate Funding

13. **Bradley Play Area (Capital) (Appendix 1, item vii):** £8,000 was de-allocated at the 3/10/2016 Committee meeting. Members are requested to reconsider this de-allocation as the scheme has been completed in accordance with the committee resolution; the funds have been spent and are waiting for a journal transfer.

14. **Bradley Play Area (Revenue) (Appendix 1, item viii):** £1,435 was de-allocated at the 3/10/2016 Committee meeting. Members are requested to reconsider this de-allocation as the scheme has been completed; these funds are waiting to be journal transferred to Parks maintenance budget as agreed for maintaining the play area in accordance with the committee resolution.
15. **Repair to Fence on Chapel Street (Appendix 1, item xviii):** £310 was originally allocated for the works. The works have now been completed at a cost of £300, resulting in an underspend of £10. Members are requested to de-allocate the remaining £10 and return the funds to the capital programme.
16. **Surface Patching to Various Back Street (Appendix 1, item xxvii):** £500 was de-allocated from the scheme at the 3/10/2016 Committee meeting. Members are requested to reconsider this de-allocation as the scheme has not been completed. The scheme includes repairs following flags stolen from behind 3 Milton Street, 79 Victoria Street and a few at the back of Albion Street Nelson.

Nelson Ward Initiatives

17. The 2016/17 allocation for Ward Initiatives has been allocated per member as follows:

Ward	Councillor	2016/17 Allocation	Committed to Date	Balance
Bradley	Mohammed Iqbal	£500.00	£100.00	£400.00
	Mohammad Sakib	£500.00	£0.00	£500.00
	Nadeem Younis	£500.00	£0.00	£500.00
Clover Hill	Eileen Ansar	£500.00	£0.00	£500.00
	Wayne Blackburn	£500.00	£0.00	£500.00
	Mrs Kathleen Shore	£500.00	£0.00	£500.00
Marsden	Tommy Cooney	£500.00	£0.00	£500.00
	Brian Parker	£500.00	£497.00	£3.00
Southfield	Mohammad Ammer	£500.00	£100.00	£400.00
	David Whalley	£500.00	£200.00	£300.00
	Sheila Wicks	£500.00	£300.00	£200.00
Walverden	George Adam	£500.00	£0.00	£500.00
	Julie Henderson	£500.00	£0.00	£500.00
Whitefield	Nadeem Ahmed	£500.00	£0.00	£500.00
	Asjad Mahmood	£500.00	£300.00	£200.00
Total		£7,500.00	£1,497.00	£6,003.00

Current Spend

June 2016

18. **Works to Marsden Golf Course:** £497 from Cllr Parker.
19. **Gully Emptying to Rear Oak Street:** £100 from Cllr Iqbal.
20. **Community Eid Party:** £300 from Cllr Mahmood.

21. **Southfield Fun Day:** £100 each from Cllrs Ammer, Whalley and Wicks.

July 2017

22. **Hodge House Allotment Show:** £100 from Cllr Whalley and £200 from Cllr Wicks.

Late Bids

23. Any late bids will be reported preferably just prior to or at the meeting.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2015/18.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" must be treated as revenue expenditure.

As in previous years, and in accordance with proper accounting practice, the revenue allocations can be used to fund capital expenditure but under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital and revenue budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2016/17 for Nelson Committee.

Appendix 2: List of Section 106 Agreements for the Nelson Committee Area.

Appendix 3: Duerden Street Community Garden Bid (Form A).

Appendix 4: Tweed Street Bollards (Form A).

LIST OF BACKGROUND PAPERS

None.

(Shaded schemes are complete)

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/9/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
i) Nelson town centre premises improvement grants (11/6/2012, 3/11/2012, 7/4/2014, 1/6/2015 and 4/7/2016)	P Collins (HHED)	£36,146	£15,918	£20,228	£15,000	£35,228	£2,335	£32,893	£32,813 committed to current grants
ii) Ward initiatives (6/6/2016)	J Hacking (NS)	£8,350	£6,569	£1,781	£6,605	£8,386	£1,413	£6,973	£895 has been de-allocated from 2015/16 allocation. Spend of £516 is late processing of 2015/16 commitments. New £7,500 allocation for 2016/17 on 6/6/2016
iii) Provide grit bins to each ward (1/3/2010, 6/8/2012, 7/5/2013, 7/10/2013 and 6/1/2014)	J Hacking (NS)	£2,040	£1,312	£728	£0	£728	£0	£728	£100 allocated on 7/5/2013 for a grit bin on Ruskin Place. £3,000 allocated for replacement grit bins on 7/10/2013. £110 allocated for a grit bin on Netherfield Road on 6/1/2014
iv) Dog and litter bins (11/5/2015)	C Taylor (ES)	£1,744	£285	£1,459	£0	£1,459	£0	£1,459	£6,646 allocated on 7/5/2013 and £1,000 allocated on 11/5/2015
v) Safer Routes to Bradley School (31/1/2011 and 5/12/2011)	S Whalley (NS)	£9,382	£0	£9,382	-£3,382	£6,000	£0	£6,000	A bid has been placed for priority neighbourhood funding for works to commence. £3,382 deallocated at NAC 3/10/2016

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/9/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
vi) Locality working in the Southfield ward (3/10/2011, 4/1/2012 and 30/1/2012)	T Horsley (NS)	£6,890	£1,350	£5,540	£0	£5,540	£0	£5,540	£2,500 originally agreed at NAC on 3/10/2010 for a front yard spring clean in the Southfield ward (minute 94). A further £2,500 was allocated on 4/1/2012 and £2,500 on 30/1/2012
vii) Bradley play area (11/6/2012)	J Stockton (HHED)	£8,000	£0	£8,000	-£8,000	£0	£0	£0	Agreed at NAC on 11/6/2012. Capital. Scheme completed. Journal transfer to be arranged. £8,000 de-allocated 3/10/2016
viii) Bradley play area (11/6/2012)	J Stockton (HHED)	£1,435	£0	£1,435	-£1,435	£0	£0	£0	Agreed at NAC on 11/6/2012. Revenue. Scheme completed. Journal transfer to be arranged. £1,435 de-allocated 3/10/2016
ix) Friday Night Football League (6/8/2012)	T Horsley (NS)	£300	£0	£300	-£300	£0	£0	£0	£300 agreed at NAC on 6/8/2012. De-allocated at NAC 3/10/2016
x) Missing gully grates on unadopted streets (1/7/2013)	S Whalley(NS)	£942	£0	£942	-£597	£345	£115	£230	Agreed at NAC on 1/7/2013. Ongoing. £597 deallocated at NAC 3/10/2016
xi) Purchase of Athol Street triangle (6/10/2014 and 6/7/2015)	T Horsley (NS)	£9,494	£2,107	£7,387	£0	£7,387	£0	£7,387	Agreed at NAC meeting on 6/10/2014 and 6/7/2015
xii) Footpath Improvements to Deerstone Road/ Linkside Avenue (1/6/2015)	T Partridge (NS)	£5,800	£2,990	£2,810	£0	£2,810	£0	£2,810	Allocated on 1/6/2015

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/9/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xiii) Improvement schemes within Clover Hill ward (1/6/2015)	J Hacking (NS)	£4,601	£1,150	£3,451	£0	£3,451	£1,756	£1,695	Allocated on 1/6/2015
xiv) Back Beddington Street improvement scheme (6/7/2015)	S Whalley (NS)	£7,000	£0	£7,000	£0	£7,000	£125	£6,875	Allocated on 6/7/2015 subject to residents' agreements and contributions
xv) Cambridge Street improvements (30/3/2015, 6/7/2015 and 1/8/2016)	J Hacking (NS)	£1,500	£0	£1,500	£4,500	£6,000	£0	£6,000	£1,000 allocated 30/3/2015 and a further £500 allocated on 6/7/2015 subject to residents' agreements and contributions. £2,000 allocated August 2015 meeting missed off report and therefore shown as 2016/17 allocation. Additional £2,500 allocated 1/8/2016
xvi) Pendle BMX pump track (3/8/2015)	T Wilson (NS)	£2,000	£0	£2,000	£0	£2,000	£0	£2,000	£2,000 allocated on 3/8/2015 subject to match funding from BWPAC. BWPAC approved match funding in principle from 2016/17 Capital Programme
xvii) Walverden Park Interpretation Boards (30/11/2015)	K Roberts (NS)	£1,200	£0	£1,200	£0	£1,200	£0	£1,200	Allocated on 30/11/2015
xviii) Repair to fence on Chapel Street (29/2/2016)	S Whalley (NS)	£310	£0	£310	£0	£310	£300	£10	Allocated on 29/02/2016. Scheme completed. Request made to de-allocate £10




Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/9/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xix) Annual maintenance at Cliffe Street play area (29/2/2016)	S Whalley (NS)	£1,315	£0	£1,315	£0	£1,315	£0	£1,315	Allocated on 29/02/2016
xx) Tweed Street bollards (29/2/2016)	T Horsley (NS)	£600	£0	£600	£0	£600	£0	£600	Allocated on 29/02/2016
xxi) Jet washing of Back Every Street/ Forest Street, Nelson, (30/3/2016)	D Walker (ES)				£0	£0	£0	£0	£250 allocated on 30/3/2016. De-allocated 3/10/2016
xxii) Pendle Dementia Action Alliance (9/5/2016)	J Hacking (NS)				£900	£900	£900	£0	£900 allocated on 9/5/2016
xxiii) Bollards to Manchester Road shops (6/6/2016)	J Hacking (NS)				£800	£800	£0	£800	£800 allocated on 6/6/2016
xxiv) Pendle's Cycling Legacy Event (4/7/2016)	T Wilson (NS)				£1,000	£1,000	£0	£1,000	£1,000 allocated at NAC 4/7/2016 subject to match funding being agreed from the other area committees
xxv) Back 154–174 Leeds Road, Nelson (4/7/2016 and 3/10/2016)	S Whalley (NS)				£7,000	£7,000	£0	£7,000	£3,500 allocated at NAC 4/7/2016. Additional £3,500 allocated at NAC 3/10/2016
xxvi) Back Hereford/ St Marys Street, Nelson (4/7/2016)	S Whalley (NS)				£8,000	£8,000	£0	£8,000	Allocated at NAC 4/7/2016
xxvii) Surface patching to various back streets (1/8/2016)	S Whalley (NS)				£0	£0	£0	£0	£500 allocated at NAC 1/8/2016. De-allocated at NAC 3/10/2016
xxviii) Works to Whitefield area (1/8/2016)	S Whalley (NS)				£3,500	£3,500	£0	£3,500	Allocated at NAC 1/8/2016

Scheme Details	Lead Officer and Service Area	c/f from Previous Years	Spend to 31/3/2016	Allocation Available 1/4/2016	Allocated 2016/17	Total Allocation	Spend to 30/9/2016	Allocation Remaining in Ledger	Commitments/Status of Scheme/Remarks
xxix) Contribution to event at Victoria Park Pavilion (5/9/2016)	J Hacking (NS)				£375	£375	£0	£375	Allocated at NAC 5/9/2016
xxx) Provision of bollards to Pinder Street/Lee Road (5/9/2016)	S Whalley (NS)				£360	£360	£0	£360	Allocated at NAC 5/9/2016
xxxi) Back 20/42 Bankhouse (3/10/2016)	S Whalley (NS)				£4,300	£4,300	£0	£4,300	Allocated at NAC 3/10/2016
Subtotals		£109,049	£31,681	£77,368	£38,626	£115,994	£6,944	£109,050	
Uncommitted Funds		£706	-	£706	£24,994	£25,700	-	£25,700	
TOTAL FUNDS AVAILABLE 2016/17		£109,755	£31,681	£78,074	£63,620	£141,694	£6,944	£134,750	

Section 106 Agreements

Finance Received

Planning Ref	Legal Ref	Finance Ref	PP Granted	Started	Section 106 Completed	Location	Purpose of Agreement	Committee	Trigger for Payment	Amount	Amount in Accounts	Amount Committed	Utilised	Completion Date	Lead Officer	Progress	When Updated
13/03/0786P	1826	IA022	29/6/2004	Yes	29/6/2004	Land at Edge End Lane, Nelson	A play area in the locality of the development at Edge End Lane, Nelson	Nelson	Date of agreement	30,000.00	2,838.50	2,838.50		28/6/2011	K Roberts	Bradshaw Street MUGA completed. Residual money is for ongoing maintenance of the site	TW 5/11/2014
13/98/0169P		IA052	2/12/1998	Yes	2/12/1998	Clitheroe Road, Brierfield	Transfer land	Nelson	Two years of agreement being signed	19,783.14	6,551.38		6,844.00		K Roberts	Money is for ongoing maintenance. EAG doing some tidying. Check time limit	TW 9/10/2014
13/04/0740P - 13/07/0808P		IA055	7/12/2004	No	No	Great Marsden Hotel, Barkerhouse Road, Nelson	£20,000 for equipped play area	Nelson	Prior to occupation	20,000.00	10,824.90				K Roberts	Marsden MUGA completed. Residual money is for ongoing maintenance of the site. Drainage improvement scheme was mentioned in past to enhance the site	TW 5/11/2014

-  Needs to be actively monitored
-  Progressing according to timescale but requires monitoring
-  No concerns as to progress

(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Duerden Street Community Garden

Bid submitted by: Audrey Drinkwater, Acting Principal Localities and Communities Officer

On behalf of (please include contact details): Walverden and Cloverhill Residents' Action Group

Amount requested: £1,104

Brief details of Project: This concrete area at the top of Duerden Street is the site of the former sack works. When the building was demolished some years ago the area was concreted and several trees planted. The concrete has since become covered in moss, which requires removing, the tree pits are lacking in soil and are filled with stones/litter, the wall is in disrepair and there are holes in the concrete surface. The suggestion is to remove the end of the wall (which has partially collapsed), remove the render to the back wall (which is all coming off) and the exposed brick to be left.

The tree pits will be cleaned out and refilled with soil and initially spring bulbs will be planted.

This work will be followed by the installation of two timber planters. These will be planted up by the residents' group. The local primary school will be encouraged to get involved.

A resident and keen gardener of Duerden Street who is a member of the Residents' Action Group, has agreed to take on responsibility for future maintenance of the site.

Main Outcomes to be Achieved: A local eyesore will be improved for the benefit of the residents on Duerden Street and the local area

When will Project be implemented? Autumn/winter 2016

Who will undertake the Project works? Environmental Action Group will clean the site and undertake the wall repairs and clear out /refill the tree pits. The EAG will install the planters and the Residents' Group will undertake the planting.

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? Yes

If so, please give details: The cost of the planters (£276) will be met from the Council's Grot Spot fund

Are there long-term revenue consequences and how will these be funded? No



(FORM A: INTERNAL BIDS)

**BIDS FOR FUNDING FROM AREA COMMITTEES
CAPITAL (AND REVENUE) PRO FORMA**

Short Project Title: Tweed Street Bollards

Bid submitted by: Tim Horsley, Community Protection Coordinator

On behalf of (please include contact details): Cllr David Whalley

Amount requested: £400

Brief details of Project: At its meeting on 29 February 2016, Committee agreed £600 towards the project described below. A quotation of £1,000 has now been received and Committee is asked to agree the additional expenditure to ensure the continuing nuisance to residents can be ended.

Where Tweed Street bears left into Trent Road, the remainder of Tweed Street has been blocked off with bollards. Although this has served the purpose of blocking a rat-run to Marsden Hall Road, it has created a cul-de-sac in Tweed Street. This cul-de-sac is being used for parking-up, eating takeaways and depositing the rubbish in the road or on the verge to the nuisance and annoyance of local residents.

The proposal is to put bollards at the other end of the cul-de-sac to prevent vehicular access altogether. The cul-de-sac does not provide access to any drives or properties.

Main Outcomes to be Achieved: Prevention of nuisance and annoyance to local residents

When will the Project be implemented? December 201

Who will undertake the Project works? Local contractor

Is the bid for capital or revenue funding? Capital

Is there match funding for the Project from elsewhere? No

Are there long-term revenue consequences and how will these be funded? No