



# MEETING OF THE BRIERFIELD & REEDLEY COMMITTEE

(Members: Councillors Nawaz Ahmed, Robert B. Allen, Mohammed Arshad, Musawar R. Arshad, Naeem H. Ashraf (Chairman) and Yasser Iqbal)

TO BE HELD ON  
**TUESDAY 4<sup>TH</sup> OCTOBER, 2016**  
AT 7.00 P.M.  
**AT BRIERFIELD TOWN HALL**

The meeting will commence with **PUBLIC QUESTION TIME**. Members of the public are invited to attend and ask questions of the Committee.

Members of the public may also speak on any agenda item in which they have a direct interest. Petitions may also be presented.

If the item is a planning application then you must make your request **in writing or by telephone by 12 noon on the day of the meeting**.

For other items you should try to make your request in **writing or by telephone by 12 noon on the day of the meeting**. If you are unable to do this the Chairman may still allow you to speak if you turn up at the meeting.

For further information and to make a request to speak please contact

**Lynne Rowland on tel: 661648**

If you would like this information in a way which is better for you, please telephone us.



اگر آپ یہ معلومات کسی ایسی شکل میں چاہتے ہیں، جو کہ آپ کے لئے زیادہ مفید ہو تو براہ مہربانی ہمیں ٹیلیفون کریں۔

Under the Openness of Local Government Bodies Regulations 2014, people attending open meetings can film, audio record, take photographs or use social media. Oral commentary is not allowed during meetings as it would be disruptive. If you are attending a meeting, you need to be aware that you may be filmed by others attending. This is not within our control.

## A G E N D A

1. Declaration of Interests

Members are reminded of the legal requirements concerning the declaration of interests.

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

In addition the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

2. Public Question Time

To receive, for a maximum of 15 minutes, questions from members of the public on issues which do not appear on the agenda.

3. Minutes

**Enc.** To approve, or otherwise, the Minutes of the meeting held on 6<sup>th</sup> September, 2016.

4. Progress Report

**Enc.** A progress report on action arising from the last meeting is attached for information.

### **NON-EXECUTIVE ISSUES**

#### **PLANNING MATTERS**

5. Planning Applications

**(a) Planning applications to be determined**

**Enc.** The Planning, Building Control and Licensing Services Manager submits the attached report of the following planning applications to be determined –

<b>Application No.</b>	<b>Proposal and Location</b>	<b>Recommendation</b>	<b>Page No.</b>
16/0447/HHO	Full: Demolition of conservatory to rear and erection of a single storey extension to side/rear with flat roofed dormers at 15 Pennine Way, Brierfield	Refuse	2
16/0450/FUL	Full: Change of use from post office (A1) to hot food takeaway (A5), formation of a self-contained flat at 1 <sup>st</sup> floor and installation of a ventilation	Approve	7

**(b) Planning appeals**

The Planning, Building Control and Licensing Services Manager reports that, as at 20<sup>th</sup> September, 2016, there are no new appeals and no appeals outstanding.

6. Enforcement/Unauthorised Uses

**Enforcement Action**

**Enc.** The Democratic and Legal Manager submits the attached report on outstanding enforcement cases in the Brierfield and Reedley area.

**EXECUTIVE ISSUES**

**FINANCIAL MATTERS**

7. Capital Programme 2016/17

**Enc.** The Neighbourhood Services Manager submits the attached report which advises Members on the Committee's 2016/17 capital budget.

**HIGHWAY MATTERS**

8. Traffic Liaison Minutes

**Enc.** The minutes of the Traffic Liaison Meeting held on 14<sup>th</sup> September, 2016 are submitted for information.

9. Street naming and numbering application: Development off Clitheroe Road and Veevers Street, Brierfield

**Enc.** Further to this item being deferred at the previous three meetings of this Committee, the Neighbourhood Services Manager re-submits the attached report for Members to consider and agree on suitable street names for the housing development off Clitheroe Road and Veevers Street in Brierfield.

**MISCELLANEOUS MATTERS**

10. Problem Sites

**Former Marsden Cross Inn, Brierfield**

**Enc.** The Planning, Building Control and Licensing Services Manager submits the attached report on the former Marsden Cross Inn, Brierfield.

11. Environmental Blight

**Enc.** The Neighbourhood Services Manager submits the attached report on environmental blight sites in Brierfield and Reedley.

12. Prescription for Wellbeing Small Grants Fund

The Committee's attention is drawn to the Prescription for Wellbeing Fund. This is currently open to community groups/organisations and is commissioned by East Lancashire Clinical Commissioning Group and administered by Burnley, Pendle and Rossendale Council for Voluntary Service.

The fund aims to better utilise community assets (such as skills, strengths, capacity and knowledge of individuals, peer networks and community venues) to complement existing medical care and treatment. Patients with social, emotional or practical needs can then be referred to a range of local, non-clinical services provided by the voluntary, community and faith sector.

To date funding by Pendle groups has been low and there are three levels of funding:

- Small grants – up to £2,000
- Main grants - £2,001 to £10,000
- Large grants – up to £20,000 (very exceptional awards)

The deadlines for applications are now the end of each calendar month, subject to carry forward as not all the funding has been allocated over the previous 3 rounds.

Examples of projects funded to date include:

- Trawden Forest Friendship Group – providing social opportunities for older people in Trawden
- Garden Able – for adults recovering/suffering from mental ill health following hospital discharge. This group offers therapeutic horticulture, crafts activities, grow and eat projects and opportunities for socialising.
- Community Care Navigator Project – provides support to clients to access community activities/events to combat social isolation.

The Committee is asked to help promote this grant through its networks and community contacts.

To find out more about this fund please contact Tracey Noon to talk about your ideas: [tracey.noon@bprcvs.co.uk](mailto:tracey.noon@bprcvs.co.uk) or telephone 01282 433740 ext 1007.

13. Request for a post box on Veevers Street, Brierfield

Further to a decision at the last meeting of the Committee Royal Mail has been asked to consider erecting a post box on Veevers Street, Brierfield.

In response, Royal Mail has advised that there are strict criteria to adhere to on where a box can be located to ensure public access but also to ensure it has a safe place for the collection van to stop nearby. Therefore a survey of the location will need to be carried out.

As this request is from a third party, Royal Mail will look to recover reasonable costs for the relocation. These will depend on the type of box and where it is sited, but will be in the region of £500 including the associated fees and highway notices.

The Committee is asked to consider whether to allocate funding from the capital programme.

14. Brierfield Health Centre.

**Enc.** The notes of a public meeting to discuss progress in addressing issues at the doctors' practice at Brierfield Health Centre are submitted for information.

15. Outstanding Items

The following item has been requested by this Committee and a report will be submitted to a future meeting –

(a) Vacant Homes – Breakdown and up-to-date status (06.09.16)