

East Lancashire Clinical Commissioning Group

Meeting of the Pendle Locality Steering Group

MINUTES

Thursday 21st April 2016, 12.30pm – 2.30pm
Board Room, Walshaw House

Present:-

Chair: Dr Stuart Berry

Minutes: Julie McDonald

Dr Stuart Berry	SB	Pendle Locality GP Lead	Reedyford Health Care
Cath Coughlan	CC	Locality Manager	NHS East Lancashire CCG
Dr Hassan Manzur	HM	General Practitioner	Barnoldswick Medical Centre
Nigat Sultana	NS	Business Manager	Whitefield Health Care
Anna Knight	AK	Practice Nurse	Barnoldswick Medical Centre
Helen Hedges	HH	Lay Representative	Critical Friends
Mary E Thomas	MT	Lay Representative	Lay Member
Gill Dickson	GD	Principal Policy Officer	Pendle Borough Council
Dr Nicola Finnigan	NF	General Practitioner	Pendle View Medical Centre
Dr Rahul Thakur	RT	General Practitioner	Colne Family Doctors
Julie McDonald	JM	Locality Support Officer	NHS East Lancashire CCG
Sandra Fox	SF	Public Health Co-ordinator	Lancashire County Council
Cathy Gardener	CG	Head of Commissioning	NHS East Lancashire CCG

In Attendance

Michelle Pilling	MP	Lay Advisor Quality & Patient Involvement	NHS East Lancashire CCG
Sharon Martin	SM	Director of Performance & Delivery	NHS East Lancashire CCG
Lisa Cunliffe	LC	Primary Care Development Manager	NHS East Lancashire CCG
David Rogers	DR	Head of Communication & Engagement	NHS East Lancashire CCG

Min No:		ACTION BY
1.0	Apologies Apologies received from Kirsty Hollis, Joanne Crowson and Dean Langton	
2.0	Welcome & Introductions SB welcomed everyone to the meeting and a round table introduction was held.	
3.0	Governance 3.1 Declarations of Interest There were declarations of interest by primary care colleagues with regard to Primary Care. 3.2 Quoracy Meeting was agreed as quorate.	
4.0	Minutes of the meeting held on 4th February 2016 The minutes of the meeting were received as an accurate record.	
5.0	Matters Arising: ➤ 5.1 Lancashire Well Being Service – CC spoken with Commissioning	

	<p>Manager, service does need to publicise more to professionals and service users, a marketing campaign is imminent and leaflets and posters being delivered to Practices CC will ensure they are being delivered.</p> <p>➤ 5.4 Vanguard Update – CC advised 48 beds been lost due to the closures, 35 in Burnley and 13 in Hyndburn.</p> <p>Action: CC to enquire from Jackie Hanson regarding increasing bed numbers due to these losses.</p>	CC
6.0	<p>PPG and Patient Partners</p> <p>MP attended the meeting and gave a short presentation around her role as lay member and what is involved around PPGs and Patient Partners encouraging involvement and engagement for and with patients. She advised that there has been a contractual obligation since April 2015 that all Practices are required to have a PPG. Engagement has to take place between Practices and PPGs around patient feedback and where appropriate act upon any suggestions provided. CQC inspections show that patient involvement within the Practices show improvement in Practice ratings. MP advised Patient Partner Board was brought about to support PPGs in Practices by the CCG. She advised feedback received shows that PPGs want to expand and help Practices to improve the service they provide. Terms of Reference being adapted within all 5 localities around PPGs and the PPG network. Advised various ways of advertising PPGS e.g., Newsletters, websites as well as posters and leaflets, DR stated Comms. Team could support PPGs in setting up various communications but they would have to be PPG led. Digital communication can be supported via CCGs who are commissioning Marc Schmid who can set up Facebook groups for PPGs.</p>	
7.0	<p>Pendle Borough Council - Update</p> <p>Following on from the last meeting GD advised around the Combined Authority, Pendle Council has agreed to be part of the Lancashire Combined Authority as have all but one of the Councils in Lancashire a proposal is being drafted and will be presented to Government and this will then be confirmed in the Autumn Statement.</p>	
8.0	<p>Primary Care Access</p> <p>LC and DR attended to present proposals around the 5 principals for primary care access. In 2014 patients were asked what they would like to improve access to GP Practices, the information received was collated and work was conducted across the 5 localities, also a stakeholder event was held to get feedback as well. Patients advised they wanted services to be delivered closer to home, easier access and consistency across East Lancashire. LC advised the CCG has been working with GP Practices to work up a model; suggestions had been put forward regarding what might be available and also around access to Hubs in all localities, require equitable access for all patients across East Lancashire. DR presented the engagement part of the process and advised that this will take 3 months. Posters and 200 questionnaires to include pre-paid envelopes will be distributed to all Practices; they can be completed in Practice or taken away. Face to face consultation within Practices is to be assisted by localities as well as the Comms. Team, also advertising in local press, links will be given to Practice Managers to CCG website as well. SM advised the consultation for the patients is based around the 5 principals as previously discussed, she emphasized access to medical records is an important part of the process to ensure patients have continuity of care, also that this is an extension of general practice. LC also advised that discussions were taking place around Care Navigator training for Reception staff. SM stated it is important to get</p>	

	feedback from patients around the principals and what they want.	
9.0	INT Update CC gave brief update on behalf of the Pendle INT Clinical Coordinator (Catherine Ashworth). CA had attended Pendle Forum in March, she had requested views on how Practices felt MDT meetings were being run and if they wanted to amend or alter them. CC has got views from some Practices but will be asking the remainder to provide feedback as well. It was noted that the process needs to work for both neighbourhoods (West and East), asked if it would be helpful if CA were to find patients via Aristotle on behalf of Practices, this would be time consuming for CA but if it would help she can do this. Some Practices are not actually bringing patients to the meeting. NS advised they were taking patients to the meetings and felt that it was working very well for both the Practice and the patients; CC said she would feed this back to CA. Query was raised as to whether Practices should be looking below the top 2%. Practices need to engage more with INTs for it to work. CC advised a Community Mental Health Worker will be working within the Pendle locality 3 days per week as part of the INTs. Feedback to CA about the process would be welcomed.	
10.0	North West Ambulance Times in Pendle CC has been unable to obtain Practice level information regarding the times as the team who produce this have information have challenging issues around A&E attendances at present, they would be able to produce East Lancashire data but not Practice level information at the present time.	
11.0	Finance Update KH was unable to attend the meeting but had advised there was no position statement to clarify.	
12.0.	Vanguard update CC updated the group and reported that across East Lancashire there are currently 89 Homes live with telemedicine out 101 Homes. The Vanguard team are still keen to work with any of the outstanding Homes and looking at alternatives i.e. Learning Disability Homes.	
13.0	Prescription for Well Being (social prescribing) Update CC advised that this is the third year the CCG have been involved with the scheme working with CVS to provide small pockets of money to third sector groups who put bids in which will make a difference to their scheme or group it is aimed around social isolation and health and well-being. The launch for the Health and Well Being event is due to take place on the 11 th May 2016, all localities have been in contact with third sector parties to put bids in, the criteria has been set for Pendle and the closing date is week commencing 8 th May 2016, CC is part of the panel to look at Pendle Bids. The amounts are as follows small grant up to £2,000, medium grant £2,001-£10,000 and large grant £10,001-£20,000. The criteria is: <ul style="list-style-type: none"> • Support and improvement of health and wellbeing children and young people. • General health improvement people with diabetes, • General health improvement for people with physical health and 	
14.0	Public Health SF gave an update from Public Health as follows:	

	<ul style="list-style-type: none"> • Primary Public Health Contracts are now complete and attached. • 0-19yrs Contract is currently in consultation period, four workshops been held county-wide (one at Walshaw House). A questionnaire for wider partners in Children's Services goes live in a few weeks and all information will be used to inform the specification. • Commissioners are currently focussing on developing pathways and working on the prevention element of 0-19 with reference to high DMFT (decayed, missing, filled teeth) rates. • Over-referral for vision checks. • NCMP (National Child Measurement Programme) as currently the default for parents worried about their child's weight is to visit the GP; and • Accident prevention as Lancashire has recorded high accident rates. • Sheridan Townsend, Lead Commissioner, and Sakthi Karunanithi are meeting with LMC on Tuesday 26th April to discuss the Health Visiting element of the contract. • Lancashire Wellbeing Service is now established and keen to increase referrals. • The Public Health Dementia Campaign has received interest. An evaluation is expected by the end of May. Dementia Awareness Week runs 15-21 May, Pendle Dementia Action Alliance has organised a Dementia Awareness Event at the ACE Centre. The next meeting of the Pennine Lancs. Community Dementia Forum will be Wednesday, 25th May 2-4pm, Burnley College. • Mental Health Awareness Week due to take place 16-22 May this year's theme is 'Relationships' (good relationships are essential to maintaining good mental health). The East Lancs. Mental Health Forum next meets Thursday, 2nd June, Fernandez Centre, Burnley. 	
15.0	Any Other Business RT raised query around changes within Diabetes structures across East Lancs. It was noted that CC would speak with LR and this can be put on Agenda for next Working Group.	
16.0	Date, Time & Venue of Next Meeting Thursday 23 June 2016 12.30pm – 2.30pm, Meeting Room 1, Walshaw House	